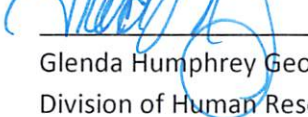




**MEMORANDUM**

**TO:** Linda Gorton, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
Glenda Humphrey George, Director  
Division of Human Resources

**DATE:** March 13, 2024

**SUBJECT:** Abolish/Create positions – Division of Community and Resident Services

**Request:**

The attached action is requesting authorization to abolish one (1) unclassified position of Social Services Coordinator (Grade 520E) and create one (1) classified position of Social Services Coordinator (Grade 520E) in the Division of Community and Resident Services, effective upon passage of Council.

**Why are you requesting:**

The Division of Community and Resident Services requested to change this position from unclassified civil service to classified civil service. The Division of Human Resources conducted a study of the position and recommend that a classified civil service position be created.

**What is the cost in this budget year and future budget year?**

The fiscal impact for FY24 will be budget-neutral.

**File Number:** 0298.24

**Director/Commissioner:** Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton at (859) 258-3037.

