



Lexington-Fayette Urban County Government  
DEPARTMENT OF PLANNING, PRESERVATION & DEVELOPMENT

Jim Gray  
Mayor

Derek Paulsen, PhD  
Commissioner

**MEMORANDUM**

To: Mayor Jim Gray  
Sally Hamilton, CAO  
Aldona Valicenti, CIO  
Derek Paulsen, Commissioner  
Urban County Council

From: Kevin Wenthe, Administrative Officer Sr

Date: May 27, 2015

RE: Request to authorize Accela phase II contract modification and statement of work within the Department of Planning, Preservation & Development

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This memorandum is to request the authorization, by Urban County Council, for modification to the existing Accela phase II implementation contract and Statement of Work (SOW). The authorization is required due to amendments to the original SOW resulting from change order negotiations; implementation of the system is expected to be complete within a 12 month period. Should you have any questions regarding this request, please feel free to contact me at 258-3436. Thank you for your time and consideration in this matter.