



## M E M O R A N D U M

**TO:** Linda Gorton, Mayor  
 Sally Hamilton, Chief Administrative Officer  
 Council Members

**FROM:**   
 Glenda Humphrey George, Director  
 Division of Human Resources

**DATE:** September 24, 2025

**RE:** Abolish/Create – Office of the CAO

**Request:**

The attached action is requesting authorization to amend the authorized strength by abolishing one (1) vacant unclassified civil service position of Officer of Diversity & Inclusion (Grade 523E) and creating one (1) unclassified civil service position of Access & Engagement Officer (Grade 526E) in the Office of the CAO, effective upon passage of Council.

**Why are you requesting:**

At the direction of the Urban County Council to continue to fund this position, the Office of the Chief Administrative Officer proposed a new vision for this position at Work Session on September 9, 2025. The purpose of this position is to provide independent leadership on lawful workplace practices, accessibility compliance (including ADA), and consistent employee experience.

**What is the cost in this year and future budget year?**

This has a 12-month future impact cost of \$14,248.28.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Officer of Diversity & Inclusion	\$71,566.16	\$0	(\$71,566.16)
Access & Engagement Officer	\$0	\$82,838.08	\$82,838.08
<b>Total Annual Impact/            Salary and Benefits            \$14,248.28</b>			



**File Number:**

**Director/Commissioner:** Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton at (859) 258-3037.



200 East Main St., Lexington, KY 40507 / 859.258.3030 Phone / 859.258.3059 Fax / [lexingtonky.gov](http://lexingtonky.gov)

