



**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: MAY 16, 2022

**SUBJECT: Authorization to Execute Professional Services Agreement Brandstetter
Carroll, Inc. RFP 20-2022 Design Services for Cardinal Run Park North**

Request: Council authorization to execute a Professional Services Agreement Brandstetter Carroll, Inc. in the amount for \$700,000 to design a new community park at Cardinal Run Park North for the Division of Parks and Recreation.

Purpose of Request: The RFP selection committee, based on standard scoring methods, has found Brandstetter Carroll, Inc. received the highest score among the submitted bids. The approved funds will be used to design a new community park at Cardinal Run Park North.

What is the cost in this budget year and future budget years? Cost in FY22 is \$700,000. Future budget years will not be required for design.

Are the funds budgeted? Yes, funds for this project are budgeted as follows:

Fund	Dept ID	Section	Account	Bud Ref	Project	Activity	Amount
3230	707602	7221	90319	2022	AR_CARDRUN 2022	FED_GRANT	\$700,000

File Number: 0507-22

Director/Commissioner: Conrad/Ford

