



MEMORANDUM

TO: Janet Graham, Commissioner
Department of Law

FROM: Alisha Lyle, Administrative Specialist
Division of Human Resources

DATE: May 23, 2016

RE: Summary of Personnel Actions for Resolutions
(Council Meeting – May 26, 2016)

The following have been approved by the Mayor and are hereby submitted for Council approval for conditional offers to the following:

PROBATIONARY CLASSIFIED CIVIL SERVICE APPOINTMENTS

New Hires

Samantha Sandfort, Staff Assistant, Grade 508N, \$14.178 hourly in the Division of Police, effective June 13, 2016.

Jeffrey Womack, Personal Protective Equipment Technician, Grade 511N, \$18.000 hourly in the Division of Fire and Emergency Services, effective June 13, 2016.

Justin Huber, Public Service Worker, Grade 507N, \$13.656 hourly in the Division of Parks and Recreation, effective upon passage of Council.



UNCLASSIFIED CIVIL SERVICE APPOINTMENT

New Hires

Juan Eduardo Torres, Van Driver P/T, Grade 505N, \$12.000 hourly in the Division of Aging and Disability Services, effective upon passage of Council.

