



MEMORANDUM

TO: Janet Graham, Commissioner
Department of Law

FROM: Alisha Lyle, Administrative Specialist Principal
Division of Human Resources

DATE: November 13, 2017

RE: Summary of Personnel Actions for Resolutions
(Council Meeting – November 16, 2017)

The following have been approved by the Mayor and are hereby submitted for Council approval:

PROBATIONARY CLASSIFIED CIVIL SERVICE APPOINTMENTS

Tina Gdowski, Administrative Specialist Sr., Grade 516N, \$20.079 hourly in the Division of Revenue, effective November 27, 2017.

Jessica Allinder, Buyer, Grade 517E, \$1,625.44 biweekly in the Division of Purchasing, effective November 27, 2017.

Sarah Farley, Administrative Specialist, Grade 513N, \$17.067 hourly in the Division of Traffic Engineering, effective November 27, 2017.



Tracey Johnson, Administrative Specialist, Grade 513N, \$20.101 hourly in the Division of Community Corrections, effective December 11, 2017.

Oliver Steele, Code Enforcement Supervisor, Grade 520E, \$2,352.00 biweekly in the Division of Code Enforcement, effective December 11, 2017.

PERMANENT CIVIL SERVICE APPOINTMENTS

Jeffrey Carter, Deputy Director Community Corrections, Grade 526E, \$3,782.32 biweekly in the Division of Community Corrections, effective May 14, 2017.

Susan Schaefer, Body Worn Camera Administrator, Grade 517N, \$22.278 hourly in the Division of Police, effective October 17, 2017.

Garry Sennett, Technical Services Supervisor, Grade 521E, \$2,250.32 biweekly in the Division of Police, effective October 24, 2017.

William Hamilton, Skilled Trades Worker Sr., Grade 517N, \$23.047 hourly in the Division of Parks and Recreation, effective September 20, 2017.

Charlie Lanter, Director of Grants and Special Programs, Grade 530E, \$3,850.64 biweekly in the Division of Grants and Special Programs, effective September 20, 2017.

