



M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM:

John Maxwell by J Moraltus

John Maxwell, Director
Division of Human Resources

DATE: April 29, 2021

SUBJECT: Abolish/Create – Division of Water Quality

Request:

The attached action is requesting authorization to abolish one (1) vacant classified position of Deputy Director of Administrative Services (Grade 527E) and create one (1) classified position of Administrative Officer Sr. (Grade 526E) in the Division of Water Quality, effective upon passage of Council.

Why are you requesting?

The Division of Water Quality is requesting this reorganization to complete the organizational transition that began with the 2019 creation of various positions and can now be finalized due to the retirement of the former deputy director.

What is the cost in this budget year and future budget year?

This will have a future impact of a savings of \$4,849.57.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Deputy Director of Administrative Services	(\$77,236.64)	\$0	(\$77,236.64)
Administrative Officer Sr.	\$0	(\$73,557.12)	(\$73,557.12)



**Total Annual Impact/
Salary and Benefits
(\$4,849.57)**

File Number:

0404-21

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.

