




MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: January 8, 2018

RE: Error Correction—Amend Resolution No. 749-17

Request:

The attached action amends Resolution No. 749-17 Section 1, effective retroactive to December 5, 2017.

Why are you requesting?

The Resolution currently reads: *Sandra Lopez, Administrative Officer Sr., Grade 523E, \$3,025.82 biweekly in the Office of the Commissioner of General Services, effective December 11, 2017.*

The Resolution currently reads: *Sandra Lopez, Administrative Officer Sr., Grade 526E, \$3,025.82 biweekly in the Office of the Commissioner of General Services, effective December 11, 2017.*

What is the cost in the budget year and future budget year?

There is no fiscal impact associated with this action.

File Number:

0035-18

Director/Commissioner:

John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle (859) 258-3957.

