



TO: Sally Hamilton, Chief Administrative Officer
FROM: Rick McQuady, Affordable Housing Manager
CC: Charlie Lanter, Director, Division of Grants and Special Programs
DATE: October 30, 2020
SUBJECT: Amendments to Ordinance governing Affordable Housing Fund

Request: Council to amend Ordinance Sections 2-479, 2-480 and 2-483 related to governance of the Affordable Housing Fund as recommend by the Affordable Housing Board to reflect policies, procedures, and processes currently in place for fund operation.

Reason for the Request: The Affordable Housing Board has recommended changes to sections of the ordinance governing the Affordable Housing Fund in response to findings contained in the July 14, 2020, Internal Audit Report on the Office of Affordable Housing. Specifically, the Board has recommended changes to Ordinance Sections 2-479, 2-480 and 2-483. These amendments pertain to operations and reporting responsibilities related to the fund and better reflect how the program currently operates by clarifying the roles of the Board and the Affordable Housing Manager.

What is the cost in this budget year and future budget years? None. No fiscal impact.

Are the funds budgeted? N/A

File Number: 1078-20

Director/Commissioner: Lanter/Hamilton

