



TO: Linda Gorton, Mayor
Urban County Council

FROM: Jason Wells, Fire Chief
Division of Fire and Emergency Services

DATE: March 07, 2024

RE: Letter of Agreement-Commission on Fire Accreditation International

Request: The Division of Fire and Emergency Services requests authorization for the Mayor or a designee, on behalf of the Urban County Government, to execute a Letter of Agreement with the Commission on Fire Accreditation International (CFAI) accepting the terms set forth for an accredited organization. These terms require adherence to CFAI policies, the appointment of an Accreditation Manager, timely submission of an Annual Compliance Report, payment of dues, and promotion of accreditation integrity while refraining from modifying Toolkit images.

Purpose of Request: The Commission on Fire Accreditation International (CFAI) awarded accredited status to the Lexington Fire Department on February 27, 2024. The accreditation is for five years and will expire on March 31, 2029. The agreement with the CFAI is to formalize the commitment of the Urban County Government, represented by the Lexington Fire Department, to maintain accredited status and adhere to the standards and requirements set forth by the CFAI.

Cost in this Budget year and future budget years: The budgetary effect for FY 2024 has been roughly \$20,000. It is anticipated that the forthcoming budget impact is estimated at \$8,000, encompassing annual dues and continuous training expenses.

Are the funds budgeted? Yes, 1101 505701 5701 71299

Advance Document Review:

Law: Yes, Completed by Chris Eller, 03/05/2024

File Number: 0275-24

Director/Commissioner: Wells/Armstrong