

MAYOR LINDA GORTON



LEXINGTON

SALLY HAMILTON  
CHIEF ADMINISTRATIVE OFFICER

TO: Mayor Linda Gorton

Urban County Council

FROM: Wanda Kean

Wanda Kean, Deputy Director

Division of Facilities and Fleet Management

DATE: February 25, 2020

SUBJECT: Sole Source Procurement from Missouri Great Dane

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The Division of Fleet Services is requesting sole source status for Missouri Great Dane for the purchase of a trailer for the Division of Environmental Services for their Public Information Engagement (PIE) program.

This is a custom built specialty trailer requiring the installation of moduline cabinets and air conditioning. Requests for bids were attempted and the process yielded no bids.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$33,400

The cost for future FY is: 0

Are the funds budgeted? Yes

A budget amendment is in process:

Account number: 4051-707301-0001-97453 - \$29,600

1115-707301-0001 97453 - \$3,800

File Number:0292-20

Director/Commissioner:

Jamshid Baradaran, Director, Division of Facilities and Fleet Management

Monica Conrad, Acting Commissioner, Department of General Services

