

GRANT AWARD AGREEMENT

Fiscal Year 2019 Class B Education Incentive Grant Project

THIS AGREEMENT, made and entered into on the _____ day of _____, 20___, by and between the **LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT (LFUCG)**, an urban county government of the Commonwealth of Kentucky, pursuant to KRS Chapter 67A (hereinafter "Government"), on behalf of its Division of Water Quality, and **THE LIVING ARTS AND SCIENCE CENTER, INC.**, 362 N. Martin Luther King Blvd., Lexington, Kentucky 40508 (hereinafter "Grantee").

WITNESSETH:

WHEREAS, the Grantee is a documented fee-payer of the Government's Water Quality Management Fee; and

WHEREAS, the Grantee has proposed a need for the funds requested to develop and implement a proposed project by submitting a valid grant application; and

WHEREAS, the Grantee's grant application has been reviewed and selected for funding by the LFUCG Water Quality Fees Board in accordance with Sections 16-408 and 16-410 of the LFUCG Code of Ordinances; and

WHEREAS, the Government has funds available through the Stormwater Quality Projects Incentive Grant Program to assist qualified Grantee in the development and implementation of projects that meet the goals of the program; and

WHEREAS, the Grantee desires to implement a specific project that meets one or more Incentive Grant program goals to improve water quality, reduce stormwater runoff, and provide public or private education related to stormwater quality; and

WHEREAS, any such improvements funded by the Government shall benefit the public through installed improvements and/or educational programming;

THAT FOR AND IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN EXPRESSED, GOVERNMENT AND GRANTEE AGREE AS FOLLOWS:

- (1) Government hereby grants the Grantee the sum of **\$32,842.00** (hereinafter "the Grant"), for use in implementing the project elements as listed in Attachment A which is incorporated herein by reference as if fully set out herein.
- (2) The Grantee shall provide equal opportunity in employment for all qualified persons; prohibit discrimination in employment because of race, color, creed, national origin, sex, age between 40 and 70 or disability; promote equal employment through a positive, continuing program of equal employment; and cause each of its subcontractors to do so. This program of equal employment opportunity shall apply to every aspect of its employment policies and practices.
- (3) The Grantee agrees to match the Grant above the first \$2,500.00, with contributions, labor and other services equal to or greater than 50% of the total project costs.
- (4) The Grantee agrees to use the Grant only for the activities set forth in Attachment A.

- (5) The Grantee agrees to perform periodic reporting as detailed in Paragraph 6 herein below, and produce a Project Final Report within 30 calendar days of the completion of the project elements in digital and hard copy following a standardized format to be provided by the Government summarizing all work completed and detailing the total expenditures, grant reimbursements, and match.
- (6) The Grant to the Grantee shall be disbursed in the following manner:
 - (a) The Grantee shall submit at least once every 3 months, if not specified otherwise in Attachment A, a Request for Funds to the Government's Grant Manager designated by the Director of the Division of Water Quality for the project. Each Request for Funds shall include documentation that the Grantee has already expended the requested funds or shall be in a position to expend properly the requested funds within thirty (30) days of receipt of the funds. The Request for Funds shall include full accounting of these eligible grant-related expenses, as listed in Attachment A. Copies of invoices, purchase orders, or receipts showing vendor, date, amount, and items purchased or ordered shall be provided with the Request for Funds. For project specific personnel costs and stipends, documentation of all billed hours shall include copies of employee timesheets, hourly payroll rate, and description of work performed for hours billed.
 - (b) Each Request for Funds shall be accompanied by a Project Status Report describing the progress of the project to date, including a description and schedule of all activities completed, and hardcopy or electronic copies of materials completed and/or used to date. For educational events, copies of the class rosters or sign-in sheets documenting the number of attendees and evaluation forms shall be provided.
 - (c) Each Request for Funds shall include documentation of all of the Grantee's Match Costs listed in Attachment A and claimed for the prior period. For cash expenditures this shall include receipts, showing vendor paid, date, amount, and items purchased. For donated project specific personnel costs and stipends, documentation of all billed hours shall include copies of employee timesheets, hourly payroll rate, and description of work performed for hours donated. For in-kind volunteer hours this shall include sign-in sheets describing the events with signatures, name, address, time in, time out, for each participant (volunteers must be 12 years of age or older). For mileage, this shall include driver name, type of vehicle, location to and from, date, and total miles driven.
 - (d) The Government's Grant Manager shall review each Request for Funds and supporting documents for compliance with the terms of this Agreement and the guidelines of the Stormwater Quality Projects Incentive Grant Program. If the Grant Manager finds the Grantee's Request for Funds is in compliance with the terms of this Agreement and the guidelines of the Stormwater Quality Projects Incentive Grant Program and that the activity progress and management program of the Grantee satisfy the terms of the grant award, he or she shall approve the Request for Funds and forward it to the Division of Accounting for payment.
 - (e) Should the Government's Incentive Grant Program Administrator determine that the Grantee is not in compliance with the terms of this Agreement and/or the Stormwater Quality Projects Incentive Grant Program, including deficiencies in progress and management of the project, the Division of Water Quality shall notify the Mayor's Office and the appropriate district Council person and shall meet with the Grantee on matters that prevent approval of the Request for Funds. Failure to resolve any such matters to the satisfaction of the Government may lead to termination of the Agreement for cause pursuant to Paragraph 11 herein below.
 - (f) The Government shall release payment of the final 5% of the Grant only after receipt and acceptance of the Project Final Report. The Government's Grant Manager shall review the Project Final Report and provide comments to the Grantee within

15 calendar days or, if acceptable, forward approval to the Division of Accounting for payment.

- (7) The Grantee agrees to obtain written approval from the Government's Grant Manager or Program Administrator for any proposed changes to the Project Team or Project Plan as listed in Attachment A prior to implementing the changes. Failure to gain written approval prior to making changes may lead to termination of the Agreement for cause pursuant to Paragraph 11 herein below.
- (8) The term of this Agreement shall be from the date of this Agreement until completion of the project outlined herein. The Grantee agrees to complete the project within 18 months. The Grantee agrees to obtain written approval from the Government's Grant Manager or Program Administrator for any time extensions beyond the schedule. Failure to gain written approval prior to making changes may lead to termination of the Agreement for cause pursuant to Paragraph 11 herein below.
- (9) The Grantee understands that the Grant shown herein in Paragraph 1 is a not-to-exceed amount, and any additional funding needed to complete the project elements listed in Attachment A is the responsibility of the Grantee. If it becomes apparent to the Grantee or the Government that the Grantee will be unable to complete the project either in the manner or for the amount described in this Agreement, then the Grantee must immediately notify the Government's Grant Manager and Program Administrator by providing a complete and detailed written explanation of its inability to comply with the terms of the Agreement. The Grantee must further provide the Government's Grant Manager and Program Administrator with a complete and detailed written explanation of any proposed changes, and the reasons for those changes.
- (10) The Grantee asserts that it is in full compliance with all applicable provisions of the Lexington-Fayette Urban County Government's Code of Ordinances Chapter 5 – Buildings and Building Regulations, Chapter 7 – Finance and Taxation, Chapter 12 – Housing, and Chapter 16 – Sewage, Garbage, Refuse, and Weeds, or in compliance with Kentucky Department of Housing Buildings and Construction rules and requirements as is appropriate for those state institutions, parcels or buildings which are subject to state regulations and oversight as opposed to local ordinances and regulations. If the Grantee becomes out of compliance with any of these provisions, it will contact the Government's Grant Manager and Program Administrator immediately. Failure to resolve any such matters to the satisfaction of the Government may lead to termination of the Agreement for cause pursuant to Paragraph 11 herein below.
- (11) If, through any cause, the Grantee shall fail to fulfill in timely and proper manner its obligations under this Agreement, or if the Grantee shall violate any of the covenants, agreements or stipulations of this Agreement, the Government shall thereupon have the right to terminate this Agreement by giving written notice to the Grantee of such termination and specifying the effective date thereof, at least five (5) calendar days before the effective date of such termination. In that event, all finished or unfinished documents, receipts and reports prepared by the Grantee shall, at the option of the Government, become its property and the Grantee shall immediately repay to the Government all monies received pursuant to this Agreement less any amount representing just and equitable compensation for the Government's share of any satisfactory work completed pursuant to the Agreement.
- (12) This Agreement may not be modified except by written agreement of the Government and the Grantee.
- (13) The Grantee agrees to comply with all applicable local, state, and federal rules, regulations, ordinances, and laws in implementation of the project.
- (14) The Grantee agrees to allow the Government access to perform monitoring of the project elements for compliance with this Agreement.

- (15) In any written or oral communications, the Grantee agrees to identify the Lexington-Fayette Urban County Government as the source of the above referenced funds; the Grantee shall not specifically identify any individual or elected official as being responsible for the funds donated by the Government.
- (16) The Grantee agrees to allow the Government to publicize the Grantee's project through the Government's website and other media.
- (17) The Grantee agrees to reference the Lexington-Fayette Urban County Government's Water Quality Management Fee and the Stormwater Quality Projects Incentive Grant Program as a source of funding for the project on any permanent signage or educational brochures, presentations, websites, etc. produced using grant monies.
- (18) The Grantee agrees to prepare class rosters or sign-in sheets and provide evaluation forms to the attendees for any educational event funded by the Grant.
- (19) Equipment purchased or facilities constructed by the Grantee with the Grant for use on this project will remain in service and maintained by the Grantee or its members per the terms listed in Attachment A. Equipment purchased by the Grantee with the Grant for use on this project will remain the property of the Grantee unless otherwise noted in Attachment A.
- (20) The Government assumes no responsibility whatsoever in the Grantee's project activities. Grantee shall, to the extent allowed by law, defend, indemnify, and hold harmless Government from and against all liability, claims, losses, actions, costs, expenses, obligations, fines, and assessments of whatever kind, including defense costs and attorney's fees that are in any way incidental to or connected with, or that arise or are alleged to have arisen, directly or indirectly, in whole or in part, from or by Grantee's or its contractor(s), agents, or assigns, negligent acts or misconduct, or errors or omissions, in connection with the activities carried out pursuant to this Agreement, the Grant award or the Stormwater Quality Projects Incentive Grant Program.
- (21) The Grantee is solely responsible for assuring that adequate and appropriate insurance or other necessary coverage is maintained during the term of this Agreement.
- (22) The Grantee's sole remedy for a breach of this Agreement by the Government shall be limited to the amount of the Grant.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement at Lexington, Fayette County, Kentucky, this the day and year first above written.

**LEXINGTON-FAYETTE URBAN COUNTY
GOVERNMENT**

BY: _____

MAYOR

ATTEST:

CLERK, URBAN COUNTY COUNCIL

**Grantee Organization: The Living Arts and Science Center, Inc.
362 N. Martin Luther King Blvd.
Lexington, KY 40508**

BY: Heather Lyons

NAME: Heather Lyons

TITLE: Executive Director

The foregoing Agreement was subscribed, sworn to and acknowledged before me by Heather Lyons, as the duly authorized representative for and on behalf of The Living Arts & science Center, on this the 20th day of December, 2018.

My commission expires: March 14, 2021


Fair Hume 575479
NOTARY PUBLIC

ATTACHMENT A
to the GRANT AWARD AGREEMENT
between Lexington-Fayette Urban County Government (LFUCG) and
The Living Arts and Science Center, Inc. (LASC)

**GRANT PROGRAM: 2019 Stormwater Quality Projects Incentive Grant Program
Class B (Education) Projects**

- Funded through the LFUCG Water Quality Management Fee
- Administered by the LFUCG Division of Water Quality in the Department of Environmental Quality & Public Works

PROJECT TEAM AND CONTACT INFORMATION

Grantee Organization: The Living Arts and Science Center, Inc. 
362 N. Martin Luther King Boulevard
Lexington, KY 40508
KY Organization #: 0031623

Primary Project Contact: Heather Lyons, Executive Director
859-252-5222 (phone)
hlyons@lascllex.org (email)

Secondary Project Contact: Ethan Sharp
859-252-5222 (phone)
hlyons@lascllex.org (email)

Project Manager: Katherine Bullock, LASC Discovery Education Director
859-252-5222 (phone)
kbullock@lascllex.org (email)

Asst. Project Manager: Debbie Harner, LASC Science Educator
859-252-5222 (phone)
Ms. Bullock and Ms. Harner will design, plan, and coordinate the curriculum and activities as they relate to all of the science educational programs.

Project Team Members: LASC Science Teachers: 5-7 teachers who present Science Explorers, WOW programs, Professional Development, Urban Ecology, and Discovery Exhibit programs – each of whom will be trained in the water quality curriculum for incorporating into all of the various educational programs to assist them in incorporating the information into these programs.

Collaborating Organizations:

University of Kentucky; Transylvania University; Bluegrass Community and Technical College; Kentucky Reptile Museum; Raven Run; McConnell Springs; Salato Wildlife Sanctuary; Department of Fish and Wildlife; Bluegrass Greensource.

TARGET AUDIENCE

- 1) ***Education Partners:*** Includes students, schools, teachers, libraries, etc. LASC offers outreach and field trips for over 10,000 school children; Urban Ecology program for over 400 school children in four at-risk elementary schools; Science Explorers program for over 240 students; Discovery Night program for over 3,500 children and adults; LASC classes and workshops for over 40,000 children and adults.
- 2) ***Community-at-large:*** LASC reaches the general public through the website, printed materials, e-newsletter and educational displays at LASC.

- 3) ***Martin Luther King / East End Neighborhood:*** Residents of the surrounding neighborhood attend Discovery Nights, participate in our free in-school and after-school programs at neighborhood schools, and visit the exhibits and other programs on a regular basis, and all are exposed to the on-site aquatic exhibits, signage, and outdoor educational environment.

PROJECT PLAN ELEMENTS

- 1) ***DEVELOP ENVIRONMENTAL EDUCATION MATERIALS:*** Develop new and build upon existing curricula that focuses on water quality, stormwater issues, and water conservation. See below for details on each program. Additional educational materials focusing on water quality and quantity that are to be developed include:
 - a) Printed teacher lesson plans, and suggestions that teachers can follow for implementing water educational activities within their classrooms. These materials will be provided to all teachers attending field trips or other facilitated educational programs. They will also be available on the LASC's website.
 - b) Collectible animal cards that will provide information about the aquatic species on display in the LASC, as well as the need for clean and abundant water sources.
 - c) E-Tips bookmarks to be distributed to field trip students and other visits. E-Tips will also be added to the LASC's website regularly and posted on Facebook and Twitter.
- 2) ***INCORPORATE WATER QUALITY CURRICULA INTO EXISTING LASC PROGRAMS:*** Each of the established programs will have an area of focus on water quality, including:
 - a) ***Wonders on Wheels (WOW) – Wonderful Water:*** This program provides in-school, hands-on presentations. With funding from previous Stormwater Quality Incentive Grant programs, LASC was able to create “*Aquatic Habitat Adventure*”, a presentation to take into the schools and with further development, will be presented as a part of this grant program. Activities will focus on Core Content in the sciences through presentations that are taken into schools, libraries and community centers within Fayette County. Title One schools will receive the first opportunity to take advantage of these programs. Currently, the Aquatic Habitat Adventure displays include rain gardens, a rain harvesting system, and a rain water supported waterfall. Interpretive signage and on-site brochures provide information to visitors about these best practice initiatives for self-guided tours and understanding about the benefits of rain gardens and rain collection barrels and cisterns, as well as information about native plants.
 - b) ***The Water Cycle & Water Conservation Installation:*** To further develop its outdoor urban educational green space, LASC will collaborate with natural history illustrator, Stevie Moore, to design, create and install four large panels that illustrate the Water Cycle Story and emphasize the importance of water quality and conservation. Focusing on the idea that "The Water We've Got is the Water We've Got," the panels will be designed to educate both children and adults, as well as to raise awareness among visitors about water pollution and contaminants, and encourage visitors to implement their own best practices for improving water quality and conservation.
 - c) ***Field Trip Programs:*** The LASC hosts over 10,000 students and teachers in facilitated, interactive field trips each year. Field trip visitors rotate through various programs within the LASC building. As part of the proposed project, we will integrate into field trips a focus on the LASC's permanent aquatic animal exhibits with teacher talks about the animals and habitats, and we will emphasize connections between animal exhibits and other aspects of the field trip, including the LASC's popular planetarium programs. Two of the LASC's programs, *H2O Water Cycle* and *Habitat Earth*, are excellent programs that focus on water quality and conservation issues.
 - d) ***Science Explorers:*** This 12-week after-school program is to be five Title I schools (William Wells Brown, Arlington, Russell Cave, Cardinal Valley, and Yates). The lesson will focus on water for sustaining life, water sampling, testing, groundwater sources, conservation, and animal habitats as part of this program. For FY 2019, another field trip is planned, in which students will test water from the spring, as well as from the wetland area, for a variety of pollutants. In addition, the naturalist from McConnell Springs will discuss the importance of water to the plant and animal life. In addition,

each family will receive a copy of the Watershed Protection Kids Activity Book, produced by the Project Wet Foundation. With a high percentage of Spanish speaking families in these programs, the book will be available in English or Spanish.

- e) **Urban Ecology:** This five-day program provided to 4th graders in four elementary schools will focus on the concepts in Kentucky's Core Content for Science. Issues of conservation and water quality are taught through interactive games and hands-on activities such as "stream in a bottle", an activity which demonstrates the effects of pollution in a freshwater stream. This curriculum includes instruction in basic ecological principles such as classification, ecosystems, habitats, predator-prey relationships, adaptation, and interdependency. The LASC to develop additional activities, and incorporate new information into the program in FY 2019, and each student will receive a copy of the Discovery Stormwater Kids Activity Book produced by the Project Wet Foundation.
- f) **Water-Themed Discovery Night:** Each month the LASC presents a Thursday evening program that features a wide range of guest artists and scientists who present programs and hands-on activities related to the program's theme. For this project, the LASC to present a Water is Life Discovery Night that will present a variety of activities, including a stream table, Human Impact and Conservation Seek and Find, water testing of local water samples, a conservation sorting game, rain gauge making, microscopes with animal and plant cells and living organisms, enviroscape demonstrations and a water conservation activity. Special guests will include the Kentucky Division of Water, Kentucky American Water, and the Kentucky Department of Fish and Wildlife, which will offer a presentation of their aquatic snakes. Additionally, the LASC will present a planetarium show, *H2O Water Cycle* or *Habitat Earth*, every 45 minutes.
- g) **Family Fun Day:** This annual event in May is designed to engage children and adults in learning directly from professional teachers, scientists, and artists, to provide opportunities to explore and experiment in a participatory program. The LASC's Family Fun Day in 2019 will include public presentations and hands-on exploration regarding water tables, effects of erosion, and sample water testing. Additionally, LASC teachers will provide talks and tours about the LASC's rain gardens, permeable pavers, stormwater cistern, and on-site wildlife. Volunteers will be recruited to do clean-up and restoration on the LASC's two existing rain gardens. Additional plants will be added, others thinned and drains cleaned out.

PROJECT SUSTAINABILITY

- 1) The curricula and new program elements developed with this grant will be used in LASC programming for years to come.
- 2) LASC has dedicated personnel to plan and coordinate existing and future programs.

PROJECT SUCCESS MEASURES

- 1) LASC has established "full capacity" participation levels for each program and will track the numbers of participants in each program and event. LASC's Science Explorers Program serves 244 students, providing over 20 hours of participatory science instruction to each student. Urban Ecology serves about 400 students with five hours of instruction for each student. Through field trips that are hosted at the LASC, we reach over 10,000 children directly, as well as hundreds of teachers and parents who participate in the field trip programs. The LASC reaches an additional 12,000 to 15,000 people through exhibits and presentations for public programs like Discovery Night, Gallery Hop, Family Fun Day, and through our website, door-to-door outreach, email newsletters, and visits to our grounds.
- 2) LASC will compare the numbers with data from previous years and with the current capacity numbers. One important measure of success will be to have participation levels that are consistent with or exceed levels of previous years.
- 3) Another measure of success will be the feedback received from evaluations provided to teachers involved in LASC Field Trip, Science Explorers, and Urban Ecology programs, as well as feedback from evaluations that parents and guardians of students enrolled in our classes provide. These evaluations are reviewed and utilized for ongoing program planning.

REPORTING REQUIREMENTS

In addition to the reporting requirements outlined in the Grant Award Agreement, the following special items are noted for this project:

- 1) All handouts and educational material shall be provided to the LFUCG Grant Manager in hard copy and electronic (PDF) format with Request for Funds & Project Status Report and/or Project Final Report.
- 2) Photographs and records documenting events, programs, training, workshops, et cetera shall be provided to LFUCG Grant Manager in electronic format with Project Final Report.
- 3) Sign-in sheets for Professional Development events shall be maintained and provided to LFUCG Grant Manager upon request. Participation attendance counts shall be maintained and provided to LFUCG Grant Manager, with reporting for all other events.
- 4) Material associated with printed teacher lesson plans and best practices for implementation within their classrooms for the field trips, professional development, and WOW programs shall be provided to the LFUCG Grant Manager in hard copy and electronic (PDF) format with Request for Funds & Project Status Report and/or Project Final Report.
- 5) Copies of program evaluations collected in association with the WOW outreach programs, Science Explores, Urban Ecology, and Professional Development programs shall be provided to LFUCG Grant Manager in hard copy or electronic (PDF) format with the Project Final Report.
- 6) All attachments to Request for Funds & Project Status Reports shall reference the associated line Table 2 – Eligible Expenses
- 7) Organization proposes a larger cost share beyond that required by the grant program. Budget shall reflect the 52.5% cost share (beyond the first \$2,500) offered in the application (Approximately \$33,510.00).
- 8) All evaluations, especially these listed under the Project Success Measures, shall be provided to Grant Manager with Reporting.

EQUIPMENT

Any equipment purchased with the Grant shall remain the property of the Organization.

GRANT PERIOD & PROJECT SCHEDULE

The grant period starts on the date of execution by the Mayor and extends for the time period as listed in the Grant Award Agreement. Any time extensions must be approved in writing by the LFUCG Grant Manager. The project schedule shown in Table 1 is preliminary. Proposed changes to the project which alter this schedule significantly shall be discussed with the LFUCG Grant Manager prior to implementation.

TABLE 1 – PROJECT SCHEDULE

Activity	Anticipated Date
Curriculum Development and Planning	Summer 2019
Generate Educational Materials and Electronic Elements	Summer 2019
Purchase Materials and Supplies for Spring Programs	Summer 2019
Begin LASC Programs, Classes, and Workshops	Fall 2019
Curriculum Development and Planning for Spring Classes, Field Trips and Water is Life Day at the LASC	Fall 2019
Planning for Rain Garden Workshop	Fall 2019
Continue LASC Programs, Classes, and Workshops	Winter 2019
Live Aquatic Habitats	Spring 2019
McConnell Springs Field Trip	Spring 2019
Continue Planning for Water is Life	Spring 2019
Water is Life Saturday Event	Summer 2019
Provide Project Final Report to LFUCG	30 days after project completion

PROJECT BUDGET – GRANT ELIGIBLE EXPENSES & ORGANIZATION COST SHARE

Table 2 lists the Eligible Expenses for this project. Only properly invoiced items shall be reimbursed with grant monies or counted toward the Organization’s cost share.

Any work performed on this project prior to grant award by Urban County Council and Notice to Proceed from the LFUCG Grant Administrator is not an eligible expense and shall not be reimbursed or counted toward the cost share with the following exception:

- None.

TABLE 2 – ELIGIBLE EXPENSES

	Type of Expense	Participants	Item	Unit Price	Quantity	Funded by Organization	Funded by Grant	Total Expense	
1	Personnel - Curriculum Design, Program Management, Teaching & Implementation								
2	Project Management, Curriculum Design and Teacher Training.	Katherine Bullock, Discovery Education Director	Hours of Work	\$ 25.00 per hour	200	\$ -	\$ 5,000.00	\$ 5,000.00	
3	Curriculum Design, Teacher Training and coordination of programming.	Debbie Harner, Lead Discovery Educator	Hours of Work	\$ 18.00 per hour	200	\$ -	\$ 3,600.00	\$ 3,600.00	
4	LASC Teachers - Training and teaching for all programs including Urban Ecology, Science Explorers, classes, field trips, and more.	LASC teachers	Hours of Training and Teaching Programs	\$ 12.50 per hour	300	\$ -	\$ 3,750.00	\$ 3,750.00	
5	Live Animal care and educational programs	Drew Gervais, Marine Biologist	Hours of Work	\$ 25.00 per hour	144	\$ -	\$ 3,600.00	\$ 3,600.00	
6	Accounting, Payroll, Ordering & Cost Management - all programs	Meg Coughlin, Adm. Assistant/Bookkeeper	Hours of Work	\$ 19.00 per hour	260	\$ 4,940.00	\$ -	\$ 4,940.00	
7	Volunteer & Outreach Coordinator	Hannah Wolfe	Hours of Work	\$ 14.00 per hour	180	\$ -	\$ 2,520.00	\$ 2,520.00	
8	Volunteers - programs and exhibits	Average of 10 people - 28 hours per person	Hours of Work	\$ 7.25 per hour	200	\$ 1,450.00	\$ -	\$ 1,450.00	
9	Interns	two STEM college interns	work hours	\$ 14.00 per hour	200	\$ 2,800.00	\$ -	\$ 2,800.00	
10	Design of website, enews, social media, and print materials for all programs	Kristin Voskuhl, Marketing Director	Hours of Work	\$ 18.00 per hour	180	\$ 3,240.00	\$ -	\$ 3,240.00	
11	Programming Expenses: All Programs								
12	Providing Aquatic Habitat WOWs for Fayette Co. Schools & Libraries	LASC	5 locations - with hands-on programs	\$ 500.00 per location	5	\$ -	\$ 2,500.00	\$ 2,500.00	
13	All school program educational materials and supplies	various - TBD	Science education materials	\$ 2.00 per student	1,400	\$ -	\$ 2,800.00	\$ 2,800.00	
14	McConnell Field Trip Dinner	Caterers, Krogers, etc.	Food and Drink	\$ 4.00 per person	300	\$ -	\$ 1,200.00	\$ 1,200.00	
15	Guest Presenters	Kentucky Reptile Museum and others.	Guest presentations for classrooms and school celebrations	\$ 300.00 per program	2	\$ -	\$ 600.00	\$ 600.00	
16	Live Aquatic Habitats (at various unit prices)	Incredipet and various suppliers	pond plants, fresh water fish, crickets, zooplankton, water strider, snails, food, cleaner, etc.	\$ 750.00 LS	1	\$ -	\$ 750.00	\$ 750.00	
17	Water Cycle Panel Production	Image 360	Planting of weatherproof steel panels for garden installation	\$ 400.00 per panel	4	\$ -	\$ 1,600.00	\$ 1,600.00	
18	Program Documentation	B & H Photo Video	Nikon D5600 digital camera	\$ 897.00 per camera	1	\$ -	\$ 897.00	\$ 897.00	
19	Project Wet Activities books	Project Wet Foundation	Activity books that focus on Ground water and springs, stormwater, and water conservation	\$ 1.50 per book	500	\$ -	\$ 750.00	\$ 750.00	
20	Field Trip Transportation - McConnell Springs		Buses- Transport students and families from schools to McConnell Springs	\$ 300.00 per school	5	\$ -	\$ 1,500.00	\$ 1,500.00	
21	Project Element: General Administration								
22	Facility Rental - LASC	LASC	Field Trips, Discovery Nights, Family Fun Day	\$ 50.00 per day	100	\$ 5,000.00	\$ -	\$ 5,000.00	
23	LASC website and social media sites	LASC	Water quality and conservation resources and best practices postings and emails.	\$ 200.00 per month	12	\$ 2,400.00	\$ -	\$ 2,400.00	
24	Imagine That	LASC	Printing and postage of publication that includes all programming	\$ 3,200.00 per issue	3	\$ 9,600.00	\$ -	\$ 9,600.00	
25	Printing and postage of Teacher Field Trip and WOW Guides and handouts	GotPrint.com	flat price (assume 7,500)	\$ 1,125.00 LS	1	\$ -	\$ 1,125.00	\$ 1,125.00	
26	Printing of Aquatic environment cards for indoor exhibits)		flat price (assume 5,500)	\$ 650.00 LS	1	\$ -	\$ 650.00	\$ 650.00	
27	Building Set-Up and Clean-up for programs	Cleaning Staff (TBD)	program cleaning and prep	\$ 17.00 per hour	240	\$ 4,080.00	\$ -	\$ 4,080.00	
28	TOTAL ELIGIBLE EXPENSES:						\$ 33,510.00	\$ 32,842.00	\$ 66,352.00
29							Organization	GRANT	
30							SHARE	SHARE	
31	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> COST SHARE % AFTER FIRST \$2,500 = 52.5% OK MUST BE > 50% </div>								
32	* Note: Organization share must be 50% after the first \$2,500.00. No cost share required for grants ≤ \$2,500.								