

RESOLUTION NO. 210 - 2024

A RESOLUTION AUTHORIZING THE DIVISION OF POLICE TO PURCHASE SUPPORT SERVICES FROM DNA LABS INTERNATIONAL, A SOLE SOURCE PROVIDER, AND AUTHORIZING THE MAYOR, ON BEHALF OF THE URBAN COUNTY GOVERNMENT, TO EXECUTE ANY NECESSARY AGREEMENT WITH DNA LABS INTERNATIONAL.

BE IT RESOLVED BY THE COUNCIL OF THE LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT:

Section 1 – That the Division of Police is authorized to purchase support services from DNA Labs International, a sole source provider, and the Mayor, on behalf of the Lexington-Fayette Urban County Government, be and hereby is authorized to execute any necessary agreement with DNA Labs International.

Section 2 – That this Resolution shall become effective on the date of its passage.

PASSED URBAN COUNTY COUNCIL: May 9, 2024



MAYOR

ATTEST:


CLERK OF URBAN COUNTY COUNCIL
0379-24:MRS:4891-4000-4022, v. 1



LEXINGTON

JUSTIFICATION FOR SOLE SOURCE CERTIFICATION

Sole Source Purchases are defined clearly, based upon a legitimate need, and are limited to a single supplier. Sole source purchases are normally not allowed except when based upon strong technological grounds such as operational compatibility with existing equipment and related parts or upon a clearly unique and/or cost effective feature requirement. The use of sole source purchases must be justified and shall be limited only to those specific instances in which compatibility or technical performance needs are being satisfied.

Sole Source Services are defined as a service provider providing technical expertise of such a unique nature that the service provider is clearly and justifiably the only practicable source available to provide the service. The justification shall be based on the uniqueness of the service, sole availability at the location required, or warranty or defect correction service obligations of the service provider.

This form must be filled out for the request to purchase any good or non-professional service that requires a competitive procurement process (informal quotes (\$2,499-\$10,000), formal quotes (\$10,001 - \$29,999.99), or formal bid (\$30,000 or more) as defined in the LFUCG's Purchasing Manual. This form must be completed in its entirety and attached to the purchase requisition.

Note: Sole Source Purchase requests for goods exceeding \$30,000 will require approval by the Urban County Council by submitting an Administrative Review Form. A copy of this form must be signed off by Central Purchasing and attached to the Administrative Review Form.

Requesting Division

Name Lieutenant Brian Peterson Division/Dept Police
Phone 859-230-2883 Email bpeterson@lexingtonpolice.ky.gov

Type of Purchase: () Goods/Materials/Equipment (x) Services

Cost: As needed

Sole Source Request for the Purchase of: _____

1 year of DNA Evidence-Processing Services as needed

☐ One Time Purchase ☒ To Establish Sole Source Provider Contract
(subject to annual review and approval by Central Purchasing and/or Urban County Council)

Vendor Information

Business Name DNA Labs International (DLI)

Contact Name Dani Gluth

Address 700 W. Hillsboro Blvd Bldg 3, Deerfield Beach, FL 33441

Phone (954) 426-5163 Email dani@dnalabsinternational.com

STATEMENT OF NEED: (Add additional pages as needed)



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JUSTIFICATION FOR SOLE SOURCE CERTIFICATION

My division/department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the LFUCG. I know of no conflict of interest on my part, and I have no personal involvement in any way with this request. No gratuities, favors, or compromising actions have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials, persons or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

1. Describe the product or service and list the necessary features this product provides that are not available from any other option.

DNA Labs International is a private DNA forensic laboratory which provides DNA-evidence processing and other services. DLI is the only private lab that performs SPENTSHELL Collection, STRMix Analysis, Rootless Hair Shaft Extraction, and utilizes the M-Vac wet-vacuum collection technique in-house. DLI is also the first and only accredited laboratory following FBI QAS and ISO 17025:2017 processing samples with Kintelligence for Genealogy. DLI has an established relationship with our KSP state lab, which enables DLI to upload any applicable DNA standards into the national CODIS database via the state lab.

2. Below are eligible reasons for sole source. Check one and describe.

☐ Licensed or patented product or service. No other vendor provides this. Warranty or defect correction service obligations to the consultant. Describe why it is mandatory to use this licensed or patented product or service.

☐ Existing LFUCG equipment, inventory, custom-built information system, custom-built data inventory system, or similar products or programs. Describe. If product is off-the-shelf, list efforts to find other vendors (i.e. web site search, contacting the manufacturer to see if other dealers are available to service this region, etc.)

☒ Uniqueness of the service. Describe.

☐ The LFUCG has established a standard for this manufacturer, supplier, or provider and there is only one vendor. Attach documentation from manufacturer to confirm that only one dealer provides the product.

☐ Factory-authorized warranty service available only from this single dealer. Sole availability at the location required. Describe.

☐ Used item with bargain price (describe what a new item would cost). Describe.

☐ Other – The above reasons are the most common and established causes for an eligible sole source. If you have a different reason, please describe:

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LEXINGTON

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3. Describe efforts to find other vendors or consultants (i.e. phone inquiries, web site search, contacting the manufacturer to see if other dealers are available to service region, etc.).

We have researched and spoken with several other private labs and none are able to provide the same range of services as DLI, which includes several unique and proprietary evidence-processing capabilities. This includes speaking with other companies in-person, over the phone, and at national conferences and training we have attended. We have not located another private DNA forensic lab that provides a combination of the same services, has the same cutting-edge technology, the same level of customer service along with the same accreditations.

4. How was the price offered determined to be fair and reasonable?
(Explain what the basis was for comparison and include cost analyses as applicable.)

The prices have been found to be fair, reasonable and within industry standards.

5. Describe any cost savings realized or costs avoided by acquiring the goods/services from this supplier.

We are achieving a cost savings by establishing a sole source with DNA Labs International. They provide continuous, free training to our agency which covers techniques, packaging, storing, tracking, and submissions of biological evidence at no additional costs. DLI also provides free case reviews for each set of evidence our agency will submit, which includes consultation with their experts. These consultations will ensure only the necessary items of evidence are shipped to DLI, reducing any extra costs that would be incurred by sending too many items. DLI provides a free client website that is password-protected for confidential viewing and printing, which is customized to our agency's needs.