

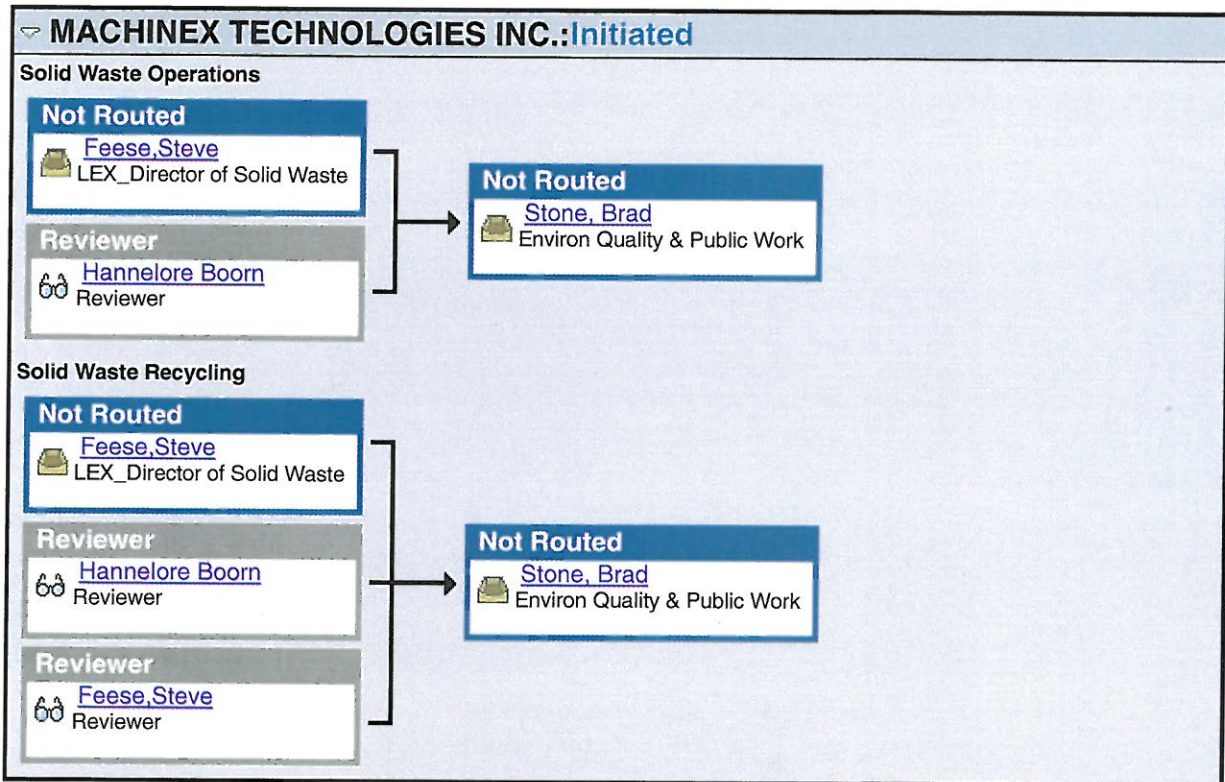
## Confirmation

**Requested For:** Cassandra Bunton  
**Requisition Name:** MACHINEX TECHNOLOGIES INC.  
**Requisition ID:** 0000100525  
**Business Unit:** LFUCG  
**Priority:** Medium  
**Budget Status:** [Valid](#)

**Number of Lines:** 2  
**Total Amount:** 31,188.00 USD

**Justification:**  
 WAITING ON BLUESHEET APPROVAL FROM CO FOR 6 FINGER DISCS, WHICH ARE CUSTOM SO SCREEN DISCS FOR SCREENS S12 & S16.

### Departmental Approval



[Submit](#)    [Edit Requisition](#)    [Apply Approval Changes](#)    [Check Budget](#)

[View printable version](#)    [Manage Requisitions](#)    [Create New Requisition](#)

**Requisition: MACHINEX TECHNOLOGIES INC.****Requester:** Cassandra Bunton**Business Unit:** LFUCG**Requisition ID:** 0000100525**Date:** 11/26/2012**Comments:** WAITING ON BLUESHEET APPROVAL FROM COUNCIL FOR 6 FINGER DISCS, WHICH ARE CUSTOM SORTING SCREEN DISCS FOR SCREENS S12 & S16.

Line	Description	Qty	Price	Curr	UOM	Total			
1	WAITING ON BLUESHEET APPROVAL FROM COUNCIL FOR 6 FINGER D...	1	25668.000	USD	EA	25668.00			
<b>Line Comments</b>									
<< SOLE SOURCE INFORMATION IS ATTACHED >>									
<u>Sched Line</u>	<u>Ship To</u>	<u>Attention</u>	<u>Due Date</u>	<u>Qty</u>	<u>Total</u>				
1	Recycling Center	Cassandra Bunton		1	25668.00				
<u>Line</u>	<u>Location</u>	<u>Req Qty</u>	<u>Amount</u>	<u>Pct</u>	<u>GL Unit</u>	<u>Fund</u>	<u>Dept ID</u>	<u>Section</u>	<u>Account</u>
1	0057	1	25668	100	LFUCG	1115	303505	3571	76101
Line	Description	Qty	Price	Curr	UOM	Total			
2	ESTIMATED SHIPPING/FREIGHT...	1	5520.000	USD	EA	5520.00			
<b>Line Comments</b>									
<< ESTIMATED SHIPPING/ FREIGHT >>									
<u>Sched Line</u>	<u>Ship To</u>	<u>Attention</u>	<u>Due Date</u>	<u>Qty</u>	<u>Total</u>				
1	Recycling Center	Cassandra Bunton		1	5520.00				
<u>Line</u>	<u>Location</u>	<u>Req Qty</u>	<u>Amount</u>	<u>Pct</u>	<u>GL Unit</u>	<u>Fund</u>	<u>Dept ID</u>	<u>Section</u>	<u>Account</u>
1	0057	1	5520	100	LFUCG	1115	303505	3571	76101

[Help](#)

## Edit Requisition

**1. Define Requisition**
 **2. Add Items and Services**
 **3. Review a**

Review the details of your requisition, make any necessary changes, and submit it for approval.

**Business Unit:**  Lexington-Fayette Urban County  
**Requester:**  Cassandra Bunton **\*Currency:**  
**Requisition Name:**  **Priority:**

### Requisition Lines

Line	Description	Vendor Name	Quantity	UOM	Price
<input type="checkbox"/> 1	<a href="#">WAITING ON BLUESHEET APPROV</a>	MACHINEX TECHNOLOGIES INC	<input type="text" value="1.0000"/>	Each	25,668.000
<input type="checkbox"/> 2	<a href="#">ESTIMATED SHIPPING/FREIGHT</a>	MACHINEX TECHNOLOGIES INC	<input type="text" value="1.0000"/>	Each	5,520.000
<input type="checkbox"/> <a href="#">Select All / Deselect All</a>					<b>Total Amount:</b>
<input type="button" value="Add to favorites"/>		<input type="button" value="Modify Line / Shipping / Accounting"/>		<input type="button" value="Delete"/>	

### Justification/Comments

WAITING ON BLUESHEET APPROVAL FROM COUNCIL FOR 6 FINGER DISCS, WHICH ARE CUSTOM SORTING SCR DISCS FOR SCREENS S12 & S16.

**Send to Vendor**
 **Show at Receipt**
 **Show at Voucher**

Budget Checking Status: **Valid**

**Save as Template**

[Find more items](#)

# M MACHINEX

MACHINEX TECHNOLOGIES INC.  
8770. WEST BRYN MAWR AVENUE  
SUITE 1300  
CHICAGO IL 60631, USA  
Phone: (773) 867-8801 Fax: (773) 867-8802

## QUOTE

QUOTE NUMBER: 18 542  
Page 1 sur 1  
Date 2012-11-05

Customer Number: 2711

**Ship to:**

LEXINGTON-FAYETTE URBAN COUNTY  
360, THOMPSON ROAD  
LEXINGTON, KY, 40508  
USA

Phone: 859-231-7604 Fax: 859-233-7787

Transport

QTY	PART NUMBER	DESCRIPTION	SERIAL #	UNIT PRICE	TOTAL
558.00	SEP2-032D-1	6 FINGERS DISC	N/A	46.00	25 668.00
Lead Time: 2 business days					
1.00	__TRSP	FREIGHT AS PER COST			According to cost

*Plant Level Approval  
James McCarty 11/5/12*

*de Reo  
11/05/12*

QUOTE VALID UNTIL : 2012-12-05

**SUB-TOTAL (USD): 25 668.00**

Every order will be shipped standard delivery. If an urgent delivery is necessary, please circle URGENT and sign here : \_\_\_\_\_

**Minimum order of \$50.00 is required at anytime.**

*René Trudel*  
René Trudel

JAMES McCARTY

PO Number: \_\_\_\_\_

**\*\*\* PLEASE SIGN THIS QUOTE AND FAX IT BACK TO US. \*\*\***

*1266-12  
FILE JD*



## JUSTIFICATION FOR SOLE SOURCE CERTIFICATION

**Sole Source Purchases** are defined clearly, based upon a legitimate need, and are limited to a single supplier. Sole source purchases are normally not allowed except when based upon strong technological grounds such as operational compatibility with existing equipment and related parts or upon a clearly unique and/or cost effective feature requirement. The use of sole source purchases must be justified and shall be limited only to those specific instances in which compatibility or technical performance needs are being satisfied.

**Sole Source Services** are defined as a service provider providing technical expertise of such a unique nature that the service provider is clearly and justifiably the only practicable source available to provide the service. The justification shall be based on the uniqueness of the service, sole availability at the location required, or warranty or defect correction service obligations of the service provider.

This form must be filled out for the request to purchase any good or non-professional service that requires a competitive procurement process (informal quotes (\$1001-\$10,000), formal quotes (\$10,001 - \$19,999.99), or formal bid (\$20,000 or more) as defined in the LFUCG's Purchasing Manual. This form must be completed in its entirety and attached to the purchase requisition.

**Note: Sole Source Purchase requests for goods exceeding \$20,000 will require approval by the Urban County Council by submitting an Administrative Review Form. A copy of this form must be signed off by Central Purchasing and attached to the Administrative Review Form.**

### Requesting Division

Name James McCarty Division/Dept 315-3550

Phone 859-398-0115 Email jmccarty2@lexingtonky.gov

Type of Purchase: (x) Goods/Materials/Equipment ( ) Services

Cost: \$25,668.00 plus \$5,500.00 shipping \$31,188.00

Sole Source Request for the Purchase of: ~~training and equipment evaluation~~  
STARS for SIR

One Time Purchase                       To Establish Sole Source Provider Contract  
(subject to annual review and approval by Central Purchasing and/or Urban County Council)

### Vendor Information

Business Name Machinex Technologies

Contact Name Rene' Trudel

Address 2121 Rue Oliver, Plessisville (Quebec Canada) 66L3G9

Phone 819-362-3281 Email rtrudel@machinex.ca

**STATEMENT OF NEED:** (Add additional pages as needed)



## JUSTIFICATION FOR SOLE SOURCE CERTIFICATION

My division/department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the LFUCG. I know of no conflict of interest on my part, and I have no personal involvement in any way with this request. No gratuities, favors, or compromising actions have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials, persons or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

**1. Describe the product or service and list the necessary features this product provides that are not available from any other option.**

Sorting screen discs for both screens S12 AND S16 sorting screens. These are custom made by Machinex for the sorting screens made by the same company.

**2. Below are eligible reasons for sole source. Check one and describe.**

Licensed or patented product or service. No other vendor provides this. Warranty or defect correction service obligations to the consultant. Describe why it is mandatory to use this licensed or patented product or service. See section one of this form.

Existing LFUCG equipment, inventory, custom-built information system, custom-built data inventory system, or similar products or programs. Describe. If product is off-the-shelf, list efforts to find other vendors (i.e. web site search, contacting the manufacturer to see if other dealers are available to service this region, etc.)

Uniqueness of the service. Describe.

The LFUCG has established a standard for this manufacturer, supplier, or provider and there is only one vendor. Attach documentation from manufacturer to confirm that only one dealer provides the product.

**Factory**-authorized warranty service available only from this single dealer. Sole availability at the location required. Describe.

**Used** item with bargain price (describe what a new item would cost). Describe.

**Other** – The above reasons are the most common and established causes for an eligible sole source. If you have a different reason, please describe:

These area specialized discs made only by Machinex for Machinex sorting screens.

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## JUSTIFICATION FOR SOLE SOURCE CERTIFICATION

**3. Describe efforts to find other vendors or consultants (i.e. phone inquires, web site search, contacting the manufacturer to see if other dealers are available to service region, etc.).**

**Because of the specialization of this type sorting discs and screens these discs are only supplied by this manufacturer.**

**4. How was the price offered determined to be fair and reasonable?**

(Explain what the basis was for comparison and include cost analyses as applicable.)

No one else offers these size sorting discs to my knowledge.

**5. Describe any cost savings realized or costs avoided by acquiring the goods/services from this supplier.**

We will decrease down time and increase quality by having the correct discs with correct sizing to make the machinery run at maximum efficiency at all times.