



M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: John Maxwell by JM Walters
John Maxwell, Director
Division of Human Resources

DATE: June 11, 2021

RE: Government Reorganization – Create Department of Housing Advocacy and Community Development

Request:

The attached action is requesting authorization to create a new department within the Lexington-Fayette Urban County Government (LFUCG) to be designated as the Department of Housing Advocacy and Community Development, effective July 1, 2021. The department will contain the following four divisions: Division of Code Enforcement, Division of Grants and Special Programs, Division of Historic Preservation and Division of Community and Resident Services and includes transferring all related positions and incumbents. Additionally, the unclassified positions of Administrative Officer and Continuum of Care Coordinator and the incumbents will transfer from the Office of the CAO to the Division of Grants and Special Programs.

The attached action is requesting authorization to:

- Create one (1) unclassified position of Commissioner of Housing Advocacy and Community Development (Grade 536E) and one (1) classified position of Administrative Officer Sr. (Grade 526E) in the Department of Housing Advocacy and Community Development.
- Abolish one (1) unclassified position of Administrative Officer (Grade 523E) in the Office of the CAO, create one (1) unclassified position of Administrative Officer (Grade 523E) in the Division of Grants and Special Programs and transfer the incumbent.



- Abolish one (1) unclassified position of Continuum of Care Coordinator (Grade 516N) in the Office of the CAO, create one (1) unclassified position of Continuum of Care Coordinator (Grade 516N) in the Division of Grants and Special Programs and transfer the incumbent, all effective July 1, 2021.

The fiscal impact for this action will have a future impact of a cost of \$275,623.04 and all funding has been included in the FY 2022 approved budget.

File Number:

0618-21

Director/Commissioner: John Maxwell/Sally Hamilton

