

# PROPOSED PROTOCOL IN-PERSON COUNCIL MEETINGS

April 6, 2021  
Work Session



**LEXINGTON**



- Staff
- Public
- Press
- Council



## Staff

- Minimal number in Chambers in reserved seating.
- Other necessary staff in caucus room or other area.
- Masked unless speaking.
- Podium equipment cleaned between speakers.
- Staff members not comfortable returning.



## Public

- Capacity limitations and protocol advertised.
- Admitted on first-come basis.
- Once capacity reached, no other citizens will be admitted.
- Temperature screening, face masks, social distancing required.
- Chairs arranged in chambers and mezzanine to provide appropriate social distancing.
- Table set up outside of Chambers to direct public and provide sign-up sheet for public comment.



## Public Comment

- Citizens sign up at table outside Chambers.
- Sign-up sheet provided to Mayor.
- Citizens directed to podium when called.
- Podium equipment cleaned between speakers.
- Virtual public comment for citizens not comfortable attending in person.



## Public Comment

- Virtual public comment.
  - Protocol currently in place that requires pre-registration or submitting a written comment will remain in effect.
- Website will be updated to include the in-person option and the required protocols.
  - **[Lexingtonky.gov/public-comment](https://lexingtonky.gov/public-comment)**



## Press

- Reserve the side seats appropriately distanced for the press.
- Coordinate with Susan Straub if additional seating/pool camera needed.



## Council

- Seating configuration.
- Masking protocol.
- Necessary staff attendance.
- Public comment for citizens not comfortable attending in person.



# Questions?



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