

**INTERLOCAL AGREEMENT**  
**Region 8 Education Service Center**  
**KENTUCKY PUBLIC AGENCY**  
**(School, College, University, State, City or County Office)**

**KENTUCKY**  
EDUCATIONAL OR GOVERNMENT ENTITY

Control Number (TIPS will Assign)  
Schools enter County-District Number

and

Region 8 Education Service Center  
Pittsburg, Texas

225 - 950  
Region 8 County-District Number

The Texas Education Code §8.002 permits Regional Education Service Centers, at the direction of the Commissioner of Education, to provide services to assist school districts, colleges and universities in improving student performance and increasing the efficiency and effectiveness of school, college and university financial operations.

**Government Authority:**

Authority for such services in KENTUCKY is granted under KENTUCKY Government Code §§ 45a.300 *et seq* as amended. These competitively bid cooperative purchasing services are extended to all KENTUCKY State, City and County Government Agencies.

Cooperative purchasing is authorized under Kentucky law. KY.REV.STAT.ANN § 45A.300. Specifically, any public purchasing unit may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the acquisition of any supplies, services or construction with any other public purchasing unit or foreign purchasing activity.

*Id.* A "public purchasing unit" is either a local public purchasing unit or a state public purchasing unit. *Id.* at § 45A.295 (3). A "local public purchasing unit" is, among other things, any city, county or other subdivision of the state including a public education district that expends public funds for the acquisition of supplies, equipment or construction. *Id.* A "foreign purchasing activity" is any purchasing organization outside of Kentucky that if located in Kentucky would be qualified as a public purchasing unit. *Id.* A Texas regional service center is a political subdivision. TEX. EDUC. CODE § 8.001, *et seq.*, therefore, if located in Kentucky, an ESC would be considered a local public purchasing unit. Accordingly, a unit of Kentucky government may participate in the TIPS program.

**Vision:**

TIPS will become the premier purchasing cooperative in North America through developing partnerships with quality vendors, school districts, universities, colleges, all governmental entities, and public and private industry.

**Mission:**

Our mission is to provide a proven purchasing process through quality customer service including timely response, legal support and effective recruitment by providing sufficient resources to include personnel.

**Purpose:**

The purpose of the TIPS program shall be to continue providing substantial savings and best value for participating educational entities or public agencies through cooperative purchasing.

**Effective:**

This Interlocal Agreement (hereinafter referred to as the "Agreement") is effective \_\_\_\_\_ and shall be automatically renewed annually unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be determined for cause at anytime upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

**Statement of Services to be Performed:**

Region 8 Education Service Center, by this *Agreement*, agrees to provide competitively bid cooperative purchasing services to the above-named public entity through a Program known as The Interlocal Purchasing System (TIPS) Program.

**Role of the TIPS Purchasing Cooperative:**

1. Provide for the organizational structure of the program.
2. Provide staff for efficient operation of the program.
3. Promote marketing of the TIPS Program.
4. Coordinate the Competitively Bid Process for all Vendor Awarded Contracts.
5. Provide members with procedures for placing orders through TIPS PO System.
6. Maintain filing system for Due Diligence Documentation.
7. Collect fees from vendors to support the costs of operations of TIPS.

**Role of the Public Entity:**

1. Commit to participate in the program by an authorized signature on membership forms.
2. Designate a Primary Contact and Secondary Contact for entity.
3. Commit to purchase products and services from TIPS Vendors when in the best interest of the entity.
4. Submit Purchase Orders and/or Vendor Contracts through the TIPS PO System by emailing the pdf document to [tipspo@tips-usa.com](mailto:tipspo@tips-usa.com).
5. Accept shipments of products ordered from Awarded Vendors.
6. Process Payments to Awarded Vendors in a timely manner.
7. Report any vendor issues that may arise to the TIPS Cooperative Coordinator.

**General Provisions:**

Both Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the laws of the State of Texas and venue shall be in the county in which the administrative offices of RESC 8 are located which is Camp County, Texas.

It is the responsibility of the Entity purchasing from TIPS to insure that the respective State purchasing laws are being followed.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by electronic means and the terms and conditions agreed to are binding upon the Parties.

**Authorization:**

Region 8 Education Service Center and The Interlocal Purchasing System (TIPS) Program have entered into an Agreement to provide competitively bid cooperative purchasing opportunities to entities as outlined above.

This Interlocal Agreement process was approved by the governing boards of the respective parties at meetings that were posted and held in accordance with the respective State Open Meetings Act, for Texas it was Government Code Ch. 551.

The individuals signing below are authorized to do so by the respective parties to this Agreement.

**Membership Entity-**

**Region 8 Education Service Center**

By: Linda Horton  
Authorized Signature  
Title: Mayor  
Date: July 2, 2019

By: David Wayne Fitts  
Authorized Signature  
Title: Executive Director Region 8 ESC  
Date: 7/22/2019

**Public Entity Contact Information**

Conni Hayes  
Primary Purchasing Person's Name  
200 E Main St  
Street Address  
Lexington, KY 40507  
City, State Zip  
859-258-3326  
Telephone Number  
Fax Number

chayes@lexingtonky.gov  
Primary Person's Email Address  
Cathryn Reed  
Technology Coordinator's Name  
ITaccountspayable@lexingtonky.gov  
Technology Coordinator's Email Address