



TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL

FROM: CHARLIE LANTER, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: JUNE 21, 2021

SUBJECT: Request Council authorization to add additional licenses for Neighborly Software for use in the Housing Stabilization Program.

Request: Council authorization to execute an amendment to an existing agreement with Benevate Inc., for use of Neighborly Software in the Division of Grants & Special Programs adding an additional 30 licenses at a cost not to exceed \$57,000.

Purpose: On September 12, 2019 (Resolution 484-2019), Council authorized execution of a contract with Benevate, Inc., for implementation of Neighborly Software in the Division of Grants and Special Programs. This software is used for program and financial administration of the division's federally funded programs. Benevate, Inc., was selected in response to Request for Proposals (RFP # 23-2019) issued in June 2019 for software for HUD Community Development Programs.

Neighborly has added additional functionality to serve the Housing Stabilization Program and will now be used by both Grants & Special Programs staff and partner staff at Community Action Council to operate the program. All expenses are paid with federal grant funds.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$57,000

The cost for future FY is: \$72,000 for full-year licenses. Paid for with grant funds. Licenses will be dropped when the program ends.

Are the funds budgeted? Yes. Funds are budgeted as follows:

FUND	DEPT ID	SECT	ACCOUNT	PROJECT	BUD REF	ACTIVITY	AMOUNT
3230	160201	0001	71299	CV_ERAP_2021	2021	FED_GRANT	\$57,000

File Number: 0657-21

Director/Commissioner: Lanter/Hamilton

