



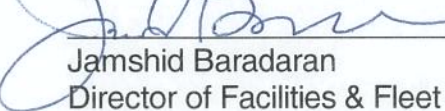
Lexington-Fayette Urban County Government
DEPARTMENT OF GENERAL SERVICES

Jim Gray
Mayor

Geoff Reed
Commissioner

MEMORANDUM

TO: Mayor Jim Gray
Sally Hamilton, CAO
Urban County Council

FROM: 
Jamshid Baradaran
Director of Facilities & Fleet

DATE: May 20, 2013

RE: Price Contract for a Service Agreement with Harshaw Trane for PM of HVAC equipment located in the Government Center, Police HQ, and the Downtown Arts Center. The contract shall be adjusted annually for increase and/or decrease for additions and/or deletions to Scope of Services and as specified in Section 3. Renewal Price Adjustment of the agreement.

I am requesting Urban County Council approval to enter into an agreement with Harshaw Trane to provide annual HVAC preventative maintenance (PM) services at the Government Center, Police HQ, and Downtown Arts Center. The initial contract cost for the services will be \$8,600 per year and the cost will cover the annual calibration, preventative maintenance inspection, total acid / moisture testing, condenser service, and oil analysis of the equipment. This is a price contract whereas renewal pricing shall be adjusted annually as specified by "Terms and Conditions" of the contract, Section 3. "Renewal Pricing Adjustment", and subject to future appropriation of funding.

The FY 2013 project funds are budgeted and available in funds within the Division of Facilities & Fleet Management:

2602 – HVAC-2012C – REPAIR-MTN – 707501 – 91013 – 2013 – 7041 – 2012C