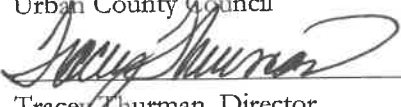




**MEMORANDUM**

TO: Mayor Linda Gorton  
Urban County Council

FROM:   
Tracey Thurman, Director  
Division of Waste Management

DATE: April 16, 2019

SUBJECT: Materials Recovery Facility (MRF) – Recycling Center  
Program Management Services – RFP 10-2019

**Request**

The purpose of this memorandum is to request approval to award a professional services contract to Resource Recycling Systems (RRS) for an amount not to exceed \$224,855.

**Why are you request?**

The Division of Waste Management requires the services of a consulting engineer to assist with various capital and operations improvements at the MRF. If approved, this contract would allow the division to issue work specific task orders for specific outcomes, including:

- Building façade modifications
- Replacement of the optical sorter
- Available and delivered power supply options

RFP 10-2019 solicited responses from interested and qualified firms. Of the two (2) responses received, RRS is being recommended as the firm best suited to meet the needs of the division.

**Project Cost in FY2019 budget year and future budget years**

The division would like to authorize work for Task Order 1 this fiscal year at a cost of \$24,855. Funds are budgeted. The remaining \$200,000 is a component of the division’s FY20 budget request. Additional task orders are contingent on the council’s approval of that budget request.

**Are the funds budgeted?**

FY19 funds are budgeted in 1115 303501 0001 71299. FY20 funds are requested in the same accounting string.

**Director/Commissioner**

Thurman/Albright

