



MEMORANDUM

TO: Mayor Jim Gray
Urban County Council
Sally Hamilton, CAO

FROM: _____
Monica Conrad, Director, Parks and Recreation

DATE: 05 June, 2017

SUBJECT: Lease Agreement with L. Mitch Estepp & Hollis Harvill, 705 Caden Lane, Lexington

Request: Urban County Council authorization to enter into a lease agreement with L. Mitch Estepp & Hollis Harvill for his continued occupancy of approximately 1,990 S/ft of residential space located at mailing address 705 Caden Lane in Lexington KY. Tenant is essential to Parks operations and the land shall be used for residential use and no other purpose.

Why are you requesting? Lessor and Lessee wish to enter into a lease agreement defining their rights and responsibilities relating to the use and occupancy of said rental property.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$ 0.00
The cost for future FY is: \$ 4,680.00 (revenue)

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: Yes
Account number: 1101-11001-0001-42181

File Number: 0680-17

Director/Commissioner: Geoff Reed, Commissioner, General Services
Monica Conrad, Director, Parks and Recreation

