

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONTRACT CHANGE ORDER Page 1		Date:	July 14, 2025
		Project:	Kelleys Landing Phase 0
		Location:	8949 Old Richmond Road Kelleys Landing
To (Contractor):	Contract No.	147-2025	
Gresham Smith	Original Contract Amt.	\$38,000.00	
100 West Main Street	Cumulative Amount of Previous Change Orders	\$27,900.00	
Lexington, KY 40507	Percent Change - Previous Change Orders		73.42%
	Total Contract Amount Prior to this Change Order	\$65,900.00	
	Change Order No.	2	
You are hereby requested to comply with the following changes from the contract plans and specification;			
Current Change Order			
Item No.	Description of changes-quantities, unit prices, change in completion date, etc.	Decrease in contract price	Increase in contract price
1	Prepare construction documents to include a second security access gate and a gravel drive from parking lot to boat ramp.		\$5,950.00
	See Attached Sheet		
	Total decrease	\$0.00	
	Total increase		\$5,950.00
	Net Amount of this Change Order	\$5,950.00	
	New Contract Amount Including this Change Order	\$71,850.00	
	Percent Change - This Change Order		15.66%
	Percent Change - All Change Orders		89.08%
The time provided for the completion in the contract and all provisions of the contract will apply hereto.			
Recommended by: <u>Jeffrey Nalley</u>		(Proj. Mngr.) Date:	07/14/2025
Accepted by: <u>Gavin Harrison</u>		(Contractor) Date:	7-14-25
Approved by: <u>[Signature]</u>		(Director) Date:	7-15-25
Approved by: <u>[Signature]</u>		(Director - Procurement) Date:	7-15-2025
Approved by: <u>[Signature]</u>		(Commissioner) Date:	7/15/25
Approved by: _____		(Mayor or CAO) Date:	_____

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CHANGE ORDER Page 2					DATE:		July 14, 2025
					Change Order #:		2
					CONTRACT #:		147-2025
Project: Kelleys Landing Phase 0							
You are hereby requested to comply with the following changes from the contract plans and specifications;							
Item No.	ADD / DEL	Description of changes	Units	Quantity	Unit Price	Decrease in contract price	Increase in contract price
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
						\$ -	\$ -
Total decrease						\$ -	
Total increase							\$ -
Net (increase) in contract price							\$ -

Page 5 of 5		
JUSTIFICATION FOR CHANGE	PROJECT:	Kelleys Landing Phase 0
	CONTRACT NO.	147-2025
	CHANGE ORDER:	2
<p>1. Necessity for change: Design change to add a gravel drive from temporary parking lot to the boat ramp for use by the Fire Department water rescue team and addition of second security gate to control vehicular access into park.</p> <p>2. Is proposed change an alternate bid? ___ Yes <input checked="" type="checkbox"/> No</p> <p>3. Will proposed change alter the physical size of the project? ___ Yes <input checked="" type="checkbox"/> No If "Yes", explain.</p> <p>4. Effect of this change on other prime contractors: N/A</p> <p>5. Has consent of surety been obtained? ___ Yes <input checked="" type="checkbox"/> Not Necessary</p> <p>6. Will this change affect expiration or extent of insurance coverage? ___ Yes <input checked="" type="checkbox"/> No If "Yes", will the policies be extended? ___ Yes ___ No</p> <p>7. Effect on operation and maintenance costs: None</p> <p>8. Effect on contract completion date: None</p>		
Mayor _____		Date _____

CONTRACT HISTORY FORM

Project Name Kelley's Landing Phase 0

Contractor: Gresham Smith

Contract Number and Date: LF00207797

Responsible LFUCG Division: Parks & Recreation

CONTRACT AND CHANGE ORDER DETAILS

A. Original Contract Amount: \$ 38,000.00

Next Lowest Bid Amount:

B. Amount of Selected Alternate or Phase: \$ 0.00

C. Cumulative Amount of All Previous Alternates or Phases: \$ 0.00

D. Amended Contract Amount: \$ _____

E. Cumulative Amount of All Previous Change Orders: \$ 27,900.00

(Line E / Line D)

F. Amount of This Change Order: \$ 5,950.00

(Line F / Line D)

G. Total Contract Amount: \$ 71,850.00

SIGNATURES

Project Manager:

Date: 07/14/2025

Reviewed by:

Date: 11/5/2

Division Director:

Date: 7/15/25



June 25, 2025

EXHIBIT A

Michelle Kosieniak
Superintendent of Planning and Design, Lexington Parks & Recreation
469 Parkway Drive
Lexington, KY 40504

Subject: Kelley's Landing Park
Design Services for Phase 0 Fire Drive
Lexington, KY

Dear Mrs. Kosieniak:

Gresham Smith looks forward to continuing our collaborations with Lexington Parks & Recreation (Client) in building upon the Phase 0 construction documents and permit plans by adding the requested drive for fire access and second gate. The larger project area for Kelley's Landing Park is shown in Exhibit B.

Scope of Work:

Additional Scope: Drive for Fire Access to Ramp and Second Gate

Based on previous discussions and communications, Gresham Smith will prepare and deliver a set of construction documents for limited entrance plans that include the following in addition to our previous scope;

- Gravel drive from temporary parking lot to the ramp for use by the Fire Department water rescue team. The proposed driveway extent and finish will match previous drive in order to simplify permitting. The plan will accommodate an F350 truck pulling a trailer.
- Add second gate at the connection of the access drive to the parking lot to control access beyond the parking lot.

These additional features will be developed and incorporated into the set of construction documents currently under development. The plans will be used for permit applications. The client may use the documents to acquire bids from contractors for construction. Written specifications will not be provided but rather any specifications will be noted on plans.

Assumptions:

- Scope of work does not include structural engineering or environmental permitting coordination beyond what has been identified.
- Work will not require a no-rise certification for KDOW compliance through their general permit.
- Pavement sections are not based on geotechnical design information. The larger park installation will require a geotechnical investigation and report.
- Owner will be responsible for any permit fees.

Genuine Ingenuity

100 West Main Street
Suite 350
Lexington, KY 40507
859.469.5610

GreshamSmith.com

Compensation:

For services as described herein, the Client agrees to pay Gresham Smith as follows:

Additional Scope a Lump Sum fee of \$5,950

Schedule:

Additional Scope: 3 weeks from NTP, concurrent with current phase

Sincerely,

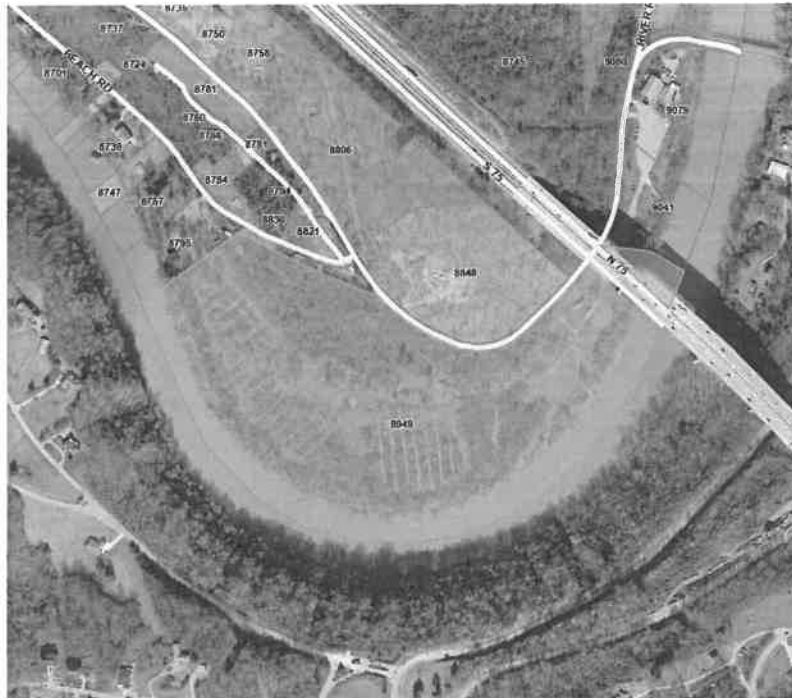
Gresham Smith

A handwritten signature in black ink, appearing to read "Erin Masterson". The signature is fluid and cursive, with the first name "Erin" written in a larger, more prominent script than the last name "Masterson".

Erin Masterson

Project Manager

EXHIBIT B
Project Extents – 8949 Old Richmond Road



LINDA GORTON
MAYOR



LEXINGTON

MONICA CONRAD
DIRECTOR
PARKS & RECREATION

TO: Todd Slatin
Director of Procurement

FROM: 
Monica Conrad, Director, Division of Parks and Recreation

DATE: 7/15/2025

SUBJECT: Kelley's Landing Change Order #2

Request

Authorization to execute change order #2 with Gresham Smith to increase the original design scope of work. The increased amount is \$5,950.00, bringing the new contract total to \$71,850.000

Why are you requesting?

This change order is to fund design and complete construction drawings to include the addition of a security gate and gravel drive from the parking lot to boat ramp to allow emergency service access to the boat ramp.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$5,950.00

The cost for future FY is: \$0.00

The funds are budgeted in:

KELLEYPROP_2023/CONSTRUCT_CAP 1105-707602-7221-90319-794-2023

Cc: Project File

