



TO: Mayor Linda Gorton
Urban County Council

FROM: Craig Bencz, Admin. Officer, Sr.

CC: Kevin Atkins, Chief Development Officer

DATE: October 5, 2020

SUBJECT: Professional Services Agreement – Coldstream 200 Acre
Site Master Plan & Site Evaluation

Request

Request Council authorization to execute a Professional Services Agreement with Gresham Smith for a site evaluation and the development of a master plan for the Coldstream Industrial Park 200 acre site.

Reason for Request

Request for Proposal (“RFP”) No. 11-2020 was advertised in July 2020 for the purpose of seeking proposals from qualified firms to complete a site evaluation and develop a master plan for the 200 acre Coldstream Industrial Park site. This planning process will include: a comprehensive site evaluation; the development of a draft and final master plans; neighborhood engagement; and, ultimately, an implementation plan detailing cost estimates for infrastructure improvements, a financing strategy, and a permitting timeline.

Gresham Smith was chosen by the selection committee at the conclusion of the RFP process.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$148,500

The cost for future FY is: N/A



Are the funds budgeted?

The funds are budgeted. The source of funding for this project is the Coldstream Development account and the net proceeds from the sale of the Coldstream A&W property. These funds can only be used for the development of the 200 acre site at Coldstream.

Account number: 1144-136103-0001-71299

File Number: L0989-20

Director/Commissioner: Atkins



