



TO: Mayor Jim Gray
Honorable Members, Urban County Council

FROM: 
Chris Ford, Commissioner of Social Services

DATE: February 12, 2018

SUBJECT: Catering Contract with Hyatt Regency Lexington
Senior Intern Alumni Luncheon

Request:

Request Council Authorization for the Mayor to execute a Catering Contract with the Hyatt Regency Lexington for catering services for the annual Senior Intern Alumni Luncheon on Friday, June 8, 2018.

Purpose:

This contract will provide for the space, AV equipment, and catering of the annual Alumni Luncheon for the Senior Intern Program.

Budgetary Implication:

The total cost is not to exceed \$5,500, depending on the number of attendees.

Are the funds budgeted? Yes. This contract will be paid from the following accounts:

1103-606102-6063-71299 (Hotel services)	\$3516.00
1103-606102-6063-75101 (AV equipment from hotel)	\$1984.00

File Number: 0108-18

Director/Commissioner: Kristy Stambaugh/Chris Ford

