



**MEMORANDUM**

**TO:** Janet Graham, Commissioner  
Department of Law

**FROM:** Alisha Lyle, Administrative Specialist  
Division of Human Resources

**DATE:** February 24, 2017

**RE:** Summary of Personnel Actions for Resolutions  
(Council Meeting – March 2, 2017)

---

The following have been approved by the Mayor and are hereby submitted for Council approval:

**PROBATIONARY CIVIL SERVICE APPOINTMENTS**

Michael Thomas, Project Manager, Grade 517N, \$24.267 hourly in the Division of Streets and Roads, effective March 6, 2017.

Christopher Holtzclaw, Environmental Inspector, Grade 516N, \$20.640 hourly in the Division of Water Quality, effective March 6, 2017.

**PERMANENT CIVIL SERVICE APPOINTMENTS**

Elizabeth Sebren, Program Specialist, Grade 513E, \$1,639.60 biweekly in the Division of Water Quality, effective December 13, 2016.



Eric Hobson, Security Supervisor, Grade 514N, \$21.939 hourly in the Department of Public Safety, effective February 24, 2017.

Calvin Ball, Telecommunicator, Grade 514N, \$19.593 hourly in the Division of Emergency Management/E911, effective February 22, 2017.

Charity Russell, Telecommunicator, Grade 514N, \$17.946 hourly in the Division of Emergency Management/E911, effective February 22, 2017.

