



Lexington-Fayette Urban County Government
DEPARTMENT OF PLANNING, PRESERVATION & DEVELOPMENT

Jim Gray
Mayor

Derek Paulsen, PhD
Commissioner

MEMORANDUM

To: Mayor Jim Gray
Sally Hamilton, CAO
Aldona Valicenti, CIO
Derek Paulsen, Commissioner
Urban County Council

From: Kevin Wentz, Administrative Officer Sr

Date: May 27, 2015

RE: Request to authorize Accela phase II change order adjustment within the Department of Planning, Preservation & Development

This memorandum is to request the authorization, by Urban County Council, for adjustment to the previous change order negotiated among Accela, Inc. and the Department of Planning, Preservation and Development. This request stems from a clerical error reported in the amount of \$15,092.00. Funds have been allocated via Resolution 243-2015. Should you have any questions regarding this request, please feel free to contact me at 258-3436. Thank you for your time and consideration in this matter.