



## M E M O R A N D U M

**TO:** Linda Gorton, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
Glenda Humphrey George, Director  
Division of Human Resources

**DATE:** July 30, 2025

**SUBJECT:** Create Position – Department of Law

**Request:**

The attached is requesting authorization to amend the authorized strength by abolishing one (1) Attorney (Grade 526E) and creating one (1) classified civil service position of Attorney Sr. (Grade 530E), in the Department of Law, effective upon passage of Council.

**Why are you requesting?**

The Department of Law is receiving an increasing number of higher-level assistance requests, especially concerning its corporate counsel workload. Due to the growing volume and the complex, non-routine nature of these requests, an additional Attorney Senior is needed to handle these higher-responsibility requests.

**What is the cost in this budget year and future budget year?**

This has a 12-month fiscal impact of \$22,544.01.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Attorney Sr.	\$0	\$100,688.64	\$100,688.64



Attorney	\$82,838.08	\$0	(\$82,838.08)
<b>Total Annual Impact/ Salary and Benefits \$22,544.01</b>			

File Number: 0717-25

Director/Commissioner: Glenda Humphrey George/Sally Hamilton

If you have any questions or need additional information, please contact Alana Morton 859-258-3037.

