

GRANT AWARD AGREEMENT

Fiscal Year 2020 Class B Education Incentive Grant Project

THIS AGREEMENT, made and entered into on the _____ day of _____, 20___, by and between the **LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT (LFUCG)**, an urban county government of the Commonwealth of Kentucky, pursuant to KRS Chapter 67A (hereinafter "Government"), on behalf of its Division of Water Quality, and **THE LIVING ARTS AND SCIENCE CENTER, INC.**, 362 N. MARTIN LUTHER KING BLVD., LEXINGTON, KENTUCKY 40508 (hereinafter "Grantee").

WITNESSETH:

WHEREAS, the Grantee is a documented fee-payer of the Government's Water Quality Management Fee; and

WHEREAS, the Grantee has proposed a need for the funds requested to develop and implement a proposed project by submitting a valid grant application; and

WHEREAS, the Grantee's grant application has been reviewed and selected for funding by the LFUCG Water Quality Fees Board in accordance with Sections 16-408 and 16-410 of the LFUCG Code of Ordinances; and

WHEREAS, the Government has funds available through the Stormwater Quality Projects Incentive Grant Program to assist qualified Grantee in the development and implementation of projects that meet the goals of the program; and

WHEREAS, the Grantee desires to implement a specific project that meets one or more Incentive Grant program goals to improve water quality, reduce stormwater runoff, and provide public or private education related to stormwater quality; and

WHEREAS, any such improvements funded by the Government shall benefit the public through installed improvements and/or educational programming;

THAT FOR AND IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN EXPRESSED, GOVERNMENT AND GRANTEE AGREE AS FOLLOWS:

- (1) Government hereby grants the Grantee the sum of **\$31,500.00** (hereinafter "the Grant"), for use in implementing the project elements as listed in Attachment A which is incorporated herein by reference as if fully set out herein.
- (2) The Grantee shall provide equal opportunity in employment for all qualified persons; prohibit discrimination in employment because of race, color, creed, national origin, sex, age between 40 and 70 or disability; promote equal employment through a positive, continuing program of equal employment; and cause each of its subcontractors to do so. This program of equal employment opportunity shall apply to every aspect of its employment policies and practices.
- (3) The Grantee agrees to match the Grant above the first \$2,500.00, with contributions, labor and other services equal to or greater than 20% of the total project costs.
- (4) The Grantee agrees to use the Grant only for the activities set forth in Attachment A.

- (5) The Grantee agrees to perform periodic reporting as detailed in Paragraph 6 herein below, and produce a Project Final Report within 30 calendar days of the completion of the project elements in digital and hard copy following a standardized format to be provided by the Government summarizing all work completed and detailing the total expenditures, grant reimbursements, and match.
- (6) The Grant to the Grantee shall be disbursed in the following manner:
 - (a) The Grantee shall submit at least once every 3 months, if not specified otherwise in Attachment A, a Request for Funds to the Government's Grant Manager designated by the Director of the Division of Water Quality for the project. Each Request for Funds shall include documentation that the Grantee has already expended the requested funds or shall be in a position to expend properly the requested funds within thirty (30) days of receipt of the funds. The Request for Funds shall include full accounting of these eligible grant-related expenses, as listed in Attachment A. Copies of invoices, purchase orders, or receipts showing vendor, date, amount, and items purchased or ordered shall be provided with the Request for Funds. For project specific personnel costs and stipends, documentation of all billed hours shall include copies of employee timesheets, hourly payroll rate, and description of work performed for hours billed.
 - (b) Each Request for Funds shall be accompanied by a Project Status Report describing the progress of the project to date, including a description and schedule of all activities completed, and hardcopy or electronic copies of materials completed and/or used to date. For educational events, copies of the class rosters or sign-in sheets documenting the number of attendees and evaluation forms shall be provided.
 - (c) Each Request for Funds shall include documentation of all of the Grantee's Match Costs listed in Attachment A and claimed for the prior period. For cash expenditures this shall include receipts, showing vendor paid, date, amount, and items purchased. For donated project specific personnel costs and stipends, documentation of all billed hours shall include copies of employee timesheets, hourly payroll rate, and description of work performed for hours donated. For in-kind volunteer hours this shall include sign-in sheets describing the events with signatures, name, address, time in, time out, for each participant (volunteers must be 12 years of age or older). For mileage, this shall include driver name, type of vehicle, location to and from, date, and total miles driven.
 - (d) The Government's Grant Manager shall review each Request for Funds and supporting documents for compliance with the terms of this Agreement and the guidelines of the Stormwater Quality Projects Incentive Grant Program. If the Grant Manager finds the Grantee's Request for Funds is in compliance with the terms of this Agreement and the guidelines of the Stormwater Quality Projects Incentive Grant Program and that the activity progress and management program of the Grantee satisfy the terms of the grant award, he or she shall approve the Request for Funds and forward it to the Division of Accounting for payment
 - (e) Should the Government's Incentive Grant Program Administrator determine that the Grantee is not in compliance with the terms of this Agreement and/or the Stormwater Quality Projects Incentive Grant Program, including deficiencies in progress and management of the project, the Division of Water Quality shall notify the Mayor's Office and the appropriate district Council person and shall meet with the Grantee on matters that prevent approval of the Request for Funds. Failure to resolve any such matters to the satisfaction of the Government may lead to termination of the Agreement for cause pursuant to Paragraph 11 herein below.
 - (f) The Government shall release payment of the final 5% of the Grant only after receipt and acceptance of the Project Final Report. The Government's Grant Manager

shall review the Project Final Report and provide comments to the Grantee within 15 calendar days or, if acceptable, forward approval to the Division of Accounting for payment.

- (7) The Grantee agrees to obtain written approval from the Government's Grant Manager or Program Administrator for any proposed changes to the Project Team or Project Plan as listed in Attachment A prior to implementing the changes. Failure to gain written approval prior to making changes may lead to termination of the Agreement for cause pursuant to Paragraph 11 herein below.
- (8) The term of this Agreement shall be from the date of this Agreement until completion of the project outlined herein. The Grantee agrees to complete the project within 15 months. The Grantee agrees to obtain written approval from the Government's Grant Manager or Program Administrator for any time extensions beyond the schedule. Failure to gain written approval prior to making changes may lead to termination of the Agreement for cause pursuant to Paragraph 11 herein below.
- (9) The Grantee understands that the Grant shown herein in Paragraph 1 is a not-to-exceed amount, and any additional funding needed to complete the project elements listed in Attachment A is the responsibility of the Grantee. If it becomes apparent to the Grantee or the Government that the Grantee will be unable to complete the project either in the manner or for the amount described in this Agreement, then the Grantee must immediately notify the Government's Grant Manager and Program Administrator by providing a complete and detailed written explanation of its inability to comply with the terms of the Agreement. The Grantee must further provide the Government's Grant Manager and Program Administrator with a complete and detailed written explanation of any proposed changes, and the reasons for those changes.
- (10) The Grantee asserts that it is in full compliance with all applicable provisions of the Lexington-Fayette Urban County Government's Code of Ordinances Chapter 5 – Buildings and Building Regulations, Chapter 7 – Finance and Taxation, Chapter 12 – Housing, and Chapter 16 – Sewage, Garbage, Refuse, and Weeds, or in compliance with Kentucky Department of Housing Buildings and Construction rules and requirements as is appropriate for those state institutions, parcels or buildings which are subject to state regulations and oversight as opposed to local ordinances and regulations. If the Grantee becomes out of compliance with any of these provisions, it will contact the Government's Grant Manager and Program Administrator immediately. Failure to resolve any such matters to the satisfaction of the Government may lead to termination of the Agreement for cause pursuant to Paragraph 11 herein below.
- (11) If, through any cause, the Grantee shall fail to fulfill in timely and proper manner its obligations under this Agreement, or if the Grantee shall violate any of the covenants, agreements or stipulations of this Agreement, the Government shall thereupon have the right to terminate this Agreement by giving written notice to the Grantee of such termination and specifying the effective date thereof, at least five (5) calendar days before the effective date of such termination. In that event, all finished or unfinished documents, receipts and reports prepared by the Grantee shall, at the option of the Government, become its property and the Grantee shall immediately repay to the Government all monies received pursuant to this Agreement less any amount representing just and equitable compensation for the Government's share of any satisfactory work completed pursuant to the Agreement.
- (12) This Agreement may not be modified except by written agreement of the Government and the Grantee.
- (13) The Grantee agrees to comply with all applicable local, state, and federal rules, regulations, ordinances, and laws in implementation of the project.
- (14) The Grantee agrees to allow the Government access to perform monitoring of the project elements for compliance with this Agreement.

- (15) In any written or oral communications, the Grantee agrees to identify the Lexington-Fayette Urban County Government as the source of the above referenced funds; the Grantee shall not specifically identify any individual or elected official as being responsible for the funds donated by the Government.
- (16) The Grantee agrees to allow the Government to publicize the Grantee's project through the Government's website and other media.
- (17) The Grantee agrees to reference the Lexington-Fayette Urban County Government's Water Quality Management Fee and the Stormwater Quality Projects Incentive Grant Program as a source of funding for the project on any permanent signage or educational brochures, presentations, websites, etc. produced using grant monies.
- (18) For any project which includes the installation of permanent capital infrastructure listed in Attachment A, the Grantee agrees that the Government is authorized to erect and maintain permanent signage at the location of the permanent capital infrastructure, referencing the Water Quality Management Fee and the Stormwater Quality Projects Incentive Grant Program as a source of funding for such permanent capital infrastructure. In the event that permanent signage is installed by the Government, such signage shall not be removed except upon written approval by the Government. Provided, however, that nothing herein shall require the installation of signage by the Government nor prohibit the Government from removing any signage so installed.
- (19) The Grantee agrees to prepare class rosters or sign-in sheets and provide evaluation forms to the attendees for any educational event funded by the Grant.
- (20) Equipment purchased or facilities constructed by the Grantee with the Grant for use on this project will remain in service and maintained by the Grantee or its members per the terms listed in Attachment A. Equipment purchased by the Grantee with the Grant for use on this project will remain the property of the Grantee unless otherwise noted in Attachment A.
- (21) The Government assumes no responsibility whatsoever in the Grantee's project activities. Grantee shall, to the extent allowed by Kentucky law, defend, indemnify, and hold harmless Government from and against all liability, claims, losses, actions, costs, expenses, obligations, fines, and assessments of whatever kind, including defense costs and attorney's fees that are in any way incidental to or connected with, or that arise or are alleged to have arisen, directly or indirectly, in whole or in part, from or by Grantee's or its contractor(s), agents, or assigns, negligent acts or misconduct, or errors or omissions, in connection with the activities carried out pursuant to this Agreement, the Grant award or the Stormwater Quality Projects Incentive Grant Program.
- (22) The Grantee is solely responsible for assuring that adequate and appropriate insurance or other necessary coverage is maintained during the term of this Agreement.
- (23) The Grantee's sole remedy for a breach of this Agreement by the Government shall be limited to the amount of the Grant.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement at Lexington, Fayette County, Kentucky, this the day and year first above written.

**LEXINGTON-FAYETTE URBAN COUNTY
GOVERNMENT**

BY: _____

LINDA GORTON, MAYOR

ATTEST:

CLERK, URBAN COUNTY COUNCIL

Grantee Organization: **THE LIVING ARTS AND SCIENCE CENTER, INC.**
362 N. MARTIN LUTHER KING BLVD.
LEXINGTON, KY 40508
BY: *Lori Halligan*
NAME: Lori Halligan
TITLE: Executive Director

The foregoing Agreement was subscribed, sworn to and acknowledged before me by *Lori Halligan*, as the duly authorized representative for and on behalf of *Lexington Arts Science Center*, on this the *16* day of *Dec*, 20 *19*.
My commission expires: *Jan 25 2023*.
Tammy Jenkins Wilhoite
NOTARY PUBLIC

TAMMY JENKINS WILHOITE
Notary Public
State at Large
Kentucky
My Commission Expires Jan 25 2023

ATTACHMENT A
to the GRANT AWARD AGREEMENT
between Lexington-Fayette Urban County Government (LFUCG) and
The Living Arts and Science Center, Inc. (LASC)

GRANT PROGRAM **2020 Stormwater Quality Projects Incentive Grant Program**
Class B (Education) Projects

- Funded through the LFUCG Water Quality Management Fee
- Administered by the LFUCG Division of Water Quality in the Department of Environmental Quality & Public Works

PROJECT TEAM AND CONTACT INFORMATION

Grantee Organization: The Living Arts and Science Center, Inc. LH
362 N. Martin Luther King Boulevard
Lexington, KY 40508
KY Organization #0031623

Primary Project Contact: Lori Halligan, Executive Director
859-252-5222 (phone)
lhalligan@lasclex.org (email)

Secondary Project Contact: Ethan Sharp
859-252-5222 (phone)
esharp@lasclex.org (email)

Project Manager: Katherine Bullock, LASC Discovery Education Director
859-252-5222 (phone)
kbullock@lasclex.org (email)

Asst. Project Manager: Debbie Harner, LASC Science Educator
859-252-5222 (phone)
Ms. Bullock and Ms. Harner will design, plan, and coordinate the curriculum and activities as they relate to all of the science educational programs.

Project Team Members: Kristin Voshuhl, Marketing Director, and Steve Littrell, Digital, Facilities and Systems Manager. Kristin will oversee all promotional activities, and Steven will assist with the design and production of all educational materials, as well as the maintenance and development of the urban educational green space.

Collaborating Organizations: University of Kentucky; Transylvania University; Bluegrass Community and Technical College; Kentucky Reptile Museum; Raven Run; McConnell Springs; Salato Wildlife Sanctuary; Department of Fish and Wildlife; Bluegrass Greensource.

PROJECT PLAN ELEMENTS

- 1) ***DEVELOP ENVIRONMENTAL EDUCATION MATERIALS:*** Develop new and build upon existing curricula that focuses on water quality, stormwater issues, and water conservation. See below for details on each program. Additional educational materials focusing on water quality and quantity that are to be developed include:
 - a) Printed teacher lesson plans, and suggestions that teachers can follow for implementing water educational activities within their classrooms. These materials will be provided to all teachers attending field trips or other facilitated educational programs. They will also be available on the LASC's website.
 - b) Curriculum development, planning, promotional activities, and instruction for our in-school Urban Ecology program, our Science Explorers after-school program, Water is Life Discovery Night, field trips, and planetarium shows.

- c) Maintenance of educational displays in the LASC's facility and our grounds featuring aquatic habitats, native animals and plants and BMPs, and the development and distribution of materials in conjunction with the displays.

2) ***INCORPORATE WATER QUALITY CURRICULA INTO EXISTING LASC PROGRAMS:***

Each of the established programs will have an area of focus on water quality, including:

- a) ***Water is Life Discovery Night:*** Each month the LASC presents a Thursday evening program, during which artists, scientists, and educators give interactive presentations, and children and adults participate in hands-on demonstrations and experiments related to the presentations. With a FY 2020 Incentive Grant, the LASC will present a Water is Life Discovery Night for the second year in a row. The Water is Life program will include the following activities: water testing of local water samples, a conservation sorting game, rain gauge making, and studying water samples and organisms with microscopes. Special guests will include representatives of the Kentucky Division of Water, the Kentucky Department of Fish and Wildlife, and the Newport Aquarium.
- b) ***Field Trip and Planetarium Shows:*** The LASC hosts over 10,000 students and teachers for field trips each year; almost all of these visitors see shows in our planetarium. An additional 10,000 children see shows in the planetarium every year during community events, and planetarium shows offered during the summer and on days when schools are not in session. With the FY 2020 Incentive Grant, we will continue to integrate into field trips a focus on the LASC's aquatic animal exhibits, with presentations about animals and habitats, and we will emphasize connections between animal exhibits and other aspects of the field trips. We will also purchase a new planetarium show such as *Expedition Reef* or another show with an emphasis on water quality. We will present this show for field trips, at the Water is Life Discovery Night, and at other community events.
- c) ***Science Explorers:*** Currently, the Science Explorers program is offered between six and seven weeks each semester in the following elementary schools: Arlington, Cardinal Valley, Russell Cave, William Wells Brown, and Yates. The program is offered at no cost to students, families, or the schools. The LASC's staff changes the curriculum each semester, incorporating new perspectives on water quality and conservation into the curriculum. With a FY 2020 Incentive Grant, we will provide students materials supporting environmental education. We will also support family engagement in the academic progress of Science Explorers students by offering a free field trip to students and one adult family member/student to the annual Reforest the Bluegrass event in the spring. Students and family members will participate in a variety of activities that support civic ecology, including making birdhouses, planting trees, and interacting with and learning from environmental specialists. We will also continue to offer a free field trip to McConnell Springs in the fall, allowing students and families to explore the natural spring and wetland area, and learn from the park's naturalists. Finally, we will continue to offer Celebration Nights for Science Explorers students and families, which will feature presentations by wildlife and habitat experts and a free dinner for students and families.
- d) ***Urban Ecology:*** A five-day in-school program for fourth-grade students, Urban Ecology reinforces instruction about ecosystems, habitats, adaptation, interdependency, and other concepts in Kentucky's Next Generation Science Standards by providing exciting hands-on activities. The LASC provides all the materials and resources needed for the activities. In FY 2020, with the support of an Incentive Grant, we will restart the Urban Ecology program in underperforming Title I schools where Science Explorers is also offered. We will offer the program during the 2019-2020 and 2020-2021 school years. We will incorporate new elements into the program, and ensure that the program is engaging, up-to-date, and supporting improvements in academic achievement.
- e) ***Educational displays in and around the facility:*** Throughout the LASC's facility, there are engaging and interactive exhibits, including displays featuring six species of animals in aquatic habitats, as well as animals in dry habitats. In addition, as noted above, our grounds feature educational displays with an emphasis on water quality management and native plants. With the FY 2020 Incentive Grant, the LASC will continue to maintain aquatic animal displays and educate about water quality through the displays. In addition, we will continue to maintain our urban green space and educate visitors about rain gardens, our rain harvesting system, and native plants. We will update interpretive signage with displays and give presentations about displays to visitors for community events, like Discovery Nights and Family Fun Day.

- f) ***Distribution of educational materials to visitors:*** The LASC provides brochures and other educational materials to visitors that support further exploration of environmental issues and greater participation in BMPs. With the FY 2020 Incentive Grant, we will continue to print and distribute materials to thousands of visitors each year. The materials will include, but not be limited to: 1) copies of the Watershed Protection Kids Activity Book, produced by the Project Wet Foundation, in English and Spanish, 2) cards about each one of the species in the LASC’s animal displays with information about the importance of clean water for the species to survive and thrive, and 3) “Eco Tips” bookmarks with information about stormwater runoff and recommendations for conserving water and improving water quality.

TARGET AUDIENCE

- 1) ***Education Partners:*** Includes students, schools, teachers, libraries, etc. LASC offers outreach and field trips for over 10,000 school children; Urban Ecology program for over 600 school children in at-risk elementary schools; Science Explorers program for over 500 students; Discovery Night program for over 300 children and adults; LASC classes and workshops for over 40,000 children and adults.
- 2) ***Community-at-large:*** LASC reaches the general public through the website, printed materials, e-newsletter, and educational displays at LASC.
- 3) ***Martin Luther King / East End Neighborhood:*** Residents of the surrounding neighborhood attend Discovery Nights, participate in our free in-school and after-school programs at neighborhood schools, and visit the exhibits and other programs on a regular basis, and all are exposed to the on-site aquatic exhibits, signage, and outdoor educational environment.

PROJECT SUSTAINABILITY

- 1) The curricula and new program elements developed with this grant will be used in LASC programming for years to come.
- 2) LASC has dedicated personnel to plan and coordinate existing and future programs.
- 3) LASC will continue to seek out opportunities to apply for additional funding, and we will expand our sources of funding for our science and environmental educational programs in 2020 and beyond. LASC has received additional funding for Science Explorers, Discovery Nights, and other programs from the LG&E and KU Foundation, PNC, and Toyota. The LASC also receives funds from our annual fundraiser and operating support grants from LexArts, some of which we dedicate to science and environmental programs.

PROJECT SUCCESS MEASURES

- 1) To determine if we are meeting our participation goals for Urban Ecology, Science Explorers, Discovery Nights, field trips, and planetarium shows, we will track the numbers of participants in each program throughout 2020, as well as record observations of audience engagement for each program and collect completed evaluation forms from adult participants, which allow us to quantify the participants’ levels of satisfaction.
- 2) LASC will compare the numbers with data from previous years and with the current capacity numbers. One important measure of success will be to have participation levels that are consistent with or exceed levels of previous years.
- 3) Another measure of success will be the feedback received from evaluations provided to teachers involved in LASC Field Trip, Science Explorers, and Urban Ecology programs, as well as feedback from evaluations that parents and guardians of students enrolled in our classes provide. These evaluations are reviewed and utilized for ongoing program planning.

REPORTING REQUIREMENTS

In addition to the reporting requirements outlined in the Grant Award Agreement, the following special items are noted for this project:

- 1) All handouts and educational materials shall be provided to the LFUCG Grant Manager in hard copy and electronic (PDF) format with Requests for Funds & Project Status Reports and/or the Project Final Report.
- 2) Photographs and records documenting events, programs, training, workshops, et cetera shall be provided to the LFUCG Grant Manager in electronic format with the Project Final Report.
- 3) Sign-in sheets for Professional Development events shall be maintained and provided to the LFUCG Grant Manager upon request. Participation attendance counts shall be maintained and provided to the LFUCG Grant Manager, with reporting for all other events.
- 4) Materials associated with printed teacher lesson plans and best practices for implementation within their classrooms for the field trips or other facilitated educational programs shall be provided to the LFUCG Grant Manager in hard copy and electronic (PDF) format with Requests for Funds & Project Status Reports and/or the Project Final Report.
- 5) Copies of program evaluations collected in association with the facilitated educational programs, Science Explorers, Urban Ecology, and field trips shall be provided to the LFUCG Grant Manager in hard copy or electronic (PDF) format with the Project Final Report.
- 6) All attachments to Requests for Funds & Project Status Reports shall reference the associated line Table 2 – Eligible Expenses.
- 7) All evaluations, especially those listed under the Project Success Measures, shall be provided to the LFUCG Grant Manager with Requests for Funds & Project Status Reports and/or the Project Final Report.

ADDITIONAL STIPULATIONS

In addition to the reporting requirements outlined above, the following special items are required for this project:

- 1) Organization offered a larger cost share beyond that required by the grant program. Budget shall reflect the 38.3% cost share (beyond the first \$2,500) offered in the application (Approximately \$18,000.00).

EQUIPMENT

Any equipment purchased with the Grant shall remain the property of the Organization.

GRANT PERIOD & PROJECT SCHEDULE

The grant period starts on the date of execution by the Mayor and extends for the time period as listed in the Grant Award Agreement. Any time extensions must be approved in writing by the LFUCG Grant Manager. The project schedule shown in Table 1 is preliminary. Proposed changes to the project which alter this schedule significantly shall be discussed with the LFUCG Grant Manager prior to implementation.

TABLE 1 – PROJECT SCHEDULE

Activity	Anticipated Date
Approval of grant award and receipt of NTP	Winter 2019-2020
Curriculum development and event planning	For month after NTP
Provide urban ecology program in five Title I schools	February 2020
Science Explorers after-school program in five Title I schools	February – March 2020
Water is Life Discovery Night	March 2020
Science Explorers field trip to Reforest the Bluegrass	March 2020
Installation of native plants in urban educational green space	April 2020
Provide urban ecology program in five Title I schools	October 2020
Science Explorers after-school program in five Title I schools	October - November 2020
Science Explorers field trip to McConnell Springs	October 2020
Promoting programs via printed materials and digital media	February – December 2020
Presenting the new planetarium to students and families	February – December 2020
Maintaining and developing educational displays in the facility	February – December 2020
Printing and distribution of educational materials to audiences	February – December 2020

PROJECT BUDGET – GRANT ELIGIBLE EXPENSES & ORGANIZATION COST SHARE

Table 2 lists the Eligible Expenses for this project. Only properly invoiced items shall be reimbursed with grant monies or counted toward the Organization’s cost share.

Any work performed on this project prior to grant award by Urban County Council and Notice to Proceed from the LFUCG Grant Administrator is not an eligible expense and shall not be reimbursed or counted toward the cost share with the following exception: None.

TABLE 2 – ELIGIBLE EXPENSES

Activities	Type of Expense	Participants	Item	Unit Price	Quantity	Funded by Organization	Funded by Grant	Total Expense	
Project Elements: Urban Ecology, Science Explorers, Water Is Life Discovery Night and planetarium programs for K-8 students and families									
1 Curriculum and planning for Urban Ecology, Water is Life Night, field trips and planetarium programs	Personnel	Katherine Bullock	Hours at current payroll rate	\$ 25.00 per hour	240	\$ 2,500.00	\$ 3,500.00	\$ 6,000.00	
2 Curriculum, planning and instruction for Science Explorers and Water is Life Night	Personnel	Debbie Harner	Hours at current payroll rate	\$ 20.00 per hour	200	\$ 1,200.00	\$ 2,800.00	\$ 4,000.00	
3 Instruction for Urban Ecology, Science Explorers and field trips	Personnel	Various	Hours at current payroll rate	\$ 15.00 per hour	200		\$ 3,000.00	\$ 3,000.00	
4 Design of promotional materials, website and promotion of all programs via social media	Personnel	Kristin Voskuhl	Hours at current payroll rate	\$ 25.00 per hour	100	\$ 2,500.00		\$ 2,500.00	
5 Printing of program schedules and other promotional materials	Materials	859 Print, GotPrint and others	Printing of materials promoting Discovery Nights, field trips and other programs	varies per printing	12,000	\$ 9,000.00		\$ 9,000.00	
6 Educational materials for Urban Ecology, Science Explorers and Water is Life Night, including Project Wet Activities books	Materials	LASC	Packages that include activity books, water testing guides and other materials that support environmental education outside of school	\$ 2.00 per student	1400		\$ 2,800.00	\$ 2,800.00	
7 Presentations for Science Explorers and Water is Life Night	Presentation Fees	Kentucky Reptile Museum, Newport Aquarium and others	Presentations by wildlife and habitat experts	\$ 350.00 per program	5		\$ 1,750.00	\$ 1,750.00	
8 Food for Science Explorers events	Food and Drink	Caterers and local supermarkets	Meals for 400 students and family members	\$ 5.00 per meal	400		\$ 2,000.00	\$ 2,000.00	
9 Field Trips to McConnell Springs	Transportation	Miller Transportation	Field trips to McConnell Springs for 300 Science Explorers students and adult family members	\$ 250.00 per bus	5		\$ 1,250.00	\$ 1,250.00	
10 Field Trips to Reforest the Bluegrass	Transportation	Miller Transportation	Field trips to Reforest the Bluegrass for 300 Science Explorers students and adult family members	\$ 250.00 per bus	5		\$ 1,250.00	\$ 1,250.00	
11 Planetarium show supporting environmental education for the fixed dome + license	Equipment	SkyScan or a similar vendor	Planetarium show + multi-year license fee	\$ 5,500.00 per show	1		\$ 5,500.00	\$ 5,500.00	
12 Assistance with all programs	Volunteer Hours	Volunteers	Volunteer Hours for all programs	\$ 7.25 per hour	200	\$ 1,450.00		\$ 1,450.00	
Project Elements: Maintenance and development of educational displays in LASC's facility and on our grounds featuring native animals and plants									
13 Animal care and development of educational materials	Personnel Hours	Various	Hours at current payroll rate	\$ 15.00 per hour	200		\$ 3,000.00	\$ 3,000.00	
14 Maintenance of educational displays in the urban green space, development of	Personnel	Steven Littrell	Hours at current payroll rate	\$ 18.00 per hour	150	\$ 1,350.00	\$ 1,350.00	\$ 2,700.00	
15 Maintenance of animal displays	Supplies	Incredipet and others	Food for animals, plants, other items for habitats, repairs and replacement of	varies per animal	8		\$ 1,500.00	\$ 1,500.00	
16 Installation of native plants in the urban green space	Supplies	Michlers and others	Plants for various garden spaces on our grounds	varies per space	4		\$600.00	\$ 600.00	
17 Printing of educational materials to accompany displays	Materials	LASC	To include copies of educational materials (such as Eco Tips bookmarks and	varies per printing	20000		\$ 1,200.00	\$ 1,200.00	
18	TOTAL PROJECT BUDGET:						\$ 18,000.00	\$ 31,500.00	\$ 49,500.00
19							ORGANIZATION SHARE	GRANT SHARE	
20	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> MATCH % AFTER FIRST \$2,500 = 38.30% OK MUST BE > 20% </div>								
21									