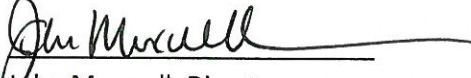




M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: March 6, 2017

RE: **Flexible Spending Benefits Plan Summary Plan Description**

Request:

The attached action authorizes the Mayor to execute the amended Flexible Spending Benefits Plan Summary Plan Description (SPD) with Chard, Snyder & Associates, Inc. for the purpose of allowing the LFUCG employees to elect various benefit options on a pretax basis within the meaning of Section 125 of the Internal Revenue Code.

Are funds budgeted?

There is no budgetary impact for this action.

If you have questions or need additional information, please contact Alisha Lyle at 258-3957.

File Number:

0272-17

Director/Commissioner:

John Maxwell/Sally Hamilton

