

Agency Information

Instructions:

- Hover over a field for on-screen help.
- For assistance in obtaining Zip+4, visit: https://tools.usps.com/go/ZipLookupAction_input
- When you are finished filling out this page, please click **SAVE**. You must **SAVE** before proceeding or data will be lost.

Legal Name

Official entity name registered in the Kentucky Secretary of State Business Entity Registry

Lexington-Fayette Urban County Government
SAM Universal Entity Identifier (UEI) Number
VM1GLHWZXA96
SAM UEI Documentation
LFUCG Entity Information SAM.gov 3-16-2026.pdf
Employer Identification Number (EIN)
610858140
Mailing Address
Street Address
200 East Main Street, 6th Floor
City
Lexington
State
Kentucky
Zip Code + 4
40507-1310
Phone Number
(859) 258-3100
Agency Type
Local Government

Agency Overview

- Provide a brief description of the applicant agency and key positions within the organizational structure who would be responsible for project implementation.

The Lexington Police Department (LPD) is a full-service law enforcement agency serving Lexington and Fayette County, Kentucky. In addition to its core public safety functions, LPD emphasizes community-based policing and prevention through programs that build relationships, reduce risk factors for delinquency, and support youth development.

LPD's Community Services Section oversees outreach initiatives including the Police Activities League (PAL), which provides structured, supervised programming that connects youth with law enforcement through athletics, mentorship, and skill-building activities. These efforts are designed to promote positive youth development, increase engagement, and reduce the likelihood of juvenile delinquency.

The proposed project will be implemented through the Community Services Section under the direction of the Community Services Lieutenant, who will serve as Project Director and oversee program implementation, coordination, and reporting. Day-to-day operations will be supported by assigned officers, program staff, and community partners who assist in delivering PAL programming and youth engagement activities.

Financial oversight will be managed by LPD's designated Financial Officer in coordination with grants management staff, ensuring compliance with all applicable requirements. LPD maintains established administrative, financial, and reporting systems necessary to effectively manage grant funds.

This structure demonstrates LPD's capacity to successfully implement and manage the proposed project in alignment with Title II goals of delinquency prevention and community-based youth programming.

Proof of Non-Profit Status (If Applicable)	<i>LFUCG Tax Exempt.pdf</i>
Board of Directors Listing (If Applicable)	<i>Councilmembers_Dec2025.pdf</i>

Points of Contact

Instructions:

- Hover over a field for on-screen help.
- When you are finished filling out this page, please click **SAVE**. You must **SAVE** before proceeding or data will be lost.

Agency Representative/CEO

This individual is the official within an applicant organization with the legal authority to provide certification and assurances, make commitments, enter contracts, and execute such documents on behalf of the applicant.

Full Name	<i>Linda Gorton</i>
Title	<i>Mayor</i>
Email Address	<i>mayor@lexingtonky.gov</i>
Phone Number	<i>(859) 258-3100</i>

If the Agency Representative/CEO wishes to designate another person with authority to accept this award on behalf of the agency, enter the name of the designee and upload signed documentation here in the form of a signed letter on an agency letterhead.

Designee Full Name	<i>Theresa V Reynolds</i>
Designee Email Address	<i>teresar2@lexingtonky.gov</i>
Designee Authorization Letter	<i>designee letter 10022025 (2).pdf</i>

Project Director

The employee of the applicant agency who will be responsible for operation of the project and program activity reporting.

Full Name	<i>Jesse Palmer</i>
Title	<i>Lieutenant</i>
Email Address	<i>jpalmer@lexingtonpolice.ky.gov</i>
Phone Number	<i>(859) 967-3330</i>

Financial Officer

The chief financial officer of the applicant agency (e.g., county auditor, city treasurer, comptroller, etc.) who will be responsible for all financial aspects of the grant's management, including financial report submission.

This individual should not be assigned dual roles on this page.

Full Name	<i>Erin Hensley</i>
Title	<i>Commissioner of Finance</i>

Email Address	<i>ehensley@lexingtonky.gov</i>
Phone Number	<i>(859) 258-3300</i>

Notice of Funding Opportunity

Instructions:

- Hover over a field for on-screen help.
- When you are finished filling out this page, please click **SAVE**. You must **SAVE** before proceeding or data will be lost.

[Click here to view and download the Title II 2023 Notice of Funding Opportunity \(NOFO\).](#)

Certification

I, the undersigned, have read and understand all information and requirements presented in the Notice of Funding Opportunity (NOFO) for this grant opportunity. [I have the requisite authority and information to make this certification on behalf of the applicant entity.](#)

Signature

Theresa Reynolds

Application Terms and Conditions

Instructions:

- Hover over a field for on-screen help.
- When you are finished filling out this page, please click **SAVE**. You must **SAVE** before proceeding or data will be lost.

2023 Title II Subaward Application Terms and Conditions

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the Kentucky Department of Juvenile Justice (DJJ), that all of the following are true and correct:

1. I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any DJJ decision to make an award to the Applicant based on its application.
2. I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly. The Applicant further assures that a resolution, motion, or similar action has been duly adopted or passed as an official act of the Applicant's governing body authorizing the filing of the application including all understandings and assurances contained therein, and directing the authorizing person identified as the official representative of the Applicant to act in connection with the application and to provide such additional information as may be required.
3. I assure that, throughout the period of performance for the subaward (if any) made by DJJ based on the application--
 - a. the Applicant will comply with all subaward requirements and all federal statutes and regulations applicable to the subaward;
 - b. the Applicant will require all subrecipients to comply with all applicable subaward requirements and all applicable federal statutes and regulations; and
 - c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
4. The Applicant understands that the federal statutes and regulations applicable to the subaward (if any) made by the DJJ based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition-
 - a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
 - b. the Applicant understands that it must require any subrecipient or contractor (if any) to comply with all such applicable statutes (and associated regulations);
 - c. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.
5. The Applicant understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the subaward (if any) made by the DJJ based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

6. I assure that the Applicant will give the USDOJ (including but not limited to the Office of Justice Programs, the Bureau of Justice Assistance, the Office of the Chief Financial Officer, and the Office of the Inspector General), the Government Accountability Office, and DJJ - through any authorized representative - access to, and opportunity to examine, all records, books, paper or electronic documents related to the subaward (if any) made by the DJJ based on the application.

7. I assure that, if the Applicant is a governmental entity, with respect to the subaward (if any) made by DJJ based on the application—

a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and

b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

8. I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621 , and/or (34 U.S.C. §§ 10271-10273) , and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729 - 3730 and 3801-3812). I also acknowledge that the USDOJ's awards (and subawards made therefrom by the Cabinet), including certifications provided in connection with such awards and subawards, are subject to review by the USDOJ, including by its Office of the Inspector General.

9. The Applicant understands that whoever embezzles, willfully misapplies, steals or obtains by fraud any funds, assets or property which are the subject of a subaward or contract or other form of assistance, whether received directly or indirectly from DJJ may be fined not more than \$10,000.00 or imprisoned for not more than five (5) years, or both. Whoever knowingly falsifies, conceals or covers up by trick, scheme or device, any material fact in any application for assistance or in any record required to be maintained, will be subject to prosecution under the provisions of Section 1001 of Title 18, United States Code. Any law enforcement program or project underwritten in whole or in part by any subaward, or contract or other form of assistance, whether received directly or indirectly from DJJ will be subject to the provisions of Section 371 of Title 18, United States Code.

10. Unless otherwise specified in the application, the Applicant agrees to commence project activities within sixty days of the approved project start date for the subaward (if any), or risk cancellation of the subaward. Evidence of project commencement shall be included in the first quarter Progress Report.

11. The Applicant understands that federal grant funds made available through this application shall not be used to supplant state or local funds appropriated for the same purpose, but will be used to supplement existing funding in order to initiate, enhance and/or expand the project.

12. The Applicant understands that subaward funds (if any) may not be obligated prior to the effective date of the subaward or after the subaward end date. Funds obligated as of the subaward end date shall be paid within the following 90 days.

13. The Applicant agrees that fund accounting, auditing, monitoring, and evaluation procedures, as may be necessary to keep records as DJJ shall prescribe, will reasonably assure fiscal control, proper management, and efficient distribution of funds received from DJJ.

a. The Applicant agrees that it will maintain data/information and submit reports in a designated format and in a timely manner as DJJ or the USDOJ may require. Such data/information must be maintained at the Applicant's office, regardless of whether the administration of that office has changed.

b. The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to any subawards made due to approval of this application.

14. The Applicant agrees to comply with the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide"), including any updated version that may be posted during the period of performance, and all financial and administrative guidance provided by DJJ during the period of performance.

15. The Applicant understands that if the requested project is funded through this program, continuation funding is not guaranteed.

16. The Applicant assures that it will not release the individual names of clients served by the program. The applicant further assures that all information collected on clients will remain confidential. If the applicant is subject to the provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), it will adhere to all HIPAA requirements.

17. The Applicant understands that if DJJ finds that an applicant has failed to comply with the provisions under which the application was made or regulations promulgated, including subaward conditions or application obligations, the subaward (if any) is subject to suspension or termination in whole or in part after a reasonable notice and opportunity for written response.

18. The Applicant certifies that when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, all entities receiving federal funds, including but not limited to state and local governments, shall clearly state:

- a. the percentage of the total cost of the program or project which will be financed with federal money, and
- b. the dollar amount of federal funds for the project or program.

19. The Applicant understands that organizations that receive direct Federal financial assistance from the USDOJ or DJJ may not engage in explicitly religious activities, including activities that involve overt religious content such as worship, religious instruction, or proselytization, as part of the programs or services funded with such assistance. If an organization conducts such explicitly religious activities, the activities must be offered separately, in time or location, from the programs or services funded with such assistance, and participation must be voluntary for beneficiaries of the programs or services funded with such assistance. Such organizations should also carefully account for their use of all government money. See the USDOJ's Regulations for Equal Treatment for Faith-Based Organizations, 28 C.F.R. pt. 38. As appropriate to the funded project (if any), applicants may support participant attendance at peer mentored recovery groups. However, as required by the Equal Treatment Regulation's prohibition against mandated participation in explicitly religious activities, such participation may not be limited to twelve step programs (e.g., Alcoholics Anonymous, Narcotics Anonymous).

20. The Applicant agrees that any claim, action, or lawsuit of any type arising under the grant application, grant subaward, or the resulting Contract shall be brought, and the parties hereby waive any personal jurisdiction or venue challenges to allow the case to be heard, in the Franklin Circuit Court in Franklin County, Kentucky, unless federal law mandates the claim, action, or lawsuit shall be brought in federal court, in which case the claim, action, or lawsuit shall be brought in United States District Court in Lexington, Kentucky. This clause should not be construed to waive, or otherwise limit, the rights, privileges, immunities, including sovereign immunity granted under Kentucky Constitution §§ 230 & 231 and the United States Constitution Eleventh Amendment, and matters of defense now available or hereafter made available to the Commonwealth and/or its officers and employees.

Agreement

[X]	I have read and understand all Application Terms and Conditions and certify that the project(s) proposed in this application meet all the requirements of the U.S. Department of Justice and DJJ, that all the information presented is correct, that there has been appropriate coordination with affected agencies, and that the Applicant will comply with the provisions of the Title II Program and all other federal laws. I have the requisite authority and information to make this certification on behalf of the applicant entity.
-----	---

Signature

Theresa Reynolds

DOJ Certifications

Instructions:

- Hover over a field for on-screen help.
- When you are finished filling out this page, please click **SAVE**. You must **SAVE** before proceeding or data will be lost.

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations and other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Kentucky Justice and Public Safety Cabinet ("Cabinet") determines to award the covered subgrant.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, the applicant certifies and assures (to the extent applicable) that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the marking of any Federal grant, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions; and
- (c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction, as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency,

(b) has within a three-period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or Local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or Local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Cabinet, unless such disclosure has already been made.

3. FEDERAL AND STATE TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal or state tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Cabinet.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 CFR Part 83, Subpart F, for grantees, as defined at 28 CFR Parts 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the subgrant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the subgrant, the employee will-

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Cabinet, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the Cabinet. Notice shall include the identification number(s) of each affected subgrant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted-

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or Local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

I certify that, if awarded funds through this grant opportunity, the applicant organization will comply with all applicable regulations and requirements cited above. I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I acknowledge that the Cabinet's subawards, including certifications provided in connection with such subawards, are subject to review by the Cabinet and the U.S. Department of Justice, including by its Office of the Inspector General. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Signature	Theresa Reynolds
-----------	------------------

Financial Capability

Instructions:

- Hover over a field for on-screen help.
- For the purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Accepted Government Auditing Standards (GAGAS), and results in an audit report with an opinion.
- When you are finished filling out this page, please click **SAVE**. You must **SAVE** before proceeding or you will lose data.

Application Information

1. Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)?	<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO	
2. Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/> N/A Applicant is not a nonprofit organization
3. With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relates to the reasonableness of compensation of certain individuals)?	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/> N/A Applicant is not a nonprofit organization

Financial System

4. Which of the following best describes the applicant entity's accounting system:	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>	Automated	<input type="checkbox"/>	Combination of manual/automated
5. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each grant award?	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Not Sure
6. Does the applicant entity's accounting system have the capability to record cost sharing ("match) separately for each grant award, and maintain documentation to support recorded match or cost share?	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Not Sure
7. Does the applicant entity's accounting system have the capability to accurately track employees' actual time spent performing work under each grant award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Not Sure

8. Does the application entity's accounting system include budgetary controls to prevent the applicant entity from obligating or incurring costs that exceed the amount of funding available under an award?	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Not Sure
9. Is the applicant entity familiar with the "cost principles set out in 2 C.F.R. Part 200?	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Not Sure
Property Standards and Procurement Standards						
10. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal funds: (1) property description; (2) identification number; (3) source of funding; (4) title holder; (5) acquisition date; (6) acquisition cost; (7) federal share of acquisition cost; (8) property location and condition; (9) ultimate disposition information?	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Not Sure
11. Does the applicant entity maintain written policies and procedures for procurement transactions that - (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Not Sure
12. Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Not Sure
13. Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Not Sure
14. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Not Sure
15. What is the threshold at which the applicant entity's written policy requires competitive procurement (i.e., multiple quotes, public advertisement, sealed bids, competitive proposals, etc.)?	<p><i>\$2,500 to \$39,999 requires multiple quotes</i> <i>\$40,000 and over require sealed bids, competitive proposals and advertisement for sealed bids.</i> <i>Advertisements are required for competitive proposal (RFP) for federally funded projects.</i></p>					

Travel Policy				
16. Does the applicant entity maintain a standard travel policy?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Not Sure	
Subrecipient Management and Monitoring				
17. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award - (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Not Sure	
18. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> N/A Applicant does not make subawards	<input type="checkbox"/> Not Sure
19. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual suspended or debarred from such subawards?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> N/A Applicant does not make subawards	<input type="checkbox"/> Not Sure
Audit Information				
Did the applicant entity expend \$750,000 or more in federal funds during the organization's last fiscal year?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
Has the applicant entity undergone any of the following types of audit(s)? Check all that apply.				
<input checked="" type="checkbox"/>	"Single Audit" under 2 C.F.R. Part 200 Subpart F			
<input checked="" type="checkbox"/>	Financial Statement Audit			
<input type="checkbox"/>	Other Audit and Agency (list type of audit)			
<input type="checkbox"/>	No audit conducted			
21. Most Recent Audit Report Issued:	<input checked="" type="checkbox"/> Within the last 12 months	<input type="checkbox"/> Within the last 2 years	<input type="checkbox"/> Over 2 years ago	<input type="checkbox"/> N/A - No audit conducted
Name of Audit Agency/Firm	Crosslin CPA			
AUDITOR'S OPINION				
On the most recent audit, what was the auditor's opinion?	<input checked="" type="checkbox"/> Unqualified Opinion	<input type="checkbox"/> Qualified Opinion	<input type="checkbox"/> Disclaimer, Growing Concern or Adverse Opinions	<input type="checkbox"/> N/A - No audit conducted

22. Enter the number of findings <i>If none, enter "0" Mark N/A if no audit conducted</i>	0			
23. Enter the dollar amount of questioned costs <i>If none, enter "0" Mark N/A if no audit conducted</i>	0			
Were there any reportable conditions noted in the report or opinion?	<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO
Were there any material weaknesses noted in the report or opinion?	<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	NO
Audit Document(s)				
<i>*SAVE questionnaire responses before navigating away from this page.</i>				
Certification				
<input checked="" type="checkbox"/>	I have uploaded the most recent organizational audit report and related documentation (if applicable) to the Organization Details Page.			
<input checked="" type="checkbox"/>	I understand that future audit reports must be uploaded to the Organization Details page no later than nine (9) months after the close of each fiscal year.			
<input checked="" type="checkbox"/>	On behalf of the Applicant, I certify that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.			
Signature	Theresa Reynolds			

Civil Rights Compliance

Instructions

- Review the Equal Employment Opportunity (EEO), Office for Civil Rights (OCR) Training, and Meaningful Access requirements below.
- Complete the EEO reporting process using the EEOP Report Builder using the link provided on this page.
- Select **[Click here to upload the document\(s\)](#)** at the bottom of the page to upload EEO and LEP documentation to the Organization Detail Page.
- When you are finished filling out this page, Click **SAVE**. Applicants must **SAVE** before proceeding or data will be lost.

Civil Rights and Equal Opportunity Employment Requirements for Subrecipients of Federal Funds from the U.S. Department of Justice

1. The federal civil rights laws that may apply to JPSC subrecipients of funding from the United States Department of Justice collectively prohibit discrimination **in both employment and the delivery of services or benefits** based on race, color, national origin, sex, religion, or disability. The Age Discrimination Act of 1975 prohibits discrimination on the basis of age in the delivery of services or benefits. In addition to these, subrecipients of funds under the Violence Against Women Act of 1994, as amended, are prohibited from discriminating on the basis of gender identity or sexual orientation.
2. All subrecipients must have a written policy that prohibits discrimination in both employment and the delivery of services or benefits based on race, color, national origin, sex, religion, or disability, and establishes a civil rights complaint procedure. The policy of subrecipients of funding under the Violence Against Women Act of 1994 must also prohibit discrimination based on sexual orientation and gender identity.
3. All subrecipients must identify a compliance coordinator and a procedure for responding to discrimination complaints.
4. All subrecipients must notify their employees, program participants, beneficiaries, and other interested persons that they do not discriminate based on race, color, national origin, sex, religion or disability. Additionally, if a subrecipient is receiving funds under the Violence Against Women Act, they must notify their employees, program participants, beneficiaries, and other interested persons that they also do not discriminate based on gender identity and sexual orientation.
5. All subrecipients of OVW awards are prohibited by 34 U.S.C. § 12291(b)(13) from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by OVW. Subrecipients may provide sex-segregated or sex-specific programming if doing so is necessary to the essential operations of the program, so long as the subrecipient provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming. The subrecipient agrees that it will comply with this provision. The subrecipient also agrees to ensure that any subrecipients ("subgrantees") at any tier will comply with this provision.
6. Regulations implementing the nondiscrimination in employment provision of the Omnibus Crime Control and Safe Streets Act require that subrecipients of financial assistance from the Office of Justice Programs (OJP), the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS Office), with some exceptions, create and implement an Equal Employment Opportunity (EEO) Program and Plan in accordance with 28 C.F.R. § 42.301-.308. The purpose of the EEO Program and Plan is to ensure that grant subrecipients provide the opportunity for full and equal participation in their workplaces, regardless of race, color, national origin, or sex. An EEO Utilization Report is a critical component of a subrecipient's written EEO Plan. The EEO Utilization report includes an analysis of a grant sub-recipient's workforce and its relevant labor market to identify possible barriers to the participation of women and minorities in the recipient's employment.
7. All recipients of federal financial assistance are subject to the provisions of the laws and regulations listed above, which prohibit discrimination based on race, color, national origin, age, sex, or disability. And if the agency receives funds under the Violence Against Women Act of 1994, as amended, sexual orientation or gender identity. Regulations governing Civil Rights compliance require all JPSC subrecipients to provide annual Civil Rights training for all employees.

Civil Rights Training

Office for Civil Rights offers civil rights offers training to recipients of OJP, OVW and COPS Office funding to assist them in meeting their federal civil rights obligations. The online training, which consists of six segments and self-tests, provides an overview of applicable nondiscrimination laws and the general civil rights obligations that are tied to grants awarded by the Justice Department. OCR offers this online training program for those who are unable to attend in-person training.

[Click here for more information on the training program.](#)

Check this box to certify that, if awarded funds through this grant opportunity, the applicant will comply with the civil rights and equal employment opportunity laws and regulations that apply to subrecipients of grant funding from OJP, OVW, and the COPS Office.

Equal Employment Opportunity Documentation

The United States Department of Justice (DOJ) Office of Civil Rights (OCR) established an application for use by subrecipients to prepare Verification Forms and Utilization Reports to document compliance with the above civil rights requirements. Select the **Click here to upload the document(s)** link below to upload the organization’s EEO Policy, along with the Verification Form from the EEOP Report Builder and (if required) EEOP Utilization Report.

This EEOP Report Builder for use by sub-recipients can be accessed at:
[Civil Rights Office/Data Tools/Office of Justice Programs \(ojp.gov\)](https://www.ojp.gov/CivilRightsOffice/DataTools/OfficeofJusticePrograms).

A job Aid for this Report Builder has been created by OCR and uploaded here:
["https://www.ojp.gov/EEOSubrecipientReportTool_JobAid \(ojp.gov\)](https://www.ojp.gov/EEOSubrecipientReportTool_JobAid).

Direct Recipients of federal funding from OJP, OWW, or the COPS Office should not use the application above. Direct recipients should continue to use the EEOP application available at:
<https://eeop.ocr.ojp.gov/cert/homepage>

Meaningful Access: Limited English Proficiency

[Title VI of the Civil Rights Act of 1964](#) and [Executive Order 13166](#) require those receiving assistance from the federal government to take reasonable steps to ensure that persons with Limited English Proficiency (LEP) have access to the programs, services, and information those entities provide. [Click here to view and download the LEP- Language Access Planning Guide](#). for recommended resources. Use the **Click here to upload the document(s)** below to upload the organizational Limited English Proficiency (LEP) plan LEP page of the Organization Profile. New applicants without an established LEP plan may upload a [Language Access Plan Worksheet](#)

Check this box to confirm EEO Policy, Verification Form, and Utilization Report (if applicable) have been uploaded to the EEO page of the Organization Profile.

Check this box to confirm LEP plan or planning worksheet has been uploaded to LEP page of the Organization Profile.

I certify that if awarded funds through this grant opportunity, the Applicant will comply with the civil rights and equal opportunity laws and regulations that apply to subrecipients of grant funding from the U.S. Department of Justice.

Signature	<i>Theresa Reynolds</i>
------------------	-------------------------

Additional Requirements

<p>Instructions</p> <ul style="list-style-type: none"> Hover over a field for on-screen help. When you are finished filling out this page, please click SAVE. You must SAVE before proceeding or data will be lost. 	
<p>Disclosure of Lobbying Activities</p> <p>All applicants must disclose the existence or nonexistence of lobbying activities. Visit https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/disclosure.pdf to download Form SF-LLL.</p>	
SF-LLL Form	<i>Disclosure of Lobbying Activities.pdf</i>
<p>Determination of Suitability</p> <p>Upload a completed Determination of Suitability Certification Form. A new form must be completed with each application, regardless of whether the applicant has received funding for a similar project in the past.</p>	
Determination of Suitability Certification Form	<i>Title II PAL.pdf</i>
<p>Conflict of Interest Disclosure (If applicable)</p> <p>Applicants and subrecipients must disclose any personal or organizational conflicts of interest, in fact or appearance, as defined within the DOJ Grants Financial Guide.</p>	
Conflict of Interest Disclosure	
<p>Letters of Reference:</p> <p>Required: At least 3 letters of support from a juvenile justice partner (such as AOC, DJJ or DCBS)</p>	
Description	Attachment
<i>Lexington Middle School</i>	<i>21st CCLC PAL.pdf</i>
<i>UK College of Pharmacy CSL</i>	<i>UKCOP-PAL Partnership Support Letter March 2026.pdf</i>
<i>Lexington Parks & Recreation</i>	<i>Lexington Parks Rec Letter.pdf</i>
<i>PAL Elite Cheerleading</i>	<i>cheer letter of support 2026.pdf</i>
<p>Optional: Can attach additional letters of support from community partners if desired. <i>*Looking for Collaboration with juvenile justice partners</i></p>	
Description	Attachment
<p>Additional Information(If Applicable)</p> <ul style="list-style-type: none"> Use the space provided below to attach supporting documentation for any grant project or application information. Provide a title or short description for each file. Use the add/delete (+)/(-) buttons at the end of each row to attach/detach additional files. Uploaded information must be supplementary. DO NOT upload files containing information that can be found in other sections of this application. 	
Title/Description	Attachment

Project Details

Instructions:

- Hover over a field for on-screen help.
- Click **SAVE** before navigating away from this page. Applicants must **SAVE** before proceeding or data will be lost.
- **Provide detailed and informative descriptions for each prompt. Follow the content instructions provided within the notice of funding opportunity closely.**
- Applicants are strongly encouraged to paste content into the text fields from a word processing document.

Project Overview

Project Title

Title II – Lexington PAL Youth Delinquency Prevention Program

Project Abstract

The Title II – Lexington PAL Youth Delinquency Prevention Program will expand and stabilize existing Police Activities League (PAL) programming operated by the Lexington Police Department. This project will provide structured, supervised activities that connect at-risk youth with law enforcement officers through mentorship, athletics, and skill-building opportunities designed to reduce risk factors associated with juvenile delinquency.

The program will serve youth under the age of 18 through consistent engagement in pro-social activities during critical out-of-school hours. Core components include mentorship by sworn officers, organized athletic programming, and skill development opportunities that promote teamwork, discipline, and positive decision-making. The program is designed to strengthen relationships between youth and law enforcement while increasing youth participation in constructive activities.

Funds will be used to support program supplies and materials, participation costs, contractual instructional support, and training necessary to enhance program delivery. This project expands and stabilizes existing PAL operations, with scalable components tied to available funding, allowing for increased youth participation without creating long-term financial obligations.

Expected outcomes include increased youth engagement, improved social competencies, and expanded access to structured programming for at-risk populations. Program performance will be measured through participation tracking, attendance, and engagement indicators.

Grant Period Begin

10/01/2026

Grant Period End

09/30/2027

Proposal Narrative

Describe the proposed project to be funded through this grant opportunity. Follow the content instructions provided within the notice of funding opportunity.

Youth in Lexington face ongoing risk factors associated with juvenile delinquency, particularly during out-of-school hours when structured supervision and positive engagement opportunities are limited. These risk factors include lack of consistent mentorship, limited access to constructive recreational outlets, and exposure to negative peer influences. Research and practice indicate that structured, community-based programs that provide supervision, mentorship, and skill-building opportunities can reduce these risks and improve outcomes for at-risk youth.

While the Lexington Police Department currently operates the Police Activities League (PAL), demand for programming exceeds available resources. The program currently serves over 100 youth annually, with continued growth projected, further highlighting the need for expanded capacity. Existing funding limitations restrict the department's ability to expand participation, maintain adequate program supplies and materials, and consistently deliver high-quality programming. As a

result, some at-risk youth are unable to access structured, pro-social programming opportunities that serve as protective factors against delinquency.

This project addresses a gap in available services by expanding access to structured, community-based programming that promotes positive youth development and reduces risk factors associated with juvenile delinquency.

The Lexington Police Department has observed positive outcomes associated with PAL programming, including high levels of youth engagement and the absence of juvenile citations or arrests among active participants in prior program years. These outcomes demonstrate the value of structured, supervised programming as a proactive approach to delinquency prevention and reinforce the need to expand access to these services.

Project Design and Implementation

The Title II – Lexington PAL Youth Delinquency Prevention Program will expand and stabilize existing PAL operations by increasing access to structured, supervised programming for youth under the age of 18. The program will provide consistent engagement opportunities during critical out-of-school hours through a combination of mentorship, athletics, and skill-building activities.

Core program components include:

- Mentorship by sworn law enforcement officers and trained program staff, providing consistent positive adult relationships that reinforce pro-social behavior and build trust
- Organized athletic programming, which promotes teamwork, discipline, accountability, and constructive use of time during high-risk hours
- Skill-building and educational activities, designed to support positive decision-making, leadership development, and personal responsibility

Each component is designed to address identified service gaps by providing structured, supervised engagement that is currently limited by available resources. Existing services are insufficient to meet demand, particularly in expanding participation and maintaining consistent program quality. This project will enhance the department's ability to deliver reliable, high-quality programming to a broader population of at-risk youth.

Program activities will be delivered at established PAL sites and community locations in coordination with local partners. The project is designed with scalable components tied to available funding, allowing the Lexington Police Department to increase youth participation and program intensity without creating long-term financial obligations.

Program activities will include a range of athletic, educational, and developmental opportunities such as basketball, football, boxing, financial literacy, mentoring, and other structured group activities. These offerings provide youth with consistent, constructive alternatives during high-risk hours and support the development of life skills, teamwork, and positive decision-making.

Grant funds will support program supplies and materials, participation costs, contractual instructional support, and training necessary to enhance program delivery and ensure consistent engagement opportunities for participating youth.

Capabilities and Competencies

The Lexington Police Department has extensive experience implementing community-based programming and youth engagement initiatives. Through its Community Services Section, the department currently operates PAL and other outreach programs that serve at-risk youth and strengthen relationships between law enforcement and the community.

The project will be overseen by the Community Services Lieutenant, who will serve as Project Director and is responsible for program coordination, oversight, and reporting. Implementation will be supported by assigned officers, program staff, and community partners who assist in delivering programming and mentoring youth participants.

The department maintains established administrative, financial, and reporting systems necessary to manage grant funds and ensure compliance with all applicable requirements. Existing partnerships with community organizations, schools, and youth-serving entities support program delivery and enhance service effectiveness.

This project will enhance existing efforts by expanding program capacity and strengthening the department's ability to deliver consistent, structured programming aligned with Kentucky Title II priorities, including community-based delinquency prevention and comprehensive youth services.

The Lexington PAL program has a longstanding history of serving youth in the community and has demonstrated the ability to deliver consistent, high-quality programming that produces measurable outcomes. The program has successfully engaged youth from underserved populations and has maintained strong participation and retention rates over time.

Plan for Collecting Data and Performance Measurement

The Lexington PAL program incorporates elements of evidence-based and promising practices, including mentorship, structured out-of-school programming, and positive youth development strategies, which have been shown to be effective in reducing delinquency risk factors among at-risk youth populations.

Program performance will be measured through both quantitative and qualitative data collection methods. The Lexington Police Department will track the number of youth served, program attendance, and participation in structured activities throughout the grant period.

Additional performance indicators may include:

- Youth engagement levels and program retention
- Participation in pro-social activities
- Observed improvements in behavior and social competencies

Data will be collected and maintained by program staff using internal tracking systems and attendance records. The Project Director will be responsible for overseeing data collection and ensuring accuracy and completeness of reporting. Data will be reviewed on a regular basis to assess program effectiveness, guide program improvements, and ensure alignment with project goals and objectives.

These data collection methods are appropriate, measurable, and directly tied to the intended outcomes of the program.

Proposal Citations			
Title/Description	Attachment		
OJJDP – Title II Formula Grants Program Overview	Proposal Citations – Title II PAL Program.pdf		
Afterschool Alliance – America After 3PM	Proposal Citations – Title II PAL Program.pdf		
CDC – Youth Violence Prevention	Proposal Citations – Title II PAL Program.pdf		
Has applicant received funding through this grant program for this project in the past?	[]	Yes	[X] No
If yes, how many years has your organization received funding for this project?	0		

Area Served

Instructions:

- Hover over a field for on-screen help.
- When you are finished filling out this page, please click **SAVE**. You must **SAVE** before proceeding or you will lose data.

Counties Served

Instructions

- Indicate the county(ies) in which the project will be conducted by selecting the appropriate county(ies).
- A minimum of one selection is required for submission of the application.
- Click here to view a map of [Kentucky counties](#).

County(ies)

Fayette County

Kentucky Program Priority Areas

Kentucky Title II Program Priorities

Instructions:

- Hover over a field for on-screen help.
- When you are finished filling out this page, please click **SAVE**. You must **SAVE** before proceeding or you will lose data.
- Check all that apply

For Federal Fiscal Year (FFY) 2023 Kentucky has adopted the following goals and program priorities:

[]	<p>Community-based alternatives (including home-based alternatives) to incarceration and institutionalization including—</p> <p>(i) for status offenders and other youth who need temporary placement: crisis intervention, shelter, and after-care;</p> <p>(ii) for youth who need residential placement: a continuum of foster care or group home alternatives that provide access to a comprehensive array of services; and (iii) for youth who need specialized intensive and comprehensive services that address the unique issues encountered by youth when they become involved with gangs</p>
[X]	<p>Comprehensive juvenile justice and delinquency prevention programs that meet the needs of youth through the collaboration of the many local systems before which a youth may appear, including schools, courts, law enforcement agencies, child protection agencies, mental health agencies, welfare services, healthcare agencies, and private nonprofit agencies offering youth services</p>
[]	<p>Programs and projects designed to provide for the treatment of youth’s dependence on or abuse of alcohol or other addictive or nonaddictive drugs</p>
[]	<p>Community-based programs that provide follow up post-placement services to adjudicated juveniles, to promote successful reintegration into the community.</p>

Goals, Objectives, and Performance Measurement

Instructions:

- Hover over a field for on-screen help.
- When you are finished filling out this page, **SAVE**. Applicants must **SAVE** before proceeding or data will be lost.

Goals, Objectives, and Performance Measures

Indicate at least one long-term (goal) the project should achieve. Include at least one objective and performance measure for each goal. Performance Measures should be specific, measurable, achievable, relevant, and timebound and clearly linked to each goal.

Examples:

Goal	Objective(s)	Performance Measure(s)
Goal 1: To provide job training services for justice-involved and at-risk youth within our service area.	<p>Objective 1.1: To provide career counseling sessions to 10% more justice-involved and/or at-risk youth (from a baseline of 100 youth served last year) during the grant period.</p> <p>Objective 1.2: To provide financial capability coaching to 10% more justice-involved and/or at-risk youth (from a baseline of 100 youth served last year) during the grant period.</p>	<p>Quantitative: The training team will track the number of youth trained and the types of training and coaching provided to each using the agency database.</p> <p>Qualitative: The training team will use pre- and post-training assessments to measure the effectiveness of the training and coaching provided to improve their understanding of job expectations and financial literacy. Results will be reviewed and used as guidance for program improvement.</p>

Enter one goal per row and associated objectives and performance measures.

Goal	Objective(s)	Performance Measure(s)
Increase youth participation in structured PAL programming to reduce risk factors associated with juvenile delinquency	<p><i>Objective 1.1</i></p> <p><i>Serve 150–200 youth under the age of 18 through PAL programming during the grant period</i></p> <p><i>Objective 1.2</i></p> <p><i>Increase average program attendance and retention rates compared to baseline participation levels</i></p>	<p><i>Quantitative:</i></p> <p><i>Number of youth served</i></p> <p><i>Number of program sessions conducted</i></p> <p><i>Attendance rates per session</i></p> <p><i>Participant retention rates</i></p> <p><i>Qualitative:</i></p> <p><i>Participant feedback on program engagement</i></p> <p><i>Observations of increased participation in structured activities</i></p>

<p><i>Improve youth engagement and pro-social behaviors through mentorship and structured activities</i></p>	<p><i>Objective 2.1</i></p> <p><i>Provide consistent mentorship interactions between youth participants and law enforcement officers throughout the program period</i></p> <p><i>Objective 2.2</i></p> <p><i>Increase youth participation in pro-social and team-based activities designed to promote positive decision-making</i></p>	<p><i>Quantitative:</i></p> <p><i>Number of mentorship interactions or sessions</i></p> <p><i>Number of youth participating in structured activities</i></p> <p><i>Qualitative:</i></p> <p><i>Observed improvements in behavior, teamwork, and engagement</i></p> <p><i>Feedback from staff and participants regarding program impact</i></p>
<p><i>Expand program capacity and enhance quality of PAL programming through targeted resource support</i></p>	<p><i>Objective 3.1</i></p> <p><i>Increase program capacity through the acquisition of program supplies and materials, participation support, and instructional resources necessary to expand and sustain PAL programming.</i></p> <p><i>Objective 3.2</i></p> <p><i>Improve the consistency and quality of program delivery across all PAL activities through enhanced resource availability and structured program support.</i></p>	<p><i>Quantitative:</i></p> <p><i>-Number and type of program supplies and materials purchased</i></p> <p><i>-Number of program activities and events supported by grant resources</i></p> <p><i>-Number of youth participants served through expanded programming</i></p> <p><i>Qualitative:</i></p> <p><i>Staff assessment of program effectiveness and adequacy of program supplies and resources</i></p> <p><i>Participant feedback on program quality, accessibility, and overall experience</i></p>
<p>Evaluation Plan</p>		
<p>Define data collection methodologies and how the information collected will be used to guide and assess the project. The data collection methodology must include appropriate and collectable data and address the following components: (a) who will be responsible for data collection, (b) source(s) of data (internal and external), (c) collection tool(s) used to obtain or organize data, and (d) how often data will be collected.</p>		

The Lexington Police Department will implement a structured data collection and evaluation process to measure program performance, assess outcomes, and guide ongoing project improvement.

Data Collection Responsibility:

Program data will be collected by assigned PAL officers and program staff, with oversight from the Project Director (Community Services Lieutenant), who will ensure accuracy, completeness, and timely reporting.

Sources of Data:

Data will be derived from internal program records, including participant registration forms, attendance logs, activity participation records, and program tracking systems. Additional qualitative and self-reported data will be gathered through participant surveys, feedback, and staff observations.

Data Collection Tools:

The program will utilize attendance sheets, participation logs, and internal tracking spreadsheets or databases to document youth engagement and program activity. Participant surveys will be used to assess outcomes related to self-confidence, social skills, and engagement in pro-social activities. These tools are designed to provide both quantitative participation data and qualitative feedback on program impact.

Frequency of Data Collection:

Data will be collected on an ongoing basis throughout the program period. Attendance and participation data will be recorded during each program session. Participant surveys will be administered periodically, including at the conclusion of program cycles or major activities. Data will be reviewed monthly to monitor progress and identify trends. Formal reporting will be completed in accordance with grant requirements, including quarterly performance reports.

Use of Data:

Collected data will be used to evaluate program effectiveness, measure progress toward stated goals and objectives, and inform adjustments to program delivery. The Lexington Police Department will use this information to improve program quality, ensure efficient use of resources, and enhance outcomes for participating youth. Data will also be used to assess increases in youth participation, engagement levels, and observed improvements in social competencies and pro-social behavior.

This evaluation approach ensures that data collection methods are practical, measurable, and directly aligned with program goals, objectives, and performance measures.

Project Timeline

Instructions

- Attach a Project Timeline, Time/Task Plan, Logic Model, or comparable document showing how the project will be implemented over the period of performance. At a minimum, the timeline must include tasks to be accomplished and milestones. The timeline must cover the entire period of performance.

Project Timeline – Title II Lexington PAL Youth Delinquency Prevention Program.pdf

Project Coordination Narrative

Community Impact of Coordination Efforts

Instructions

- Describe how working with community partners will enhance project success.
- Describe in detail, how Letters of Support substantively contribute to the project.
- When you are finishing filling out this page, please click **SAVE**. You must **SAVE** before proceeding or you will lose data.

The Lexington Police Department's Police Activities League (PAL) program relies on coordinated partnerships with community organizations to enhance program effectiveness, expand service capacity, and provide comprehensive support to participating youth. These partnerships allow PAL to deliver a broader range of structured programming than would be possible through law enforcement resources alone.

PAL collaborates with educational institutions, community organizations, and local agencies to provide programming that addresses academic, social, and developmental needs. Partnerships with local schools and afterschool programs support youth engagement during critical out-of-school hours and provide consistent access to enrichment opportunities. For example, collaboration with the 21st Century Community Learning Center at Lexington Middle School supports hands-on programming such as "Cooking with Cops," which teaches practical life skills while strengthening relationships between youth and law enforcement.

Coordination with Lexington Parks and Recreation enhances access to organized sports programming, facilities, and league participation. Through this partnership, PAL youth participate in structured athletic activities that promote teamwork, discipline, and positive behavior while reducing financial barriers to participation.

The partnership with the University of Kentucky College of Pharmacy expands program capacity by integrating educational and health-focused programming into PAL activities. Student pharmacists provide tutoring, mentorship, and health education, including substance misuse awareness and prevention, supporting positive youth development and addressing risk factors associated with delinquency.

Additional community-based partners and program leaders contribute to youth engagement through specialized programming such as cheerleading and mentorship initiatives. These partnerships provide consistent adult support and expand access to structured activities for youth who may not otherwise have these opportunities.

Letters of support submitted with this application demonstrate active, ongoing partnerships that contribute directly to program delivery. These partnerships provide programming, facilities, mentorship, and volunteer support, all of which enhance the overall impact of PAL. Partner feedback included in these letters documents observed outcomes such as increased youth engagement, improved behavior, skill development, and strengthened relationships between youth and law enforcement.

Through these coordinated efforts, PAL expands its reach, improves program quality, and provides comprehensive, community-based support to at-risk youth. These partnerships are integral to the success and sustainability of the proposed project.

Statement of the Problem

Instructions

- Describe in depth (but concise) the specific problem or gap in services that will be addressed using grant funds. Be sure to include supporting data (national, state and local).

Youth in Lexington, Kentucky face ongoing risk factors associated with juvenile delinquency, particularly during out-of-school hours when structured supervision and positive engagement opportunities are limited. These risk factors include lack of consistent mentorship, limited access to organized recreational and developmental programming, and exposure to negative peer influences. Youth who are not engaged in structured, pro-social activities during these hours are more likely to experience negative outcomes, including involvement in delinquent behavior.

The Lexington Police Department currently operates the Police Activities League (PAL), which provides structured, community-based programming designed to address these risk factors. The program currently serves over 100 youth annually, with continued growth projected, demonstrating both demand for services and community reliance on PAL programming. However, existing funding limitations restrict the department's ability to expand participation, maintain adequate program supplies and materials, and consistently deliver programming at a level sufficient to meet community needs. As a result, some at-risk youth remain without access to structured, supervised programming that serves as a protective factor against delinquency.

In addition to limitations in program supplies and resources, staffing constraints further impact program delivery. PAL programming relies on the availability of sworn officers and staff to provide supervision, mentorship, and structured activities. Limited staffing capacity and restricted availability of overtime reduce the department's ability to consistently staff events, expand programming, and meet increasing demand. As a result, some planned activities cannot be offered at full capacity, and opportunities to engage additional youth may be limited. Addressing these constraints is essential to ensuring consistent, high-quality programming and expanding access for at-risk youth.

Many youth served by PAL come from underserved communities where access to low-cost or no-cost programming is limited. Without programs like PAL, these youth may face barriers to participation in organized activities due to financial constraints, transportation limitations, or lack of available programming. This creates a gap in services during critical developmental periods when positive engagement and adult mentorship are most impactful.

Beyond structured supervision, programs like PAL provide youth with a sense of purpose, belonging, and personal investment in positive activities. For many participants, involvement in athletics, mentorship, and skill-building opportunities creates a constructive outlet that replaces unstructured time with meaningful engagement. This sense of purpose and connection to positive adult role models serves as a protective factor, reducing exposure to negative influences and supporting long-term behavioral and social development.

National research supports the importance of structured, community-based programming in reducing delinquency risk factors. The Office of Juvenile Justice and Delinquency Prevention (OJJDP) and similar organizations identify mentorship, supervised activities, and positive youth development strategies as effective approaches for improving youth outcomes and reducing risk factors associated with delinquency. Participation in structured afterschool programming has also been associated with improved behavioral outcomes, increased school engagement, and reduced involvement in risky behaviors.

In addition, continued program effectiveness depends on staff capacity to deliver high-quality mentorship and developmentally appropriate programming. Current resource limitations reduce opportunities for specialized training and program development that could further strengthen engagement strategies and improve outcomes for participating youth.

This project addresses a clearly identified gap in services by expanding access to structured, supervised PAL programming for at-risk youth in Lexington. By increasing program capacity and enhancing the quality and consistency of programming, the Lexington Police Department will provide more youth with access to positive engagement opportunities that reduce risk factors associated with delinquency and support long-term positive outcomes.

Agency Performance

For Returning Applicants

- Provide a paragraph description of Title II-funded services provided in the last year including the following elements:
 - the number of clients served;
 - the services provided;
 - the counties served.

For New Applicants

- Provide an overview of services to at-risk youth provided in the last year.

For New & Returning Applicants

- How will this year's Title II-funded project enhance agency performance?
- Describe agency outreach and services to unserved and/or underserved populations in the past year.
- When you are finished filling out this page, please click **SAVE**. You must **SAVE** before proceeding or you will lose data.
- You may enter text directly into the field or copy and paste from an existing document.

The Lexington Police Department's Community Services Section provides a range of outreach and prevention services to at-risk youth through the Police Activities League (PAL) and related programming. Over the past year, PAL has served over 100 youth in Fayette County through structured, supervised programming focused on mentorship, athletics, and skill development. Services provided include organized sports such as football, basketball, boxing, and cheerleading, as well as educational and developmental programming including tutoring, life skills instruction, financial literacy, and health and wellness activities. Partnerships with local schools, community organizations, and the University of Kentucky have expanded program offerings to include afterschool programming, mentoring, and specialized activities such as "Cooking with Cops" and youth health education initiatives.

Many PAL participants also engage in structured competitive events, including basketball tournaments, boxing bouts, cheerleading competitions, and academic activities such as spelling bees. These opportunities provide youth with experiences that promote discipline, goal-setting, and personal accountability. Participation in competition exposes youth to both success and adversity in a structured environment, reinforcing resilience, sportsmanship, and emotional regulation. These experiences contribute to the development of pro-social behaviors and life skills that are directly aligned with reducing risk factors associated with juvenile delinquency.

These services are primarily directed toward at-risk and underserved youth, including those from low-income households and communities with limited access to structured programming. The program removes barriers to participation by providing program supplies and materials, instruction, and programming at little to no cost to families. Outreach efforts include collaboration with schools, community centers, and partner organizations to identify and engage youth who would benefit from consistent, positive engagement and mentorship.

The proposed Title II project will enhance agency performance by expanding program capacity, improving consistency of service delivery, and strengthening the quality of programming. Grant funding will support the acquisition of program supplies and materials, participation costs, and instructional support, as well as resources that allow for increased participation and expanded programming opportunities. Additionally, the project will help address current staffing limitations that impact the ability to consistently deliver programming, allowing the department to more effectively meet community demand and engage a greater number of youth.

Through these enhancements, the Lexington Police Department will increase the number of youth served, improve program accessibility, and strengthen the delivery of structured, evidence-informed programming designed to reduce risk factors associated with juvenile delinquency.

Agency Data Measures

Performance Measures Survey				
1. Program will report number of individuals served (by population)	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
2. Program will report on percentage of eligible individuals served by:				
<input type="checkbox"/> An evidence-based program or practice				
<input checked="" type="checkbox"/> A promising program or practice				
<input type="checkbox"/> A diversion service				
<input type="checkbox"/> None				
3. Program will report on number of training events held	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
4. Program will report on number of individuals trained (population trained)	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
5. Program will report on percentage of training participants who reported they applied training knowledge or skills within 3 months of attending a training	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
6. Program will report on percentage of eligible individuals				
<input type="checkbox"/> Detained				
<input type="checkbox"/> Adjudicated for a delinquency offense				
<input type="checkbox"/> Adjudicated for a status offense				
<input type="checkbox"/> Who violated a court order/condition				
<input type="checkbox"/> Who completed their intended service requirements				
<input type="checkbox"/> Who completed the required court conditions				
<input type="checkbox"/> Who completed their required community service hours				
<input checked="" type="checkbox"/> None				
7. Program will report on percentage of eligible individuals who:				
<input checked="" type="checkbox"/> Exhibited improved self-esteem				
<input type="checkbox"/> Improved parent/caregiver relationships				
<input checked="" type="checkbox"/> Participated in positive leisure/recreational activities				
<input checked="" type="checkbox"/> Exhibited improved social competencies				
<input checked="" type="checkbox"/> Actively engaged with school				
<input type="checkbox"/> Exhibited improved mental health				

<input checked="" type="checkbox"/>	Abstained from or reduced substance misuse
<input type="checkbox"/>	Completed high school
<input type="checkbox"/>	Employed (full or part time)
<input type="checkbox"/>	Experienced victimization
<input type="checkbox"/>	None

Personnel

Position Request

NEW INSTRUCTIONS - PLEASE READ CAREFULLY

- Each Personnel page represents a staff **position** needed to carry out project activities. Please populate this page to request funds for a **position** and to demonstrate why the **position** is necessary to complete the project.
- If requesting multiple **positions** with the same title, please differentiate between them consistently (i.e., " Advocate 1, Advocate 2, etc.).
- This form is not used to record the names of individual staff members. If awarded, a Staff Tracking Form page will be added to your application during the budget modification phase to capture specific information about grant-funded individuals.
- If this is a new **position**, please prorate the number of months on project to allow for completion of the hiring process.
- When finished filling out this page, please click SAVE. You must **SAVE** before proceeding or you will lose data.
- Fields that do not allow data entry are auto-calculated by the system after you **SAVE** the page.
- Click the **ADD** button at the top of the page to create additional Personnel pages if necessary. Once you have **SAVED** a second Personnel page, a folder icon followed by a right arrow icon will appear next to the Personnel option in the left-navigation menu. Clicking the arrow will display a sub-menu containing a list of the personnel pages that you have entered. Click one of the links to access an individual page.

Position	
Annual Salary	
Percent on Project	%
Total Annual Salary	
No. of Months on Project	
Project Salary	

FRINGE BENEFITS

Fringe Benefits	Rate Per Month	Total	
------------------------	-----------------------	--------------	--

Flexible Spending or Health			<i>This amount may not exceed the employer contribution for a single health insurance plan.</i>
Employee Retirement	%		<i>Not included in the Total Fringe calculation</i>
Agency Retirement	%		
Workers Compensation	%		
FICA			SAVE the page to calculate this value
Unemployment Insurance (Total Annual Cost)			
Other (Total Annual Cost)			
Total Fringe			
Annual Grant Salary			

TOTAL PERSONNEL COSTS

Grant Funds	
Total Cost	

Personnel Documents

- Please attach a job description for this position. If the position will not be fully supported by grant funds requested for this project, please specify in the job description which duties/activities are supported by these funds and which activities (if any) are funded by another source

Detailed Justification

- Instructions
- Enter a detailed explanation for this personnel request in the space provided below.

Supporting Documentation

- Instructions
- Use the space provided below to attach supporting documentation for the specified application information.
 - Provide a title or short description for each file.
 - Use the add/delete (+)/(-) buttons at the end of each row to attach/detach additional files.
 - If you add/edit/delete a file after the initial save, you must click **SAVE** to store the changes.

Title/Description	Attachment
--------------------------	-------------------

Contractual Services

Contractual Services

Instructions

- Enter information for each vendor, contractor, or consultant, as described below.
- Each field in every row is required; enter 'N/A' or '0' where applicable.
- In the Detailed Justification field, describe the contractual services to be provided, the estimated cost, the planned procurement or consultant selection process, and demonstrate that the requested amount does not exceed fair market value.
- When you are finished filling out this page, please click **SAVE**. You must **SAVE** before proceeding or you will lose data.

NOTE: The rate *for an individual consultant* is not to exceed \$81.25 per hour (\$650 per day max) unless approved.

Name	Affiliation	Speciality	Federal Share	Total Cost
				\$0
Contractual Services Total			\$0	\$0

Detailed Justification

Instructions

- Enter a detailed explanation for this contractual services request in the space provided below.

Contract Uploads

Instructions

- Upload all supporting contract documentation (in PDF format) in the fields provided below.
- For each document, enter a short description of its content.
- Click on the + to add additional Contract uploads.

Description	Contract Uploads
-------------	------------------

For each line item above, attach a single PDF that includes all supporting documentation for that contract.

Travel & Training

Travel & Training Request

Requested travel expenses shall not exceed the established mileage and subsistence policy as set forth by the Commonwealth of Kentucky, Finance and Administration Cabinet.

Instructions

- Enter project travel and training costs as described below.
- Maximum rates may apply to reimbursement requests for mileage, per diem and lodging.
- Necessity and method of calculation must be detailed in the Budget Narrative.

NOTE: If the travel and reimbursement requirements for your agency are more stringent than that of the Commonwealth, the more stringent of the two must be followed.

	Federal Share	Total Cost
Airfare	\$1,200	\$1,200
Lodging	\$2,000	\$2,000
Meals	\$800	\$800
Mileage	\$0	\$0
Registration/ Tuition Fee	\$5,000	\$5,000
Miscellaneous	\$1,000	\$1,000
Travel Cost	\$10,000	\$10,000

Detailed Justification

Instructions

- Enter a detailed explanation for this travel and training request in the space provided below.

Funds are requested to support travel and training activities that directly enhance the delivery and effectiveness of the Lexington Police Department's Police Activities League (PAL) programming. Travel funds will primarily support participation in organized tournaments, competitions, structured events, and training opportunities that provide youth and PAL personnel with opportunities for skill development, teamwork, mentorship, and exposure to positive, pro-social environments.

Registration and tuition costs are requested at \$5,000 and will support participation in structured youth events, tournaments, competitions, and relevant PAL training opportunities. These costs are based on prior program expenses and allow PAL to expand youth participation while supporting staff development connected directly to program delivery.

A portion of the requested funds will support staff attendance at the National Police Activities League conference and similar training opportunities. These trainings provide instruction on youth engagement strategies, mentorship practices, program development, and trends in juvenile delinquency prevention. Knowledge gained through training will be applied directly to improve program quality, increase youth engagement, and strengthen local PAL programming.

Airfare, lodging, meals, and miscellaneous travel costs are estimated based on prior actual expenses and current pricing. Miscellaneous costs may include parking, rideshare, baggage, and other necessary travel-related expenses. Mileage is not requested because transportation fuel costs are generally supported through existing fleet processes.

All requested travel and training costs are reasonable, necessary, and proportionate to the scope of the project.

Airfare = \$1,200
 Lodging = \$2,000
 Meals = \$800
 Registration/Tuition Fee = \$5,000
 Miscellaneous = \$1,000
 Total Travel Cost = \$10,000

Supporting Documentation

Instructions

- Use the space provided below to attach supporting documentation for the specified application information.
- Provide a title or short description for each file.
- Use the add/delete (+)/(-) buttons at the end of each row to attach/detach additional files.
- If you add/edit/delete a file after the initial save, you must click **SAVE** to store the changes.

Title/Description	Attachment
PAL – Conference Registration – National PAL Conference (Prior Cost Example)	Signed 211-5 Registration.pdf
PAL – Travel Cost – Airfare (Lexington to Washington DC Example)	Flight Receipts - Compton and Hobson.pdf
PAL – Travel Cost – Lodging (Conference Rate Example)	Omni Hotel.pdf

Operating Expenses

Operating Expenses Request

Instructions

- Enter all project operating expenses as detailed below.
- Use the add/delete (+)/(-) buttons at the end of each row to enter/remove additional expenses.
- Some examples of Operating Expenses include: Supplies, rent, utilities, postage, etc.
- Costs, necessity and method of calculation must be detailed in the Budget Narrative.

Item	Federal Share	Total Cost
<i>Youth Program Supplies and Materials (including basketballs, boxing gloves and protective gear, training equipment, cones, agility equipment, practice gear, and general athletic and program supplies)</i>	\$15,000	\$15,000
<i>Participant Registration Fees (Tournaments/Events)</i>	\$12,000	\$12,000
<i>Food and Refreshments for Program Activities</i>	\$6,000	\$6,000
<i>Facility Usage and Program Support Costs</i>	\$5,000	\$5,000
<i>Educational and Skill-Building Materials</i>	\$5,000	\$5,000
<i>Participant Apparel and Program Uniforms</i>	\$7,000	\$7,000
Operating Expenses Total	\$50,000	\$50,000

Detailed Justification

Instructions

- Enter a detailed explanation for this operating expense request in the space provided below.

Operating expenses are necessary to support the day-to-day delivery of structured PAL programming and to ensure consistent access for participating youth. These costs directly support program activities designed to reduce risk factors associated with juvenile delinquency by providing supervised, pro-social engagement opportunities.

Funds allocated for youth program supplies and materials will support the purchase of items necessary for athletic, recreational, and mentoring activities. These supplies are essential to maintaining consistent programming and ensuring youth participants have access to appropriate program supplies, materials, and resources.

Participant registration fees will cover costs associated with youth participation in organized tournaments, competitions, and structured events. These activities provide opportunities for skill development, teamwork, and exposure to positive competitive environments while removing financial barriers that may otherwise prevent participation.

Food and refreshments are included to support youth engagement during program activities, particularly those occurring during afterschool hours and extended events. Providing meals or snacks helps promote consistent attendance and supports youth who may otherwise face food insecurity or scheduling challenges.

Facility usage and program support costs will assist with access to locations necessary for program delivery, including gyms, fields, and community spaces, when applicable. These resources are critical to maintaining consistent and structured programming.

Educational and skill-building materials will support programming focused on life skills, mentorship, and personal development, including financial literacy, health education, and other structured learning opportunities.

These operating expenses are directly aligned with program goals to expand access, improve engagement, and provide consistent, high-quality programming for at-risk youth. All costs are reasonable, necessary, and proportionate to the scope of the project.

Youth Program Supplies and Materials (including basketballs, boxing gloves and protective gear, training equipment, cones, agility equipment, practice gear, and general athletic and program supplies) = \$15,000.00

Participant Registration Fees (Tournaments/Events) = \$12,000.00

Food and Refreshments for Program Activities = \$6,000.00

Facility Usage and Program Support Costs = \$5,000.00

Educational and Skill-Building Materials = \$5,000.00

Participant Apparel and Program Uniforms = \$7,000.00

Total Operating Expenses = \$50,000.00

Supporting Documentation

Instructions

- Use the space provided below to attach supporting documentation for the specified application information.
- Provide a title or short description for each file.
- Use the add/delete (+)/(-) buttons at the end of each row to attach/detach additional files.
- If you add/edit/delete a file after the initial save, you must click **SAVE** to store the changes.

Title/Description	Attachment
PAL Tournament Registration Costs (Sample)	Basketball-april classic Invoice.pdf
PAL Program Event Cost – Facility Rental	Champs Invoice.pdf
PAL Program Equipment Cost Example	Invoice - Lexington KY PAL.docx
PAL Participant Apparel Cost Example	tshirt invoice pd.pdf

Equipment

Equipment Request

Instructions

- This category includes items with a unit price of \$10,000 or more and a useful life greater than one year, e.g., furniture, fixtures, office machines, etc., unless the applicant’s policies establish a more restrictive threshold. If the applicant’s capitalization limit is below \$10,000, then the lower limit applies.
- Use the add/delete (+)/(-) buttons at the end of each row to enter/remove additional expenses.
- Items with a unit price under \$10,000 should be entered in the **Operating Expenses** budget page, unless the above exception applies.
- Necessity and method of calculation must be detailed in the Budget Narrative.
- When you are finished filling out this page, please click **SAVE**. You must **SAVE** before proceeding or you will lose data.
- Hover over a field for on-screen help.
- Quantity is not included in the formula.

Item	Quantity	Federal Share	Total Cost
	0		
Equipment Total		\$0	\$0
Check this box if your agency's capitalization threshold is lower than \$10,000.00			

Detailed Justification

Instructions

- Enter a detailed explanation for this equipment request in the space provided below.

Equipment Purchase Authorization Form

Instructions

- **No equipment may be purchased without pre-approval signed by GMD Staff.**
- Use the add/delete (+)/(-) buttons at the end of each row to attach/detach additional files.
- If you add/edit/delete a file after the initial save, you must click **SAVE** to store the changes.
- Equipment purchased approved under this award must be completed within the first four months of the project period.
- Provide a title or short description for each file, you will need 1 upload per piece of equipment.
- Prior to purchasing equipment, you must submit the Equipment Purchase Authorization Form to GMD.
[Click here to view and download the Equipment Purchase Authorization Form.](#)

Title/Description	Attachment
-------------------	------------

If you are requesting equipment, please upload your Procurement Policy and Procedures document.

GMD USE ONLY Approved Equipment Purchase Authorization Form

Budget Narrative

Budget Narrative

Instructions

- Provide a narrative detailing calculation methods and necessity of all project costs listed on budget forms.
- You may enter text directly into the field or copy and paste from an existing document.

The requested funding of \$60,000 will support the expansion and stabilization of the Lexington Police Department's Police Activities League (PAL) Youth Delinquency Prevention Program by providing resources necessary to increase access, improve program consistency, and enhance the quality of services delivered to at-risk youth.

The majority of requested funds are allocated to operating expenses, which directly support day-to-day program delivery. These costs include youth program supplies and materials, participant registration fees, food and refreshments, facility usage, and educational and skill-building materials. Operating expenses were calculated based on prior program expenditures and current participation levels. For example, tournament registration fees are estimated based on prior invoices averaging approximately \$300–\$400 per team, with total costs scaled to support multiple teams and events throughout the program year. Food and supply costs are estimated based on the number of planned program sessions and anticipated participation, ensuring that youth have consistent access to structured programming without financial barriers.

Travel and training funds are requested in the amount of \$10,000 to support both youth participation in structured events and limited staff professional development. Youth participation in organized tournaments, competitions, and structured events is a core component of PAL programming, providing opportunities for skill development, teamwork, and exposure to positive, pro-social environments. Travel-related costs, including airfare, lodging, meals, and registration fees, are based on prior actual expenses, including conference attendance and tournament participation. These estimates are supported by recent receipts and reflect current market rates.

A portion of travel funds will support staff attendance at the National Police Activities League conference and similar training opportunities. These training events provide instruction on youth engagement strategies, mentorship practices, and program development, allowing staff to implement effective approaches that improve program quality and expand service offerings. Knowledge gained through these training opportunities will be applied directly to local programming to enhance youth engagement and retention.

No personnel costs are requested, as the program will be implemented using existing staff resources. Additionally, no contractual services are requested, as program delivery is conducted by sworn personnel and established community partners. Equipment costs are not requested, as all requested items fall below applicable capitalization thresholds and are included within operating expenses as program supplies and materials.

All requested costs are reasonable, necessary, and proportionate to the scope of the project. The budget is designed to support direct service delivery, remove barriers to participation, and expand access to structured, supervised programming that addresses risk factors associated with juvenile delinquency. The requested funding will allow the Lexington Police Department to increase the number of youth served, enhance program quality, and ensure consistent delivery of PAL programming throughout the project period.

*Travel & Training = \$10,000.00
 Operating Expenses = \$50,000.00
 Total Budget = \$60,000.00*

Title/Description	Attachment
-------------------	------------

Budget Summary

Budget Summary

Instructions

- Please review all information in the Budget Summary below.
- **Change the status to "Application Submitted" after reviewing and saving the Budget Summary page.**

	Federal Share	Total Cost
Personnel	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00
Travel & Training	\$10,000.00	\$10,000.00
Operating Expenses	\$50,000.00	\$50,000.00
Equipment	\$0.00	\$0.00
Total Project Cost	\$60,000.00	\$60,000.00

CT-34-100

Exemption Number

Lexington-Fayette Urban County Govt

Name of Exempt Institution

Important—Certificate not valid unless completed.

PURCHASE EXEMPTION CERTIFICATE

Check Applicable Block

Blanket

Single Purchase

I hereby certify that LFUCG is a Kentucky resident, nonprofit educational, charitable or religious institution, or Kentucky historical site, located at 200 E Main St Lex, Kentucky and that the tangible personal property, digital property or services to be purchased from

Name of Vendor

Address

will be used solely within the exempt function of a charitable, educational or religious institution, or historical site.

Description of property to be purchased:

In the event that the property purchased is not used for an exempt purpose, it is understood that I am required to pay the tax measured by the purchase price of the property.

Any official or employee who uses this certificate to make tax-free purchases for his own personal use or that of any other person will be subject to the penalties provided in KRS 139.990 and other applicable laws.

Under penalties of perjury, I swear or affirm that the information on this certificate is true and correct as to every material matter.

Leangelo Drake

Authorized Signature

A P Manager

Title

4/22/2026

Date

CAUTION TO SELLER: This certificate cannot be issued or used in any way by a construction contractor to purchase property to be used in fulfilling a contract with an exempt institution. Sellers accepting certificates for such purchases will be held liable for the sales or use tax.

DEPARTMENT OF REVENUE Frankfort, Kentucky 40620

51A126 (12-09)

Urban County Council Members



Vice Mayor

Dan Wu

Aide: Tori Cruz-Falk
(859) 280-8250



At-Large

James Brown

Aide: Sharon Murphy
(859) 280-8251



At-Large

Chuck Ellinger

Aide: Shannon Settles
(859) 280-8253



1st District

Tyler Morton

Aide: Adina Tatum &
Jaydan Norris
(859) 280-8254



2nd District

Shayla Lynch

Aide: LaShawn Barber
(859) 280-8255



3rd District

Tom Eblen

Aide: Reina Slaymaker
(859) 280-8256



4th District

Emma Curtis

Aide: Sarah Ritter
(859) 280-8257



5th District

Liz Sheehan

Aide: Sylvia Cassidy
(859) 280-8258



6th District

Lisa Higgins-Hord

Aide: Renea Buckles
(859) 280-8259



7th District

Joseph Hale

Aide: Kristin Pack
(859) 280-8260



8th District

Amy Beasley

Aide: Mason Sims
(859) 280-8261



9th District

Whitney Baxter

Aide: Elizabeth Withers
(859) 280-8262



10th District

Dave Sevigny

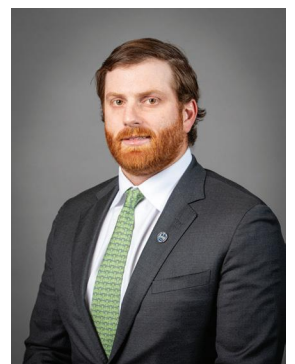
Aide: Alyssa McKenzie
(859) 280-8263



11th District

Jennifer Reynolds

Aide: Isabelle Ballard
(859) 280-8264



12th District

Hil Boone

Aide: Olivia Lasheen
Grigsby
(859) 280-8265

Shauntae Hall, Council Administrator: (859) 280-8267
Kendra Thompson, Research Analyst: (859) 280-8268
Alicia Larmour, Research Analyst: (859) 280-8269

Kelley Farley, Budget Research Analyst: (859) 280-8270
Layton Garlington, PIO: (859) 280-8278
Amber Deitz, Citizens' Advocate: (859) 280-8271



LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT

Unique Entity ID VM1GLHWZXA96	CAGE / NCAGE 3WTE6	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Mar 2, 2027	
Physical Address 200 E Main ST Lexington, Kentucky 40507-1310 United States	Mailing Address 200 E Main ST Lexington, Kentucky 40507-1310 United States	

Business Information

Doing Business as LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT	Division Name (blank)	Division Number (blank)
Congressional District Kentucky 06	State / Country of Incorporation (blank) / (blank)	URL (blank)

Registration Dates

Activation Date Mar 4, 2026	Submission Date Mar 2, 2026	Initial Registration Date Jun 10, 2004
---------------------------------------	---------------------------------------	--

Entity Dates

Entity Start Date Jul 1, 1973	Fiscal Year End Close Date Jun 30
---	---

Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?

N

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure U.S. Government Entity	Entity Type US Local Government	Organization Factors (blank)
Profit Structure (blank)		

Socio-Economic Types

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Government Types

U.S. Local Government

County

City

Financial Information

Accepts Credit Card Payments

Yes

Debt Subject To Offset

No

EFT Indicator

0000

CAGE Code

3WTE6**Points of Contact****Electronic Business**

👤
CHAD Hancock
200 East Main Street
Lexington, Kentucky 40507
United States

CHAD Hancock
 200 East Main Street
 Lexington, Kentucky 40507
 United States

Government Business

👤
Todd Slatin
200 East Main Street
Lexington, Kentucky 40507
United States

Todd Slatin
 200 East Main Street
 Lexington, Kentucky 40507
 United States

Past Performance

👤
Theresa Reynold, Director
200 East Main Street
Lexington, Kentucky 40507
United States

Service Classifications**NAICS Codes**

Primary	NAICS Codes	NAICS Title
Yes	921140	Executive And Legislative Offices, Combined
	221320	Sewage Treatment Facilities
	921190	Other General Government Support

Disaster Response

This entity does not appear in the disaster response registry.



Lexington-Fayette Urban County Government
OFFICE OF THE MAYOR

Linda Gorton
Mayor

October 2, 2025

Anthony Gill
Grants Program Branch Manager
Kentucky Justice & Public Safety Cabinet
125 Holmes St.
Frankfort, KY 40601

RE: Designation of Authority

Dear Mr. Gill,

This letter serves to designate Theresa Reynolds, Director, Grants & Special Programs, as my designee for all actions within the Kentucky Justice & Public Safety Cabinet's Intelligrants electronic system for grants management. Ms. Reynolds is the staff member responsible for ensuring that all actions have appropriate approval within the Lexington-Fayette Urban County Government, as necessary, up to and including review and approval by the Mayor and Urban County Council for acceptance of awards.

Sincerely,

Linda Gorton

FOLLOW MAYOR GORTON:

www.facebook.com/MayorGorton • www.twitter.com/MayorGorton • www.instagram.com/MayorGorton

200 East Main Street • Lexington, KY 40507 • (859) 425-2255 • www.lexingtonky.gov
HORSE CAPITAL OF THE WORLD

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Lexington-Fayette Urban County Government 200 East Main Street Lexington, KY 40507-1310 Congressional District, if known: _____	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known: _____	
6. Federal Department/Agency: Department of Justice	7. Federal Program Name/Description: 2023 Title II Formula Grant Program CFDA Number, if applicable: 16.540	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): N/A	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>Linda Gorton</u> Print Name: <u>Linda Gorton</u> Title: <u>Mayor</u> Telephone No.: <u>(859) 258-3100</u> Date: <u>4/22/2026</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.



CERTIFICATION

Award Condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors

Organization Name: LFUCG - Lexington Police Department
Application Number: Title II-2023-Lexingto-00002
Project Title: Title II – Lexington PAL Youth Delinquency Prevention Program

All subawards/subgrants administered by the Kentucky Justice and Public Safety Cabinet, Grants Management Division (GMD), for which the purpose of some or all of the activities to be carried out under the subaward is to benefit a set of individuals under 18 years of age, are subject the provisions of the current *Determination of suitability required, in advance, for certain individuals who may interact with participating minors* award condition (hereinafter, “award condition”) established by the U.S. Department of Justice (DOJ).

This award condition was incorporated into many DOJ Office for Justice Programs (OJP) and Office on Violence Against Women (OVW) awards starting in calendar year 2019. The full award condition can be accessed on the OJP and OVW websites:

- OJP** <https://www.ojp.gov/funding/explore/interact-minors>
- OVW** <https://www.justice.gov/ovw/page/file/1432316/dl?inline>

GMD has added two (2) award condition enhancements to the baseline requirements set forth in the award condition. See GMD’s full policy, *Award Condition Enhancements: Determination of Suitability required, in advance, for certain individuals who may interact with participating minors*, available on the [GMD website](#).

Select one of the following designations:

- The purpose of some or all of the activities to be carried out under the proposed project is intended to benefit a set of individuals under 18 years of age.
- The purpose of some or all of the activities to be carried out under the proposed project is **NOT** intended to benefit a set of individuals under 18 years of age.

If the proposed project activities are NOT intended to benefit a set of individuals under 18 years of age, please indicate N/A to Questions #1-12.

CERTIFICATION

Award Condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors

Award Conditions

1. I have read the full award condition titled *Determination of suitability required, in advance, for certain individuals who may interact with participating minors*.
2. I have read the full GMD supplemental policy titled *Award Condition Enhancements: Determination of suitability required, in advance, for certain individuals who may interact with participating minors*.

VR
VR

Award Condition Enhancements

3. I understand that my organization must implement formal, written policies and procedures that (a) document the factors and considerations that will be considered in making determinations regarding suitability, (b) identify the specific public sex offender and child abuse websites/registries, criminal history registries, and similar repositories of criminal history records that will be searched when making determinations regarding suitability, (c) address “personally-accompanied contact” situations as defined in paragraph 3(c)(2) of the award condition.
4. I understand my organization must update the searches described in the Required Searches section and reexamine each covered individual’s suitability determination in light of those search results **every two (2) years**. When appropriate, the determination must be modified or withdrawn.

VR
VR

Required Searches

Public Sex Offender and Child Abuse Websites/Registries

5. I confirm that when making a determination of suitability, at a minimum, the following searches will be conducted prior to a covered individual interacting with a participating minor as defined in the award condition, no more than six (6) months before the written determination of suitability is made.

VR

The Dru Sjodin National Sex Offender Public Website https://www.nsopw.gov/	Required
Kentucky Public Sex Offender Registry kpsor.state.ky.us	Required
Kentucky CHFS Child Abuse & Neglect (CAN) Registry https://kog.chfs.ky.gov/home/	Required
Public sex offender and child abuse websites/registries for each state other than Kentucky in which the individual is expected to, or reasonably likely to, interact with a participating minor in the course of activities under the award	If Applicable to the Covered Individual
Public sex offender and child abuse websites/registries for each state other than Kentucky in which the individual has lived, worked, or gone to school at any time during the past five (5) years	If Applicable to the Covered Individual

Criminal History Record Searches

6. I confirm that when making a determination of suitability, at a minimum, the following criminal history searches will be conducted, prior to a covered individual interacting with a participating minor as defined in the award condition. Criminal history record searches will encompass at least the time period beginning five (5) calendar years preceding the date of the search request.



Criminal history registry for each state in which the individual lives, works, or goes to school, or has lived, worked, or gone to school at any time during the past five (5) years	Required
Criminal history registry for each state in which the individual is expected to, or reasonably likely to, interact with a participating minor in the course of activities under the award.	Required

7. I confirm that all criminal history searches will be fingerprint-based, if legally available to my organization.



8. I confirm that if fingerprint-based searches are not legally available to my organization, name-based criminal history searches using current and, if applicable, previous names and aliases, will be performed.



Documentation Retention

9. I confirm that my organization will maintain all documentation related to written determinations of suitability at the program site for the duration of the grant records retention period.



10. I confirm that all documentation related to written determinations of suitability will be made available to GMD during compliance monitoring engagements or at any other time within the grant records retention period.



Factors and Considerations in Determinations Regarding Suitability

11. I confirm that, with respect to either an initial determination of suitability or a subsequent reexamination, no covered individual will be determined suitable to interact with participating minors in the course of activities under the award if the individual meets any of the exclusionary criteria defined in the award condition.



CERTIFICATION

Award Condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors

Updates and Reexaminations

12.1 confirm that in addition to the requirement to update searches and reexamine a covered individual's suitability every two (2) years, my organization will reexamine a covered individual's suitability determination upon learning of information that reasonably may suggest unsuitability and, if appropriate, modify or withdraw that determination.

Fingerprint Search Availability

Select one of the following designations:

- Fingerprint-based Criminal History Record Searches are legally available to my organization.
- Fingerprint-based Criminal History Record Searches are **NOT** legally available to my organization.

Theresa Reynolds

Authorized Official
Printed Name

Authorized Official
Signature

4/1/2026
Date

March 26, 2025

To Whom It May Concern,

My name is Teria Slaughter, and I am honored to share my support for the Lexington Police Activities League. I grew up in the East End throughout the 1990s and early 2000s, and PAL was a constant positive presence in my life. Because I benefited from its programs as a young person, I know firsthand how valuable PAL still is for kids in our community.

Today, I have the privilege of leading the PAL Elite Competitive Cheer Team, which I founded four years ago. Before that, I coached football cheer for PAL, so I've been deeply involved in the program for several seasons. PAL Elite currently serves girls ages 6–12, and we have grown to a point where we've been able to form two squads with a total of 30 athletes this year.

Through cheerleading, my girls are not just learning routines. With cheer, they are gaining skills, confidence, and a support system. For many families, competitive cheer, tumbling instruction, and out-of-state competitions would be completely out of reach due to cost. PAL removes those barriers, giving these young athletes experiences they would never otherwise have access to.

My role goes far beyond coaching. I mentor these girls, communicate with their families, celebrate their wins, and walk with them through the challenges. We are more than a team; we are a family and PAL makes that possible.

Working alongside Officers Jonathan Washington, Keisha Compton, and the PAL staff, I've seen the scope of PAL's work extend far beyond the East End. PAL opens doors for youth all across Lexington, offering programs, resources, and relationships that create lasting change for both children and their families.

PAL's impact is not one-sided. They pour into the community, but they also listen and learn from the very families they serve. That mutual trust is what makes PAL unique, and why I believe so strongly in its mission.

Without hesitation, I recommend the Police Activities League for grant funding. This program is changing lives and I see it in the young people I coach today.

Thank you,

Teria Slaughter
Teria Slaughter
PAL Elite Cheerleading
Founder and Head Coach
lexpalelite@gmail.com



LEXINGTON
Parks & Recreation

To grant committee,

On behalf of Lexington Parks and Recreation, I am pleased to offer this letter of recommendation in support of the Lexington Police Activities League as an applicant for grant funding opportunities.

Lexington PAL has been a valued partner of Parks and Recreation for several years, particularly through their continued involvement in youth football league and related sports programs. Each season, PAL provides young people with consistent coaching, supervision, and mentorship that extend far beyond athletic development.

In addition to athletic instruction, PAL reinforces the life skills our department strives to promote: teamwork, discipline, responsibility, and respect. Their organization uniquely bridges law enforcement and community engagement by building meaningful relationships between officers and youth. These positive interactions contribute to increased trust and improved perceptions of public safety.

PAL also serves children and families who benefit most from accessible, low-cost programming. Many participating youth live in underserved neighborhoods and face barriers limiting their ability to register for private leagues or after-school sports. PAL removes those barriers by providing equipment, transportation support, and fee assistance to ensure no child is excluded due to cost. Their reach and impact have grown every year, and Parks and Recreation has seen firsthand how PAL's presence improves program participation, behavior, and family engagement.

Grant funding would enhance PAL's ability to expand sports and mentoring opportunities for Lexington youth, particularly in communities where structured programming is limited. PAL's track record of stewardship, partnership, and measurable community impact makes them a strong and responsible recipient for this grant. Please feel free to contact our office for any needed additional information.

Sincerely,

Cornell Burbage
Recreation Manager
Lexington Parks & Recreation
City of Lexington, Kentucky
859-288-2917



College of Pharmacy
Department of Pharmacy Practice & Science

March 18, 2026

Officer Keisha Compton, #52625
Community Services Unit-Police Activities League (PAL)
Lexington-Fayette Urban County Government
150 East Main Street
Lexington, KY 40507

Dear Officer Compton:

It is my privilege to write this letter of support regarding the continued partnership between the University of Kentucky (UK) College of Pharmacy and the Police Activities League (PAL) of Lexington. The UK College of Pharmacy established a collaborative partnership with the officers of PAL that commenced six years ago. Our PAL partnership is part of our Community Service-Learning (CSL) course series and program, an integral part of our core curriculum. In CSL, student pharmacists receive experiential opportunities to learn in real world environments while developing skills of community service, engagement and civic responsibility. The CSL program dually provides community partners like PAL opportunities to address significant community needs and concerns. Under the supervision of faculty mentors, student pharmacist teams have meaningfully collaborated with PAL for several multi-year longitudinal experiences to serve and meet these needs of diverse and underserved youth across our Commonwealth.

Our student pharmacist teams' involvement with PAL has included over 600 contact volunteer hours served by 25 different student pharmacists over the course of 5 years (ten semesters) thus far. During service hours, our students have provided meaningful, hands-on activities for local, underserved youth in need of positive, healthy opportunities to learn, grow, and play. Some activities include, reading and math assistance, youth sports involvement, after-school tutoring and activities, and healthy eating activities such as "Cooking with the Cops" at Lexington Traditional Magnet School and at the Ronald McDonald House. We know that these activities were instrumental in preventing delinquency and other potential harms our youth often fall victim to if not properly engaged.

Student pharmacists partnered with PAL have also labored to develop larger culminating service projects to further engage our local youth towards better academics, health and well-being. One project involved the provision of a Health Academy for elementary and middle school PAL participants. Age-appropriate education centered on health and wellness promotion, nutrition, first-aid, and medication safety was provided through the Health Academy. The student pharmacist team also offered early health professional career awareness during this particular project. A more recent service project was an elementary school spelling bee. The spelling bee gathered several underserved students from various schools together to compete and demonstrate their hours of prior studying, hard work, and achievements in the areas of reading and spelling.

Through the partnership and service projects, outcomes were achieved. The substance misuse education, awareness and prevention content included in the medication safety presentation tackled root causes of youth problem behaviors stemming from substance misuse. As it's often strongly correlated, we believe the substance misuse presentation effectively contributed towards efforts that reduce youth violence risk

UK College of Pharmacy | 789 South Limestone Street | Lexington, KY 40536 | P: (859) 323-7601 | F: 859-323-0069
www.uky.edu

and criminal activity. Disparity gaps were bridged with the Health Academy, as many of these children would likely not otherwise learn about these health-related topics without outside intervention. Additionally, racial and ethnic disparities growing between advantaged and disadvantaged youth were addressed by our partnership, as participant math and reading skills were strengthened and they became exposed to health professional career awareness and readiness. The spelling bee increased grade school student excitement and learning according to school leaders as well as the students who participated in the encore offering. It is now an expected annual event gaining community traction among additional local youth and schools.

Our student pharmacists have also been significantly impacted, as highly reported following their experience and partnership with PAL. They have been grateful to play a key role in helping to meet the academic, social, and wellness needs of PAL participants, especially children and youth who have fallen behind. With our longitudinal approach, an ongoing goal for them is to foster long-term engagement and relationships with disadvantaged youth prone to the juvenile justice system so that one day a better path is imagined and realized. These goals and initiatives lend to Lexington's strategic efforts and plans on youth delinquency intervention and prevention – with PAL's partnership, we are eager to continue the work needed to accomplish them.

As the UK College of Pharmacy CSL program has been professionally recognized and awarded, we enthusiastically endorse recognition and support for our partner, PAL Lexington, even more. PAL's recognition and support would undoubtedly have rippling effects that our youth, institution, and community would directly feel. Accordingly, I affirm the UK College of Pharmacy's commitment to addressing genuine community needs that would otherwise not be possible without essential partnerships like the one we have with PAL. We eagerly look forward to our continued partnership and the resulting impact on our community.

Respectfully,



Melanie Dicks, PharmD, MBA, BCACP
Clinical Associate Professor



March 26, 2026

To whom it may concern,

I am writing on behalf of the 21st Century Community Learning Center at Lexington Middle School to support the Lexington Police Activities League in their request for program funding.

PAL partners with our program through their Cooking With Cops classes. Students learn basic cooking skills, food safety, and how to prepare healthy meals. The program is hands-on and engaging. Our students look forward to every session.

PAL also brings positive role models into our school. Their team shows up consistently and builds real relationships with youth. Students feel comfortable asking questions, trying new foods, and learning from adults who care about their success. This work strengthens trust between young people and officers in a way that feels natural and encouraging.

Many of our students face barriers to enrichment opportunities outside of school. PAL removes those potential issues by providing instruction, supplies, and a safe space at no cost to families.

Funding support would help PAL continue and expand this partnership. Funding would allow them to reach more students and offer more sessions during the year. Our school benefits greatly from this program, and we strongly support their application.

Thank you for your consideration.

Sincerely,

Jerome D. Costner

Jerome D. Costner
Site Director, 21st Century Community Learning Center
Lexington Middle School

Proposal Citations

1. Office of Juvenile Justice and Delinquency Prevention (OJJDP). *Title II Formula Grants Program Overview*. U.S. Department of Justice.
<https://ojjdp.ojp.gov/programs/title-ii>
2. Afterschool Alliance. *America After 3PM: Afterschool Programs in Demand*.
<https://www.afterschoolalliance.org>
3. Centers for Disease Control and Prevention (CDC). *Youth Violence Prevention*.
https://www.cdc.gov/violence-prevention/?CDC_AAref_Val=https://www.cdc.gov/violenceprevention/youthviolence

Proposal Citations

1. Office of Juvenile Justice and Delinquency Prevention (OJJDP). *Title II Formula Grants Program Overview*. U.S. Department of Justice.
<https://ojjdp.ojp.gov/programs/title-ii>
2. Afterschool Alliance. *America After 3PM: Afterschool Programs in Demand*.
<https://www.afterschoolalliance.org>
3. Centers for Disease Control and Prevention (CDC). *Youth Violence Prevention*.
https://www.cdc.gov/violence-prevention/?CDC_AAref_Val=https://www.cdc.gov/violenceprevention/youthviolence

Proposal Citations

1. Office of Juvenile Justice and Delinquency Prevention (OJJDP). *Title II Formula Grants Program Overview*. U.S. Department of Justice.
<https://ojjdp.ojp.gov/programs/title-ii>
2. Afterschool Alliance. *America After 3PM: Afterschool Programs in Demand*.
<https://www.afterschoolalliance.org>
3. Centers for Disease Control and Prevention (CDC). *Youth Violence Prevention*.
https://www.cdc.gov/violence-prevention/?CDC_AAref_Val=https://www.cdc.gov/violenceprevention/youthviolence

Project Timeline – Title II Lexington PAL Youth Delinquency Prevention Program

Project Period: October 1, 2026 – September 30, 2027

Phase 1: Project Start-Up and Preparation (Months 1–2)

Tasks:

- Finalize program planning and activity scheduling
- Coordinate with internal staff and community partners
- Procure program supplies, materials, and necessary resources
- Establish participant recruitment and registration processes

Milestones:

- Program schedule finalized
 - Initial program supplies and materials acquired
 - Youth recruitment initiated
-

Phase 2: Program Implementation (Months 3–10)

Tasks:

- Deliver ongoing PAL programming, including mentorship, athletics, and skill-building activities
- Conduct regular youth engagement sessions during out-of-school hours
- Maintain attendance tracking and participation records
- Provide ongoing mentorship interactions between youth and officers

Milestones:

- Consistent program delivery established
 - Target youth participation levels reached
 - Ongoing data collection maintained
-

Phase 3: Mid-Point Evaluation and Adjustment (Month 6)

Tasks:

- Review participation, attendance, and engagement data
- Assess program effectiveness and identify any service gaps
- Adjust programming as needed to improve outcomes and participation

Milestones:

- Mid-year performance review completed
 - Program adjustments implemented as necessary
-

Phase 4: Program Continuation and Monitoring (Months 7–11)**Tasks:**

- Continue program delivery and youth engagement activities
- Monitor program performance and participation trends
- Ensure consistent use of program supplies and resources

Milestones:

- Sustained youth participation
 - Continued program delivery and engagement
-

Phase 5: Project Closeout and Reporting (Month 12)**Tasks:**

- Complete final program activities
- Conduct final data collection and evaluation
- Prepare and submit required reports
- Assess overall program outcomes and identify future needs

Milestones:

- Final reports submitted
- Project outcomes documented

VENDOR ID: 000006306

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT
DISBURSEMENT REQUEST

Form 211-5 - Revised Feb 2025

Payable To: National Association of Police Athletic/Activities League

\$3,550.00

Address: 601 Pennsylvania Ave NW
South Building, Suite 900
Washington, DC 20004

INFORMATION TO BE WRITTEN ON CHECK

National Conference 2026
Registration fees for 5 People - Lexington Police
5/5 -5/9, 2026
Washington, DC

FOR NON-PROJECTS REQUEST

Amount	Fund	DeptID	Section	Account	Travel Advance EE#
\$2,100.00	1131	505501	5511	74102	

FOR PROJECTS REQUEST

Amount	Fund	DeptID	Section	Account	Site	Budget Ref	Project Bus Unit	Project	Activity	Travel Advance EE #
\$750.00	3120	505507	5529	74102		2025	LFUCG	CDBG_2025	C05E	
700.00	3140	505507	5529	74102		2026	LFUCG	PALMENT_2026	FED_GRANT	

Requested: *Christy Davenport* Date: 4/3/2026

Approved: *Lawrence B. Weather* Required > \$2,500 Director Date: _____

Approved: _____ Required > \$30,000 Commissioner Date: _____

Approved: _____ Required > \$100,000 CAO Date: _____

Approved: _____ Required > \$250,000 Mayor Date: _____

Date of Purchase: Apr 21, 2026

Lexington, KY ▶ Washington-Reagan National, DC

Passenger Information

KEISHA LARAE COMPTON

Confirmation Number:H25LS2

Ticket Number:0062423302481

EVERETT HOBSON

0062423302482

Flight

DATE AND FLIGHT	STATUS	CLASS	SEAT/CABIN
LEX ▶ DTW Tue 05May2026 5192	OPEN	E	Delta Main Basic
DTW ▶ DCA Tue 05May2026 1454	OPEN	E	Delta Main Basic
DCA ▶ ATL Sat 09May2026 343	OPEN	E	Delta Main Basic
ATL ▶ LEX Sat 09May2026 3096	OPEN	E	Delta Main Basic

Detailed Charges



Air Transportation Charges

Base Fare

\$323.72 USD

Taxes, Fees and Charges

United States - September 11th Security Fee(Passenger Civil Aviation Security Service Fee) (AY)

\$11.20 USD

United States - Transportation Tax (US)

\$24.28 USD

United States - Passenger Facility Charge (XF)

\$18.00 USD

United States - Flight Segment Tax (ZP)

\$21.20 USD

Total Per Passenger

\$398.40 USD

Total (2 passengers)

\$796.80 USD

Paid with Visa ending 1565

\$796.80 USD

[View Terms](#)

- | | |
|---|--|
| # - Arrival date different than departure date | F - Food available for purchase |
| ** - Check-in required | L - Lunch |
| *** - Multiple meals | LV - Departs |
| *S\$ - Multiple seats | M - Movie |
| AR - Arrives | R - Refreshments, complimentary |
| B - Breakfast | S - Snack |
| C - Bagels/Beverages | T - Cold meal |
| D - Dinner | V - Snack for sale |

Check your flight information online at [delta.com](https://www.delta.com) or call the Delta Flightline at 800.325.1999.

Baggage and check-in requirements vary by airport and airline, so please check with the operating carrier on your ticket

Please review Delta's [check-in requirements](#) and [baggage guidelines](#) for details

You must be checked in and at the gate at least 15 minutes before your scheduled departure time for travel inside the United States

You must be checked in and at the gate at least 45 minutes before your scheduled departure time for international travel.

For tips on flying safely with laptops, cell phones, and other battery-powered devices, visit the [Battery or Fuel-Powered Items](#) page. For additional support with your reservation, visit the [Help Center](#) page.

NON-REFUNDABLE / CHANGE FEE

When using certain vouchers to purchase tickets, remaining credits may not be refunded. Additional charges and/or credits may apply and are displayed in the sections below.

This ticket is non-refundable unless issued at a fully refundable fare. Any change to your itinerary may require payment of a change fee and increased fare. Failure to appear for any flight without notice to Delta will result in cancellation of your remaining reservation

All Preferred, Delta Comfort, Delta First, Delta Premium Select, and Delta One® seat purchases are Nonrefundable.

COPYRIGHT INFORMATION

This email message and its contents are copyrighted and are proprietary products of Delta Air Lines, Inc. Delta Blvd. P.O. Box 20706 Atlanta, GA 30320-6001. Any unauthorized use, reproduction, or transfer of this message or its contents, in any medium, is strictly prohibited.

© 2024 Delta Air Lines, Inc. All rights reserved.

Palmer, Jesse 46616

From: Compton, Keisha 52625
Sent: Monday, April 20, 2026 12:46 PM
To: Davenport, Christina 43118
Cc: Horton, Donald 54534
Subject: FW: Your Reservation Confirmation for Omni Shoreham Hotel

Ma'am,

My hotel reservation.

Keisha Compton

Police Activities League Coordinator -Community Services Unit
Lexington Police Department

859.258.3600 office
859.230.7042 cell
lexingtonky.gov/lexpd
joinlexpd.com




From: Omni Hotels & Resorts <reply@em.omnihotels.com>
Sent: Wednesday, April 8, 2026 12:14 PM
To: Compton, Keisha 52625 <kcompton@lexingtonpolice.ky.gov>
Subject: Your Reservation Confirmation for Omni Shoreham Hotel

OMNI HOTELS
& RESORTS



Omni Shoreham Hotel

 2500 Calvert Street, NW, Washington DC 20008

 Phone: 202-234-0700

 [Driving Directions To Hotel](#) ▶

Your Reservation

Status: **Confirmed** | Confirmation # **40064389947**

[VIEW/MODIFY RESERVATION](#)



CHECK IN:

05/05/2026
(after 3:00 PM)



CHECK OUT:

05/09/2026
(before 12:00 PM)

Welcome Keisha Compton,

We are pleased to inform you that the following reservation has been confirmed but not linked to a Select Guest member account. [Join now](#) or [log in](#) to add this to your account.

Thank you for booking with Omni Hotels & Resorts. As part of our **Say Goodnight to Hunger** initiative, we will make a donation to a local Feeding America network food bank with every direct booking.

OMNI HOTELS & RESORTS

reservations@omnihotels.com

Reservation Summary

GUEST **Keisha Compton**
1795 Old Frankfort Pike
Lexington US 40504

OCCUPANTS **1 Adults, 0 Children**

YOUR STAY **4 Nights, 1 room(s)**

ROOM 1 **Deluxe Room - 1 King**

RATE **2026 National PAL Annual Conference**
Cancel by 12PM on 05/03/26 to avoid \$320.02 penalty.
Deposit not required

SUB-TOTAL **Nights (4 Nights) : \$1,104.00 USD**

ADDITIONAL ITEMS **Taxes (room only): \$176.08 USD**

GRAND TOTAL **\$1,280.08 USD**
VISA *****1565
Deposit not required

CANCELLATION POLICY: Cancel by 12PM on 05/03/26 to avoid \$320.02 penalty.

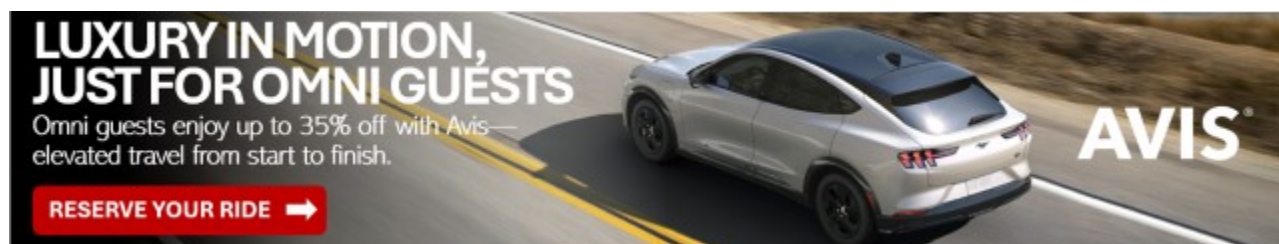
Additional charges may apply. Please read full terms and conditions, reservation FAQs, property policies & parking information.

Changes to your reservation:

We understand that plans change and we are here to help. If the dates of your trip or the length of your stay happen to change, please note that this may result in a rate modification.

** Taxes and charges are calculated based on room rate and additional items purchased above.

*\$1 helps provide 10 meals on behalf of local food banks. For each completed stay at any participating Omni, regardless of how the reservation is made, Omni will donate a meal to a family in need.



**LUXURY IN MOTION,
JUST FOR OMNI GUESTS**
Omni guests enjoy up to 35% off with Avis —
elevated travel from start to finish.

RESERVE YOUR RIDE →

AVIS

If you have a question about this reservation, please contact us by phone 888-444-6664 or send us an email at reservations@omnihotels.com. You can obtain more information regarding Omni Hotels from our [website](#). We thank you for your patronage and wish you a pleasant stay at Omni Shoreham Hotel. Other customer requests will be confirmed at check-in.

If another party is responsible for room and/or incidental charges and will not be a registered guest, please call 888-444-6664.

©2026 Omni Hotels & Resorts
4001 Maple Ave Dallas, TX, 75219, US

[View on Web](#)



INVOICE

#0000257

From: Champs Entertainment Complex
297 Ruccio Way
Lexington, KY 40503

Balance Due:
\$599.00

Bill To: Keisha Compton **Client: LFUCG-PAL**
150 East Main Street
kcompton@lexingtonpolice.ky.g
ov

Date of Issue:
2/24/2026

Due Date:
5/17/2026

Item	Rate (incl. tax)	Quantity	Tax	Total
<p>Cheer Banquet On May 17, 2026 2 hour event costs \$599.00 for 24 guests.</p> <p>This package includes the facility for your guests, Roller Skating, Regular Skate Rental, Unlimited Laser Tag, Unlimited Miniature Golf, Paper Products.</p> <p>Our musical format for the event is Top 40 and Reoccurring Hits, when you create a Spotify Playlist or iPhone Playlist, we are happy to play your favorite mixes.</p>	\$599.00	1		\$599.00

Amount Excl. Tax \$599.00

Total **\$599.00**

Requisition ID: 0000224753
PO#: LF00222611
Receipt ID
0000774021
CDBG_2025
3/30/26 \$599.00
Please pay on the next check run.



1020 Cable Court

Lawrenceburg, KY 40342

PH. 502-839-6335

Invoice #09022026: Bill to: Lexington Police Dept.
Police Activities League
Officer Keisha Compton
859-230-7042
kcompton@lexingtonpolice.ky.gov
02-09-2026

• 18' navy blue canvas w/logo printing per mockup	\$1,375
• Ground shipping	FREE
Total	\$1,375

NOTES:

1. Allow an estimated four-week production time, plus ground transit time to your location.
2. **If you mail a check please send to:** Monster Rings & Cages, PO BOX 728, LAWRENCEBURG, KY 40342
3. **If you send a check FedEx or UPS, please send it to:** Monster Rings & Cages 1020 CABLE CT., LAWRENCEBURG, KY 40342

Proteges Basketball Academy

Ametrius Carter
2364 Lonan Court
Lexington, KY

Bill To
LFUCG - PAL

INVOICE

Invoice Number INV-0001
Invoice Date Due Feb. 10, 2026
Date March 10, 2026

Item Name	Quantity	Rate	Amount
Camp tshirts	100	\$8.00	\$800.00
		Subtotal	\$800.00
		Total	\$800.00

Notes

Thank you for allowing to accommodate your needs. Look forward to the next opportunity!

Terms & Conditions

Checks payable to Proteges Basketball Academy, or Ametrius Carter. Thank you.