



Lexington-Fayette Urban County Government  
CHIEF ADMINISTRATIVE OFFICE

Jim Gray  
Mayor

Sally Hamilton  
CAO

TO: Mayor Jim Gray  
Urban County Council

FROM: Charlie Lanter, Director, Office of Homelessness Prevention & Intervention

CC: Sally Hamilton, CAO

DATE: May 6, 2016

SUBJECT: Authorization to sign agreement with Kentucky Housing Corporation for operation of Homeless Management Information System (HMIS) database

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Request

Authorization to: Request Council authorization to sign an application and execute an agreement with Kentucky Housing Corporation that specifies the roles and responsibilities of KHC and the Office of Homelessness Prevention & Intervention for purposes of operating the Homeless Management Information System (HMIS) database. This agreement designates KHC as the HMIS "lead" and access provider for the system.

Why are you requesting?

Department needs this action completed because: The Lexington homelessness system is required to utilize a HMIS database to collect and share information for purposes of serving people experiencing homelessness. Kentucky Housing Corporation operates the statewide KY-HMIS system and this agreement allows Lexington users – coordinated through the Office of Homelessness – access to that system. The agreement sets license fees for LFUCG and non-LFUCG users in Lexington and outlines roles and responsibilities for training and technical assistance, help desk support, etc. The U.S. Department of Housing and Urban Development requires that Lexington's Continuum of Care lead (the Office of Homelessness) have a written agreement such as this for the operation of HMIS.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$11,628

The cost for future FY is: \$9,828 (but could change up or down based on licenses issued – negotiable)

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: Yes

Account number: 1145-155003-0001-78112

File Number: 0533-16

Director/Commissioner: Charlie Lanter, Director, OHPI/Sally Hamilton, CAO