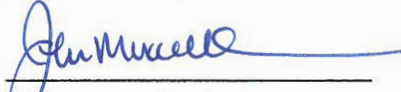




M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: September 9, 2019

SUBJECT: Create position – Office of the Mayor

Request:

The attached action is requesting authorization to create one (1) unclassified position of Construction Project Administrator (Grade 528E), in the Office of the Mayor, effective upon passage of Council.

Why are you requesting?

The purpose of this request is to create a position to support the completion of the Town Branch Commons and related construction projects. This position will oversee and inspect construction methods and workmanship to ensure that contractors build the project in accordance with plans and specifications and Kentucky Transportation Cabinet requirements.

What is the cost in this budget year and future budget year?

This will have a future impact of a cost of \$113,046.09 and is grant funded.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Construction Project Administrator	\$0	\$113,046.09	\$113,046.09
Total Annual Impact/			



Salary and Benefits
\$113,046.09

File Number:

0967-19

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at 258-3957.

