



**JUSTIFICATION FOR CHANGE**

PROJECT: WIRING PROJECT FOR POLICE ROLL CALL

CONTRACT NO.

CHANGE ORDER: 1

1. Necessity for change: Unanticipated overtime to complete upper floor in the month of June. Echo 24 has encountered several problems that has caused a delay in the project and this overtime is necessary to complete a portion of the building to get it ready for move in.
2. Is proposed change an alternate bid? \_\_\_ Yes  X  No
3. Will proposed change alter the physical size of the project? \_\_\_ Yes  X  No  
If "Yes", explain.
4. Effect of this change on other prime contractors: N/A
5. Has consent of surety been obtained? \_\_\_ Yes  X  Not Necessary
6. Will this change affect expiration or extent of insurance coverage? \_\_\_ Yes  X  No  
If "Yes", will the policies be extended? \_\_\_ Yes \_\_\_ No
7. Effect on operation and maintenance costs: N/A
8. Effect on contract completion date: N/A

\_\_\_\_\_  
Mayor\_\_\_\_\_  
Date