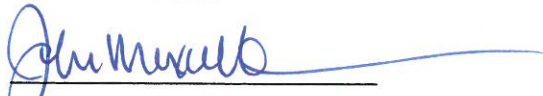




M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: August 19, 2019

SUBJECT: Reallocate positions – Division of Fire & Emergency Services and Division of Facilities & Fleet Management

Request:

The attached action is requesting authorization to abolish twenty (20) classified positions of Heavy Equipment Technician (Grade 516N), create twenty (20) classified positions of Heavy Equipment Technician (Grade 518N) and reallocate the incumbents in the Division of Facilities & Fleet Management. This action is also requesting authorization to abolish three (3) classified positions of Heavy Equipment Technician (Grade 516N), create three (3) classified positions of Heavy Equipment Technician (Grade 518N) and reallocate the incumbents in the Division of Fire & Emergency Services, effective the beginning of next pay period following passage of Council.

Additionally, in an accordance with Section 21-27 (e) of the Code of Ordinances, we are requesting a 5% supplement for those employees in the Division of Facilities and Fleet Management (Fleet Operations) who earn and maintain a Compressed Natural Gas (CNG) Inspector certification.

Why are you requesting?

Upon the request of the division, and in accordance with the Code of Ordinances, the Division of Human Resources conducted a study on the requested job classification. As a result, a recommendation for the reallocation of the job classification and pay supplement are described in this action.



What is the cost in this budget year and future budget year?

This will have a future impact of a cost of \$104,914.11 and funds are budgeted.

Position Title	Employee Names	Current Grade	New Grade
Heavy Equipment Technician	Fire William Bradford Jesse Eaton Van Hurst	516N	518N
Heavy Equipment Technician	Facilities & Fleet John Lawhorn Joshua Toomey Jon Ogden William Strong Homer Burton James Carrington Travis Workman Donald Stamm Neal Flachbart Morgan Powell David Wilson Matthew Burton Jose Diaz Pena Vacant (7)	516N	518N
Total Annual Impact/ Salary and Benefits \$104,914.11			

File Number:

0886-19

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at 258-3957.

