



Lexington-Fayette Urban County  
Division of Police  
**MEMORANDUM**  
Lexington, Kentucky

DATE OF ISSUE  
January 16, 2013

EFFECTIVE DATE

NUMBER  
BOA:13-001

**TO:**  
Ronnie Bastin  
Chief of Police

**SUBJECT:**  
Public Safety Radio Project Blue Sheet – Resolution  
Authorizing A Change Order to a Consultant Services  
Agreement with RCC Consultants

**FROM:**  
Assistant Chief Robert Stack  
Bureau of Administration

The 800 MHz Public Safety Radio Project has entered the construction phase and tower work has commenced and cut-over to the new system should occur before summer. The Public Safety team assigned this project has relied heavily on the services of RCC Consultants to navigate a complicated technical review and tower site acquisition process. Due to unforeseen issues, the amount of funds remaining on the contract with RCC will be insufficient to complete this project. The unforeseen issues that consumed RCC billable hours include:

- Review and recommendation concerning microwave design options submitted by the radio system vendor.
- Review and recommendation of tower site lease language.
- Review of tower site lease costs to ensure that they are reasonable.
- Six hours added to evaluate the impact of Division of Community Corrections radios on the system proposed to support Police and Fire.
- The current agreement anticipated travel using a local RCC representative who is no longer with the firm. Since RCC does no longer have a local representative, the new managing consultant on this project will incur travel expenses.

In furtherance of this radio project, I recommend the continued services of RCC Consultants on this project since the firm's services have been very good and the firm is already familiar with this project. To date, RCC has absorbed 138 hours for travel and services that will not be billed to the LFUCG.

Attached is Resolution 371-2012, authorizing the current \$35,820 agreement between the LFUCG and RCC Consultants. There is \$7,416 remaining on the agreement, which is insufficient to complete this project. I am requesting a blue sheet authorizing a change order in the amount of \$19,406.97, which covers the renewal RFB. The accounting for this change order is 2601-505601-0001-71299, which are funds allocated in the Division of Enhanced 911 for this project.

If you concur with this recommendation, please forward a blue sheet for processing.

*Robert Stack*

Assistant Chief Robert Stack  
Bureau of Administration

RS/sc  
Attachment