



TRANSYLVANIA UNIVERSITY  
FOUNDED 1780

DEPARTMENT OF PUBLIC SAFETY

September 10, 2013

Ronnie Bastin  
Police Chief  
L.F.U.C.G., Division of Police  
150 E. Main St.  
Lexington, KY 40507

Dear Chief Bastin,

I want to thank you for everything you and your agency have done for Transylvania University and our staff. In the last two years that I have been the Director, your assistance in allowing our officers to train with and utilize your resources has enhanced the professional service available for our community. Recently, we have been working on updating our Policies and Procedures manuals and discovered that we do not have a documented mutual aid agreement other than for LINK/NCIC assistance. This document is necessary in order for us to become compliant with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). We have drafted a Memorandum of Understanding for your review and approval. Please feel free to make any deletions or addendums to this document. Once this document is approved we would then seek the proper signatures to make it official.

Feel free to contact me with any questions or concerns.

Sincerely,

Gregg Muravchick  
Director of Public Safety, Transylvania University  
Office (859) 233-8118  
Cell (502) 320-2431  
[gmuravchick@transy.edu](mailto:gmuravchick@transy.edu)

Enc: Memorandum of Understanding