

**CERTIFIED LOCAL GOVERNMENT REPORT FORM  
REVIEW of NATIONAL REGISTER NOMINATION by LOCAL AUTHORITY**

*(Instructions in parentheses and italics. Print or type your responses. Fuller instructions on additional sheet.)*

Certified Local Government Lexington Fayette Urban County Government

Name of Property being considered Pope Villa

**INITIATION** *(enter one date only on a line below, describing the action on the nomination)*

- nomination submitted by CLG to State Historic Preservation Officer (SHPO). SHPO is asked by CLG to review nomination as soon as possible.  
 SHPO submits nomination to CLG for review. CLG has 60 days to review nomination and return this report form to SHPO.

**REVIEW BASIS** *(checkmark at least one line of Resource Type/Criterion; write the name of corresponding Commission member on one of the following three lines)*

<b>Resource Type</b>	<b>Criterion Selected on nomination form</b>
<input type="checkbox"/> Historical	National Register Criterion A or B
<input checked="" type="checkbox"/> Architectural	National Register Criterion C
<input checked="" type="checkbox"/> Archeological	National Register Criterion D

**Name of Commission Member Representing Significance Area**

\_\_\_\_\_ Historian (when property meets Criterion A or B)

BETTIE KERR Architectural Historian/Architect (for Criterion C)

\_\_\_\_\_ Archeologist (when property meets Criterion D)

**RECOMMENDATION** *(Check mark one of the four blanks below, sign, and enter date)*

- Commission Recommends Approval  
 Commission Recommends Disapproval  
 Commission Recommends Approval, Report Attached  
 Commission Recommends Disapproval, Report Attached

11/20/10 Bethie L. Kerr  
Date Commissioner's Signature

*(Check Mark one of the two blanks below, sign, and enter date)*

- Chief Elected Official Recommends Approval  
 Chief Elected Official Recommends Disapproval

\_\_\_\_\_ Date Official's Signature/Title

## Introduction to the CLG National Register Nomination Report form

The Certified Local Government (CLG) agreement with your town/county gives your government a vital role in the nomination process. Prior to your town/county becoming a CLG, the Kentucky Heritage Council (KHC) initiated all nominations in your area. Federal regulations at 36 CFR 61 govern how the State Historic Preservation Office (SHPO) and local governments share nomination responsibilities. This report form was developed to help Kentucky's CLGs meet their responsibilities.

Three main considerations define the nomination process for the CLG and SHPO: time, significance, and response. On the form, those considerations are labeled as:

*Initiation* (**when** and **where** the nomination has originated)

*Review basis* (**why** the property is valuable and **who** is capable of making that judgment)

*Recommendations* (**what official response** the CLG makes to the nomination)

By observing these steps and registering them on the form, your CLG will participate fully in its nomination role. Completing the form and submitting it to the KHC, it documents your participation.

### INSTRUCTIONS (item by item)

**Certified Local Government:** enter the name of your CLG on this first line.

**Name of Property being considered:** enter the name of the property considered for nomination.

**INITIATION:** enter a date onto one of the two blanks. Enter a date on the first blank when the CLG initiates the nomination and want the SPHO to schedule it for State Board review. On occasion, the SHPO will ask the CLG to enter a completed nomination into their review process before taking any official action; when it does this the SHPO will enter the date of that request on the second line. In those cases, the CLG will have 60 days to process the nomination request and return the completed CLG report form to the SHPO.

**REVIEW BASIS:** Completing this part of the form ensures that the CLG is aware of the significance of the property and has the appropriate expert to evaluate that significance. A property must meet at least one Criterion and may meet as many as all four. For the first three blanks, check mark each National Register Criteria that the nomination form says the property meets. On the second group of lines, enter the name of the reviewer who represents the expertise needed to evaluate the nomination. For instance, if the property meets Criteria A and C, check mark the lines beside "Historical" and "Architectural" and enter names of Commission members who represent History and Architecture as their primary expertise.

**RECOMMENDATION:** Complete this part of the form in two parts. On one of the four upper lines, the Chair of the Historic Preservation Commission registers the Commission's vote on the nomination, signing and dating that decision. On the lower two lines, the Mayor or County Judge Executive, as appropriate, indicates his/her decision on the nomination by signing and dating in the correct spot.

Contact the KHC's National Register Coordinator and/or the CLG Coordinator for further clarification.