



TO: Mayor Linda Gorton
Urban County Council

FROM: *Jamshid Baradaran (for Comm Conrad)*
Monica Conrad, Acting Commissioner, General Services

CC: Jamshid Baradaran, Director, Facilities & Fleet Management
Teresa Grider, Administrative Officer, Facilities & Fleet Management

DATE: September 15, 2020

SUBJECT: Sole Source Burdine Security Group

Request authorization to: approve Burdine Security Group as a sole source vendor.

Why are you requesting? Burdine Security Group has installed electronic access systems in the majority of LFUCG owned buildings. They are this area's authorized dealer and service provider for security systems. Other vendors providing this type of maintenance and repair service would have to acquire parts from Burdine.

Department needs this action completed because: it would improve the time it takes to secure a vendor and the turn-around time for repairs.

What is the cost in this budget year and future budget years?

The cost for this FY is: N/A
The cost for future FY is: N/A

Advance Document Review: Law Dept. No
Risk Management: N/A

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: Budgeted

Account number: 1101-707104-0001-76101

Project/Grant ID: Activity:

Budget Reference: Current Balance:

File Number:

Director/Commissioner: Jamshid Baradaran, Director, Facilities & Fleet Management
Monica Conrad, Acting Commissioner, General Services

