



TO: Linda Gorton, Mayor
Urban County Council

FROM: Boyd O. Sewe
Division of Planning
Department of Planning and Preservation

CC: Commissioner Keith Horn
Department of Planning and Preservation

DATE: April 18, 2025

SUBJECT: Engagement of Services for Downtown Area Master Plan (RFP 4-2025)

Request: Council authorization to execute an agreement with MKSK Inc., d/b/a MKSK, for a total amount not to exceed \$ 495,075. This agreement is for professional consulting services related to the development of a Downtown Area Master Plan for Lexington.

Background: On October 31, 2024, the Urban Council approved funding for a Downtown Area Master Plan. The master plan should align with Imagine Lexington 2045 and provide short-term (0-5 years) and long-term (5-20 years) priorities with clear, actionable strategies for implementation. These strategies will prioritize sustainable growth, redevelopment, and the creation of a distinct urban identity.

To identify a qualified partner for this effort, LFUG issued Request for Proposals (RFP) No. RFP 4-2025 on February 13, 2025. After reviewing submissions and conducting evaluations, MKSK Inc., d/b/a MKSK was selected based on their qualifications and experience with urban planning and community-based design strategies.

The initial term of the agreement is through November 16, 2026 with an opportunity to seek additional services, subject to a change order, upon completion of the project. Either party may give the other party written notice of its intent to terminate the agreement by providing at least 10 days' notice.

Budget Impact: The total cost for this agreement is \$ 495,075. This amount is included in the current fiscal year's budget, and no additional funding is anticipated in future budget years.

Are the funds budgeted? Funds of \$500,000 are budgeted in of General Fund Capital Project Fund for FY 25 in 1105-160701-0001-71299.

File Number: 0404-25

Director/Commissioner: Duncan/Horn

