



MEMORANDUM

TO: Mayor Jim Gray
Members, Urban County Council

FROM: Jim Duncan, Director

DATE: August 5, 2016

SUBJECT: Engagement of Services for Greenspace Survey

Council approval is requested for a professional services agreement with The Matrix Group for planning consulting services associated with the Greenspace Survey. The work will be performed and charged in accordance with the contract attached to this memorandum. The cost for the services shall not exceed \$19,700.00.

The purpose of the Greenspace Survey is to update research related to Fayette Countian's perceptions of greenspace, as recommended by the 2013 Comprehensive Plan. The results will be used to inform recommendations related to the 2018 Comprehensive Plan. Funds for the survey were carried over from FY 2016.

The Division of Planning will be the approval agency for all work and the recipients of all invoices. The Division of Planning will review and approve all invoices prior to forwarding for payment. The funds for this project are budgeted from the following FY17 accounts:

\$14,972.00 from 1101-160801-1881-71201

\$ 4,728.00 from 4051-313201-3091-71299

Attachments:

Contract

Proof of Insurance

C: Derek Paulsen, Commissioner of Planning, Preservation and Development

