

Amendment to Interagency Agreement

This Amendment to Interagency Agreement is made and entered into this 20th day of April 2017, by and between **Community Action Council for Lexington-Fayette, Bourbon, Harrison and Nicholas Counties, Inc.** (hereinafter “CAC”), 710 West High Street, P. O. Box 11610, Lexington, KY 40576, and **Lexington-Fayette Urban County Government, through its Division of Family Services**, 1135 Harry Sykes Way, Lexington, KY 40504 (hereinafter “Provider”).

Whereas, CAC and Provider entered into a certain Interagency Agreement for the 2016-2017 school year;

Whereas, circumstances have arisen since the date of execution of the Interagency Agreement so that the parties now wish to amend certain sections of the Interagency Agreement;

Now Therefore, in consideration of the premises, the mutual covenants contained within the Interagency Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do now hereby agree to modify the Interagency Agreement as follows:

I. Section II “Provider’s Obligations,” of the Interagency Agreement, shall be revised and shall now contain the following:

Provider must ensure that all employees working with Head Start/Early Head Start children in approved classrooms—directly or through a contract, including transportation staff and contractors—meet the following conditions prior to hire and have documentation verifying the same:

1. Must be interviewed and have references verified;
2. Conduct a national sex offender registry check;
3. Child abuse and neglect check;
4. State criminal records history and Federal Bureau of Investigation criminal history, including fingerprint checks.

Prior to hire, a program must have all elements of #1-3, and at least one element listed in #4. However, the provider has 90 days after an employee is hired to complete the background check process by obtaining whichever check listed in #4 that was not obtained prior to hire. Providers must ensure that newly hired employees, consultants, or contractors do not have unsupervised access to children until the complete background check process is completed and all documents are on file.

Background checks for current staff must be re-verified and completed by July 31, 2017 for current staff and repeated at least once every five years. Newly hired staff are subject to the reverification requirements.

The Council is providing reimbursement to the Provider to cover the initial cost of processing the background checks for current staff. Thereafter, the provider will assume the cost of processing all background checks.

The Council shall pay to Provider the sum of **\$40.00** for **6** staff’s background clearance checks for a total one-time payment of **\$240**.

All documents must be forwarded to the Council’s Human Resources Department immediately upon receipt at Rhonda.Williams@commaction.org. If the Provider needs additional assistance processing the required background, contact Rhonda Williams at 859-244-2249.

All other terms and conditions as contained within the original August 1, 2016, Interagency Agreement shall remain in full force and effect.

***For:* COMMUNITY ACTION COUNCIL FOR LEXINGTON-FAYETTE, BOURBON
HARRISON AND NICHOLAS COUNTIES, INC.**

Sharon Price, Director of Child Development

Date

Bridgette Rice, Director of Human Resources

Date

David Webster, Chief Financial Officer

Date

Malcolm Ratchford, Executive Director

Date

***For:* PROVIDER**

LFUCG Signing Authority

Date