

**JUSTIFICATION FOR CHANGE**

PROJECT: Town Branch Commons Program Management

CONTRACT NO. 005-2016

CHANGE ORDER: 3

1. Necessity for change:
  
2. Is proposed change an alternate bid? \_\_\_Yes  X No
3. Will proposed change alter the physical size of the project? \_\_\_Yes  X No  
If "Yes", explain.
  
4. Effect of this change on other prime contractors: N/A
  
5. Has consent of surety been obtained? \_\_\_Yes  X Not Necessary
6. Will this change affect expiration or extent of insurance coverage? \_\_\_Yes  X No  
If "Yes", will the policies be extended? \_\_\_Yes \_\_\_No
7. Effect on operation and maintenance costs: N/A
  
8. Effect on contract completion date: N/A

\_\_\_\_\_  
Mayor\_\_\_\_\_  
Date