



**M E M O R A N D U M**

**TO:** Linda Gorton, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:** Glenda H. George by EH  
Glenda Humphrey George, Director  
Division of Human Resources

**DATE:** November 8, 2024

**RE:** Salary Supplement – Division of Human Resources

**Request:**

Council authorization is requested to provide a one-time supplement, calculated using an employee’s annualized base salary, to all eligible employees included in the unified pay plan, as well as the council administrator, police and fire pension benefits specialists, police chief and fire chief, effective upon passage of council.

Base Salary	Supplement Amount
\$0.00 - \$75,000.00	\$1,000.00
\$75,000.01 - \$100,000.00	\$750.00
\$100,000.01 - \$125,000.00	\$500.00
>\$125,000.00	\$250.00



**Why are you requesting:**

All funding for the supplement was provided from the FY24 Fund Balance.

**File Number:** 1130 - 24

**Director/Commissioner:**

Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton (859) 258-3037.

