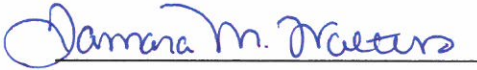




**M E M O R A N D U M**

**TO:** Linda Gorton, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
Tamara Walters, Director  
Division of Human Resources

**DATE:** October 11, 2023

**SUBJECT:** Flexible Spending Benefits Plan Document

**Request:**

The attached action authorizes the Mayor to execute the Flexible Spending Benefits Plan renewal document with Chard, Snyder & Associates, Inc. for the purpose of allowing LFUCG employees to elect various benefit options on a pre-tax basis within the meaning of Section 125 of the Internal Revenue Code, effective January 1, 2024.

**What is the cost in this budget year and future budget year?**

There is no budgetary impact for this action.

**File Number:** 1021 - 23

**Director/Commissioner:** Tamara Walters/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton at 859-258-3037.

