



**MEMORANDUM**

**TO:** Janet Graham, Commissioner  
Department of Law

**FROM:** Alisha Lyle, Administrative Specialist Principal  
Division of Human Resources

**DATE:** September 8, 2017

**RE:** Summary of Personnel Actions for Resolutions  
(Council Meeting – September 14, 2017)

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The following have been approved by the Mayor and are hereby submitted for Council approval:

**PROBATIONARY CIVIL SERVICE APPOINTMENTS**

Willis Barnett, Public Service Supervisor, Grade 514N, \$19.000 hourly in the Division of Water Quality, effective September 4, 2017.

**PERMANENT CIVIL SERVICE APPOINTMENTS**

Darryl Stewart, Public Service Supervisor, Grade 514N, \$21.502 hourly in the Division of Streets and Roads, effective August 6, 2017.

Malcolm Ferguson, Engineering Technician Sr., Grade 516N, \$24.077 hourly in the Division of Water Quality, effective September 20, 2017.



Abigail Kerins, Staff Assistant Sr., Grade 510N, \$15.343 hourly in the Division of Parks and Recreation, effective September 27, 2017.

**VOLUNTARY DEMOTION**

Barry Brown, Public Service Worker Sr., Grade 509N, \$15.414 hourly in the Division of Water Quality, effective September 4, 2017.

**CLASSIFIED CIVIL SERVICE COUNCIL LEAVE**

Amanda Sinclair, Staff Assistant Sr., Grade 510N in the Division of Building Inspection, beginning August 25, 2017 through November 22, 2017.

