



Statement of Work

Client: Lexington Fayette Urban County Government, KY

Project Title: 2020 Entry Level Firefighter Exams

Date: February 3, 2020

The purpose of this document is to describe the components of the project that will be performed and to document the associated costs. The table on the following page will describe the anticipated project steps and associated costs. Should any component of the project need to be modified, IOS will contact the client and explain the required modification and any associated pricing change. Any future change in the proposed project must be mutually acceptable to the Client and IOS.

Usage and Lease of IOS Examinations – Services Included in Price:

As part of the lease for each order placed with IOS, the Agency will receive testing materials. The agency is provided the testing materials necessary for testing, including: Test booklets, answer sheets, administration guide, and test administration script. **Shipping is billed at actual shipping rates and are not included in the Lease price; return shipping is not included in the Lease price.**

The following services are included in the price of the per test fee:

1. *Answer Sheet Scanning**: Completed answer sheets are electronically scanned by trained test scoring specialists. **Not applicable to PS3 system users.*
 2. *Data Cleaning**: All data is "cleaned" by test scoring specialists to correct any errors that result from candidate error or scanner error. **Not applicable to PS3 system users.*
 3. *Data Scoring*: Data is scored by our proprietary algorithms and verified for accuracy by test scoring specialists. Online exam scoring is continually monitored to ensure accuracy of scoring algorithms.
 4. *Scoring Report Generation**: Scoring reports will be provided to the agency and will list candidate's demographics, his/her scores and his/her passing status on the examination, if applicable. Several reporting options, such as overall score reporting, score breakdown reporting, and Feedback Reports are available. 5. *Restocking of Unused Testing Materials*: We will restock any unused test booklets without additional fees. **Applicable for both paper/pencil and PS3 system users.*
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5. *Re-stocking of Unused Testing Materials:* We will restock any unused test booklets without additional fees. **Not applicable to PS3 System users.*

Lexington Fayette Urban County Government, KY		
Project Component	Description	Cost
National Firefighter Selection Inventory - NFSI	Entry level Firefighter written exam	\$18.00*
<i>*This fee will be honored through December 31, 2020.</i>		

Product & service fees listed above are subject to change after the Statement of Work end date. These changes will be agreed upon between IOS and Client prior to new contract.

Acceptance by Client:

I acknowledge that I have reviewed this Statement of Work and hereby authorize IOS and its representatives to commence work on the project components as described herein.

Title of Authorized Agent

Signature of Authorized Agent

Date

Acceptance by IOS:

IOS agrees to conduct the work outlined herein according to a timeline that is mutually agreeable to both parties.

Title of Authorized Agent

Signature of Authorized Agent

Date

