




MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: September 28, 2016

SUBJECT: **Abolish and Title Change— Division of Emergency Management/E911**

Request:

The attached is requesting authorization to abolish one (1) vacant unclassified position of CSEPP Planner P/T (Grade 514N) in the Division of Emergency Management/E911. Also requesting authorization to change the classification name of Director Environmental and Emergency Management to Director Emergency Management in the Division of Emergency Management/E911, effective passage of Council.

Why are you requesting:

The CSEPP Planner PT position is no longer needed because those duties are now contracted. The title change for the director position is requested to more accurately reflect the responsibilities.

What is the cost in this budget year and future budget year?

There is no future impact for this action.

File Number:

1114-16

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or additional information is warranted, please contact Alisha Lyle at (859)258-3957.

