

MAYOR LINDA GORTON



**LEXINGTON**

DOUG BURTON  
DIRECTOR  
ENGINEERING

TO: Linda Gorton  
Mayor

FROM: W. Douglas Burton, P.E.  
Director of Engineering

DATE: October 6, 2020

SUBJECT: Konica Minolta – Archive Scanning and OnBase Implementation for New Development  
Contract Modification No. 1

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**Request**

**Authorization to:**

The Mayor to sign Contract Modification No. 1 to the contract with Konica Minolta, a sole provider, for the subject project.

**Why are you requesting?**

The Division of Engineering needs this action because during the course of the contract, the contractor was asked to perform work beyond the original scope of services. Details of the changes are shown on the Contract Modification form.

**What is the cost in this budget year and future budget years?**

The cost for this FY is: \$18,246.00

The cost for future FY is: \$0

**Are the funds budgeted?**

The funds are budgeted or a budget amendment is in process: Funds are budgeted.

Account number:	1101-202505-0001-71208	\$2,974
	1101-303201-0001-71299	\$5,000
	4002-303202-3223-71299	\$5,136
	4201-303202-3231-71299	\$5,136

File Number:

Director/Commissioner: Burton/Albright