

EXHIBIT "B"

Lexington/Fayette Urban County Government

Addendum for Services

Service Corps of Retired Executives

**Lexington-Fayette Urban County Government  
Economic Development Partner Agency Quarterly Report  
Fiscal Year 2015**

**Economic Development Partner Agency:**  
Service Corps of Retired Executives (SCORE)

\_\_\_\_\_  
**Date**

**Outcome Evaluation**

Using the Addendum "A" to the Service Corps of Retired Executives (SCORE) Purchase of Service Agreement, please demonstrate progress towards stated goals and initiatives.

NOTE: If there have been changes to your LFUCG funded program(s) necessitating amendment of your approved outcomes, please contact Kevin Atkins, Chief Development Officer, 859-258-3110 (or email at [katkins@lexingtonky.gov](mailto:katkins@lexingtonky.gov)) to discuss the proposed amendments.

**Counseling & Mentoring Small Business Owners and Prospective Small Business Owners**

1) Provide number of small businesses owners worked with and example of assistance offered. 2) Also provide the number of prospective small business owners worked with and the current status of their effort to open a business (if business is open the number of employees they currently have to your knowledge). 3) How do the numbers for assistance compare with FY13 & FY14 at this same point in the fiscal year? **PLEASE ANSWER EACH QUESTION ABOVE AS A SEPARATE BULLET POINT NOTED BY THE NUMBER INDICATED ABOVE**

**Workshops and Seminars for Entrepreneurs, Existing Small Businesses, and People Considering Starting a Small Business**

Please provide detail on how many sessions for each were offered as well as attendance and topics discussed at the workshop/seminars. What was the follow-up with/from the participants following the sessions? How do the number of sessions and attendance compare with FY13 & FY14 at this same point in the fiscal year?

**Advertising and Other Promotional Costs To Increase Public Awareness of SCORE and the Services Offered**

Describe the advertising and promotions you have done during the quarter and determination if public awareness has been enhanced by the effort regarding the services you offer. Compare this information to FY13 & FY14 efforts at this same point in the fiscal year.

**Staffing the Office & Recruiting/Training of Additional Volunteers**

Please provide the current staffing levels and number of volunteers involved during the most recent quarter. Is that an increase or decrease from the most recent completed quarter? How do staffing and volunteer levels compare to the same period in FY13 & FY14.

## **Certification**

As the Chief Executive Officer (or equivalent) of this agency, I certify that the information provided in this Quarterly Report is true and complete to the best of my knowledge and belief.

I further agree that funds received from LFUCG will be used for the purposes for which they were requested and approved, and that the agency will comply with the requirements set forth in the application and the approved Purchase of Service Agreement and Addendum.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**THIS REPORT AND REQUIRED ATTACHMENT(S) ARE DUE BY:**

1<sup>ST</sup> QUARTER:  
OCTOBER 14, 2014

2<sup>ND</sup> QUARTER:  
JANUARY 14, 2015

3<sup>RD</sup> QUARTER:  
APRIL 14, 2015

4<sup>TH</sup> QUARTER:  
JULY 14, 2015

**THIS REPORT SHOULD BE COMPLETED AND SUBMITTED ALONG WITH QUARTERLY  
FUNDING REQUEST INVOICE  
ELECTRONICALLY TO:**

KEVIN ATKINS  
CHIEF DEVELOPMENT OFFICER  
[KATKINS@LEXINGTONKY.GOV](mailto:KATKINS@LEXINGTONKY.GOV)