



M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: John Maxwell by J Morantes
John Maxwell, Director
Division of Human Resources

DATE: June 26, 2020

SUBJECT: Abolish/Create position – Division of Grants and Special Programs

Request:

The attached action is requesting authorization to abolish one (1) vacant unclassified position of Affordable Housing Manager (Grade 526E) and create one (1) classified position of Affordable Housing Manager (Grade 526E), in the Division of Grants and Special Programs, effective upon passage of Council.

Why are you requesting?

The purpose of this request is to establish this position as classified civil service as this program and the supporting funding are established in ordinance.

What is the cost in this budget year and future budget year?

There is no fiscal impact associated with this action.

File Number:

0662-20

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at 258-3957.

